CA097274

SHELBY COUNTY BOARD OF COMMISSIONERS
AGENDA ROUTE SHEET

Referred to Commission Committee 4-Law Enforcement, Fire Corrections & Courts

For Commission Action on October 20, 2008

DESCRIPTION OF ITEM: A RESOLUTION APPROVING A CONTRACT IN THE AMOUNT OF $727,000.00 WITH THE MILITARY DEPARTMENT OF TENNESSEE AND THE TENNESSEE EMERGENCY MANAGEMENT AGENCY, TO FUND COSTS RELATED TO PUBLIC SAFETY INTEROPERABLE COMMUNICATIONS (PSIC) GRANT ASSOCIATED WITH IMPLEMENTING THE STATEWIDE COMMUNICATION INTEROPERABILITY PLAN (SCIP) THIS PROJECT WILL PROVIDE BACKUP PORTABLE RADIO TOWER CAPABILITY AND A CACHE OF RADIOS TO SUPPORT THE COMMUNICATIONS NEEDS OF PUBLIC SAFETY RESPONDERS DURING AN EMERGENCY AND THIS ITEM REQUIRES THE EXPENDITURE OF PASS THROUGH GRANT FUNDS UNDER THE U.S. DEPARTMENT OF HOMELAND SECURITY GRANT PROGRAMS IN THE AMOUNT OF $727,000.00 AND AMENDING THE FY2008-2009 OPERATING BUDGET. SPONSORED BY COMMISSIONER SIDNEY CHISM.

CHECK ALL THAT APPLY BELOW:

_____ This Action does NOT require expenditure of funds.

__X___ This Item requires/approves expenditure of funds as follows (complete all that apply):

County General Funds: $_____; County CIP Funds $_____

State Grant Funds: $112,000.00; State Gas Tax Funds: $_____

Federal Grant Funds: $615,000.00

Other funds (Specify source and amount): $_____

Other pass-thru funds (Specify source and amount): $ _____

Originating Department: **Office of Preparedness**

APPROVAL:

	(Print your name & phone #.)	(Initials)	(Date)
Dept. Head:	Bob Nations, Jr. 901-379-7094	BN	10·2·08
Elected Official:			
Division Director:	Grace Hutchinson 545-4429	GH	10-7-2008
CIP – A&F Director:			
Finance Dept.	Raymond Pipkin	RP	10.22.08
County Attorney:	Lisa Kemp	LK	10-7-08
CAO/Mayor:	James F. Huntzicker 545-4514	JFH	10/22/08

10.7.08

SUMMARY SHEET

I. Description of Item:

A resolution approving a contract in the amount of $727,000.00 with the Military Department of Tennessee and the Tennessee Emergency Management Agency, to fund costs related to Public Safety Interoperable Communications (PSIC) grant associated with implementing the Statewide Communication Interoperability Plan (SCIP). This project will provide backup portable radio tower capability and a cache of radios to support the communications needs of public safety responders during an emergency and this item requires the expenditure of pass through grant funds under the U.S. Department of Homeland Security grant programs in the amount of $727,000.00 and amending the FY 2009-2010 operating budget.

II. Source and Amount of Funding:

The Military Department of Tennessee and the Tennessee Emergency Management Agency provides grant funds in the amount of $727,000.00 for the provision of pass-through funding from the United States Department of Homeland Security, Grant Program.

III. Contract Items:

Type of Contract – Grant Agreement Between the Military Department of Tennessee, Tennessee Emergency Management Agency and Shelby County.

IV. Additional Relevant Information:

Additional radios will be provided to incoming mutual aid responders to allow them to communicate on the local command and tactical channels, including the National and State Interoperable Channels. These portable towers and radio caches will be pre-positioned throughout District 11. District 11 includes Shelby, Fayette, Tipton, and Lauderdale Counties. The public safety agencies involved will include police, sheriff, fire, EMS, and EMA in these counties.

This project will also include training and development of Communications Unit Leaders (COML), as well as training for dispatch and public safety personnel in radio operations and interoperability. Training will be provided to prepare personnel to oversee the communications operations during emergency incidents. The communications training will result in better coordination of communication activities in emergency scenes. It will also help assure that agencies throughout the region and state are operating under similar communications guidelines.

Operation and Maintenance (O&M) costs are allowed under PSIC. However, O&M costs must be new costs with a direction correlation to the overall success of the grant project. Examples include, but are not limited to: satellite fees, hosting costs, cellular service, provider services, or commercial applications. O&M costs determined to be allowable will not be funded past the end of the PSIC (June 2010). Furthermore, a plan for sustainability of these O&M costs must be provided by the grantee.

