CONTRACT AND ENCUMBRANCE INFORMATION SHEET
AN ORIGINAL AND 1 COPY OF THIS FORM MUST BE SUBMITTED

THIS SHEET MUST BE COMPLETED, SIGNED BY THE DEPARTMENT HEAD AND DIVISION DIRECTOR AND ATTACHED TO ALL CONTRACT AND RESOLUTION PACKETS BEFORE ANY ACTION WILL BE TAKEN.

1. Department Requesting Services: Aging Commission of the Mid-South

2. Preparer's Name, Telephone #, and E-Mail Address:
Kathy Williams, 515-2095, kwilliams@agingcommission.org

3. DESCRIPTION OF ITEM TO BE PURCHASED, BUILT, OR SERVICE TO BE PROVIDED:
Leased Space

4. NAME, ADDRESS, VENDOR NUMBER, SOCIAL SECURITY NUMBER, AND/OR FEDERAL I.D. NUMBER OF VENDOR/CONSULTANT/AGENCY WITH WHICH SHELBY COUNTY WILL BE CONTRACTING:
L & P, LLC, 2328 10th Avenue North Suite 401, Lake Worth, FL 33461

VENDOR NO./FED. ID NO. Vendor No. 09372

5. COST OF ITEM OR SERVICE REQUESTED: $178,934.16

6. TERM OF PROPOSED CONTRACT/AGREEMENT: July 1, 2008 - June 30, 2009

7. FUND, ORG, AND ACCOUNT NUMBER (13 DIGITS) **FOR MULTIPLE ACCOUNTS, PLEASE SPECIFY DOLLAR AMOUNT FOR EACH**

410-481736-6798 = $50,101.56;	410-481742-6798 = $8,052.04
410-481751-6798 = $16,104.07;	585-481702-6798 = $16,640.88
585-481742-6798 = $32,208.15;	585-481764-6798 = $55,827.46

8. COMMODITY CODE: _____

9. VENDOR/CONSULTANT/AGENCY SELECTED BY (CHECK ONE):
PLEASE ATTACH APPROVAL DOCUMENTS

a. X Bid/RFP Process - # & Date _____
b. ____ Emergency/Sole Source

10. LOSB/MBE INFORMATION: Please check the appropriate description

____ MBE (MINORITY OWNED BUSINESS ENTERPRISE)
____ MALE ____ FEMALE
____ WBE (WOMEN OWNED BUSINESS ENTERPRISE)
____ LOSB (LOCALLY OWNED SMALL BUSINESS)
ANNUAL SALES DOES NOT EXCEED $3 MILLION
X N/A

11. SPECIAL INSRUCTIONS (ROUTING, FUNDING, BUDGET TRANSFER IN PROCESS)

CA-961900

REVIEWED AND APPROVED BY:

DEPARTMENT HEAD DATE 6/27/08

DIVISION DIRECTOR DATE 07/03/08

Exhibit A

FOURTH ADDENDUM OF LEASE AGREEMENT

This FOURTH ADDENDUM OF LEASE AGREEMENT ("FOURTH Addendum") is made on June 1, 2008, between L & P Building Owner, LLC ("Landlord"), and Delta Commission on Aging d/b/a Aging Commission of the Mid-South ("Tenant"), whose address is 2670 Union Avenue Extended, Suite # 1000, Memphis, TN 38112.

RECITALS

This Fourth Addendum is based upon the following recitals:

A. Landlord and Tenant entered into a Lease dated May 1, 1996, and having a lease expiration date of June 30, 2006, which includes multiple Addendums and Exhibits, (collectively the "Lease Agreement").

B. Landlord and Tenant desire to amend the Lease as amended to further expand the Premises, and otherwise amend the Lease accordingly.

C. Tenant currently leases 10,072 rentable square feet.

THEREFORE, in consideration of the mutual covenants and agreements stated in the Lease and for other sufficient considerations received and acknowledged by each party, Landlord and Tenant agree to amend the Lease as follows:

1. RECITALS. All recitals are fully incorporated.

2. EXPANSION SPACE. The Tenant desires to expand the premises by 1,069 rentable square feet ("Expansion Space"). The premises are described in the attached Exhibit "C".

3. BASE RENT. Base Rent and the Base Rent Adjustment for the entire 11,141 rentable square feet shall be as follows:

	Monthly Rent	Annual Rent
July 1, 2008 – June 30, 2009	$13,229.94	$158,759.25

4. IMPROVEMENTS TO THE PREMISES. Tenant shall accept the Premises in it's "as-is" condition except Landlord will demolish one wall if the Tenant elects to do so.

5. CONFLICTING PROVISIONS. If any provisions of this Fourth Addendum conflict with any of those of the Lease, then the provisions of this Fourth Addendum shall govern.

6. REMAINING LEASE PROVISIONS. Except as stated in this Fourth Addendum, all other viable and applicable provisions of the Lease shall remain unchanged and continue in full force and effect throughout the Lease Term.

7. BINDING EFFECT. Landlord and Tenant ratify and confirm the Lease and agree that this Fourth Addendum shall bind and inure to the benefit of the parties, and their respective successors, assigns and representatives as of the dated first stated.

AFFIRMING THE ABOVE, the parties have executed the FOURTH ADDENDUM OF LEASE AGREEMENT on the date first stated.

WITNESS

Kathy J. Williams

Kathy Davis

_____

_____

TENANT: Delta Commission on Aging
d/b/a Aging Commission of the Mid-South

BY: Dora Ivey
Dora Ivey, Executive Director

Date: 6/1/08

BY: Rhea Taylor
Rhea Taylor, Chairman

Date: 6/16/08

BY: _____
A C Wharton, Jr., Mayor

Date: _____

LANDLORD:
L & P Building Owner, LLC

BY: _____
Dennis Udwin
President

Date: _____

Exhibit B
Suite 1000

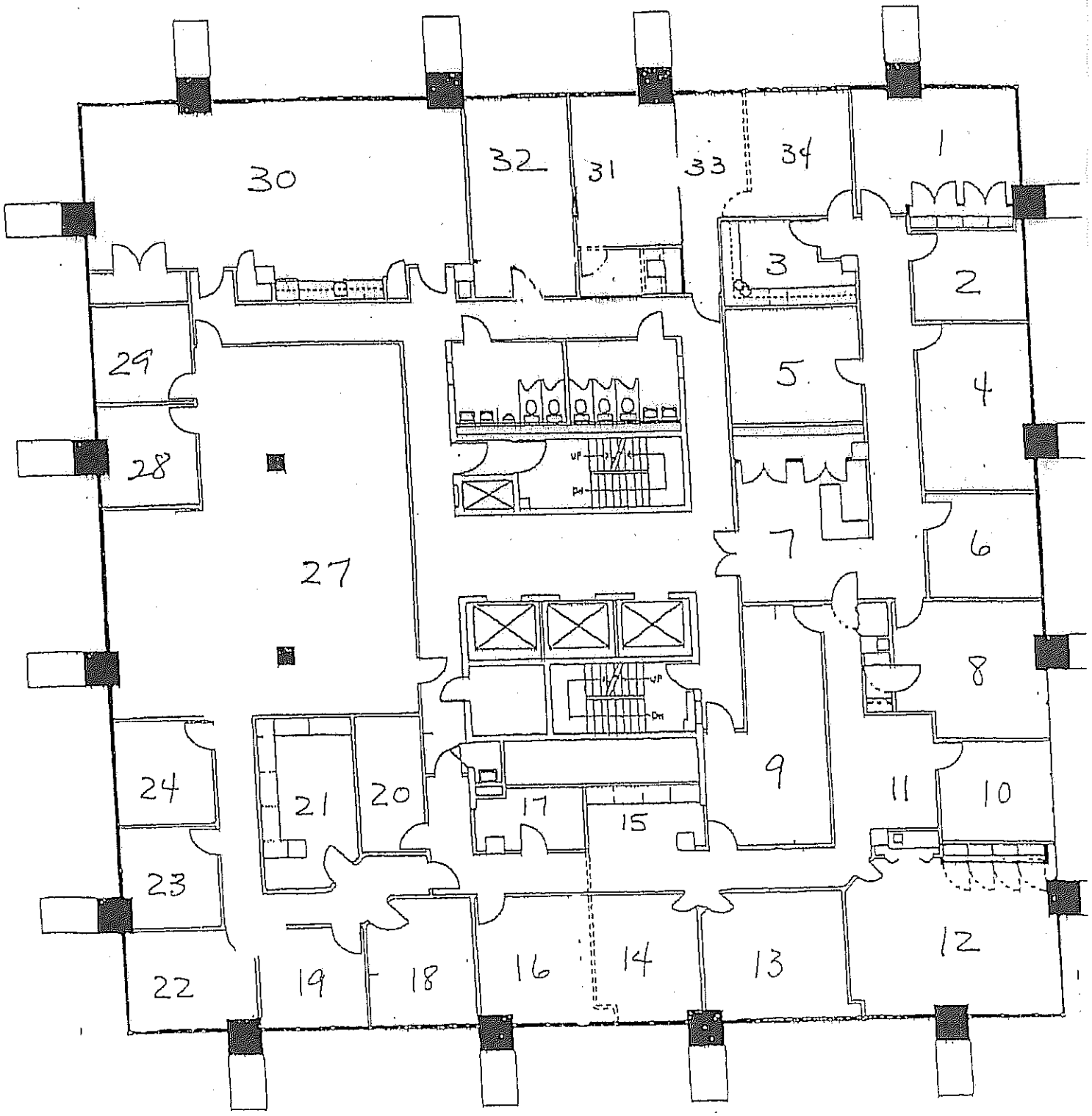
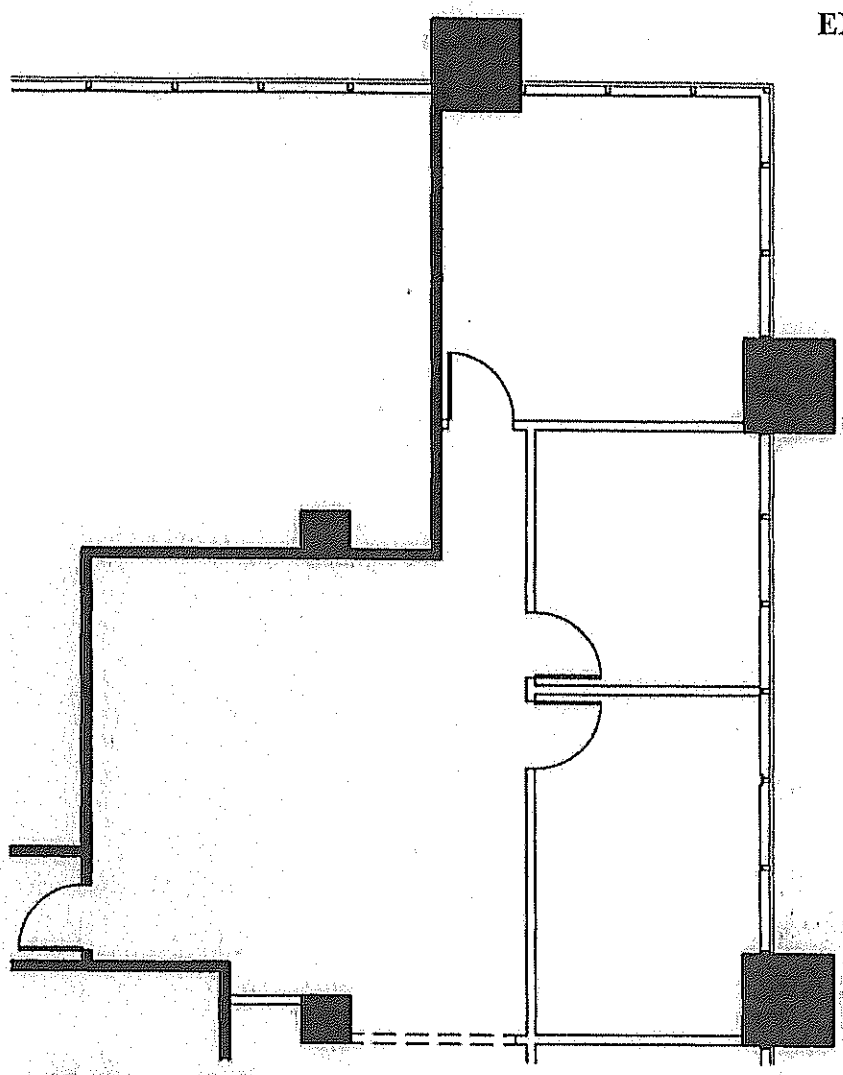


EXHIBIT "C"



1 FLOOR PLAN

SCALE: 1/8"=1'-0"

1,069 R.S.F.

SUITE 915

Lipscomb & Pitts Building

In-Rel

PROJECT NO. 98048

DATE 03/03/08

BD

THE CRUMP FIRM, INC.
ARCHITECTS · PLANNERS
INTERIOR DESIGNERS
61 MONROE BUILDING
MEMPHIS, TENNESSEE 38103
(901) 525-7744 FAX (901) 529-9918