Administration recommends approval of this resolution.

ITEM NO: _____ PREPARED BY: Patrina Chambers

APPROVED BY: Lisa Kelly

DESCRIPTION OF ITEM: A RESOLUTION APPROVING A CONTRACT IN THE AMOUNT OF $727,000.00 WITH THE MILITARY DEPARTMENT OF TENNESSEE AND THE TENNESSEE EMERGENCY MANAGEMENT AGENCY, TO FUND COSTS RELATED TO PUBLIC SAFETY INTEROPERABLE COMMUNICATIONS (PSIC) GRANT ASSOCIATED WITH IMPLEMENTING THE STATEWIDE COMMUNICATION INTEROPERABILITY PLAN (SCIP) THIS PROJECT WILL PROVIDE BACKUP PORTABLE RADIO TOWER CAPABILITY AND A CACHE OF RADIOS TO SUPPORT THE COMMUNICATIONS NEEDS OF PUBLIC SAFETY RESPONDERS DURING AN EMERGENCY AND THIS ITEM REQUIRES THE EXPENDITURE OF PASS THROUGH GRANT FUNDS UNDER THE U.S. DEPARTMENT OF HOMELAND SECURITY GRANT PROGRAMS IN THE AMOUNT OF $727,000.00 AND AMENDING THE FY2008-2009 OPERATING BUDGET. SPONSORED BY COMMISSIONER SIDNEY CHISM.

WHEREAS, The Department of Homeland Security provides the ability for emergency responders in the entire region to communicate during an emergency through portable radio towers, cache of radios and also provides training for communications personnel ; and

WHEREAS, The Military Department of Tennessee and the Tennessee Emergency Management Agency provides grant funds in the amount of $727,000.00 for the provision of pass-through funding to provide for the purchase of equipment and for planning, training, and exercises related to the PSIC grant program and

WHEREAS, It is necessary to amend Shelby County's FY 2008-2009 operating budget in order to expend the $727,000.00 for these purposes and to allocate appropriate said funding.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF SHELBY COUNTY, TENNESSEE, That the Grant Agreement with the Tennessee Emergency Management Agency in the amount of $727,000 is hereby approved.

BE IT FURTHER RESOLVED That the FY 2008-2009 Operating Budget is hereby amended and funds appropriated as stated in Exhibit A, which is attached hereto and incorporated by reference.

BE IT FURTHER RESOLVED, That the County Mayor is hereby authorized to execute said grant agreement with the State of Tennessee, an executed copy of which shall be kept on file in the Purchasing Department.

BE IT FURTHER RESOLVED, That the County Mayor and the Director of Administration and Finance are authorized to issue their warrant or warrants in amount not to exceed $727,000.00 for purposes contained in this resolution and to take proper credit in their accounting therefore.

_____
A C Wharton, Jr., County Mayor

Date: _____

ATTEST:

_____
Clerk of County Commission

ADOPTED: _____

EXHIBIT A
Shelby County Government
Budget Attachment
FY 2008-2009

465-200306 - Office of Domestic Preparedness
Homeland Security Grant Program
2007-GS-H7-0037 Equipment
Public Safety Interoperable Communications Grant Program

Account	Description	Current Budget	Adjustment	Adjusted Budget
4331	Federal Grants Thru State	-	(615,000)	(615,000)
4330	State Grants		(112,000)	(112,000)
6026	Non-Capitalized Equipment	-	727,000	727,000
		-		-
		-	-	-

CONTRACT NO. CA 097274

CONTRACT AND ENCUMBRANCE INFORMATION SHEET
AN ORIGINAL AND 1 COPY OF THIS FORM MUST BE SUBMITTED

THIS SHEET MUST BE COMPLETED, SIGNED BY THE DEPARTMENT HEAD AND DIVISION DIRECTOR AND ATTACHED TO ALL CONTRACT AND RESOLUTION PACKETS BEFORE ANY ACTION WILL BE TAKEN.

1. Department Requesting Services: Office of Preparedness

2. Preparer's Name, Telephone #, and E-Mail Address:
Patrina Chambers, 901-379-7019

3. DESCRIPTION OF ITEM TO BE PURCHASED, BUILT, OR SERVICE TO BE PROVIDED:
Public Safety Interoperable Communications Grant (PSIC)

4. NAME, ADDRESS, VENDOR NUMBER, AND EOC NUMBER OF VENDOR/CONSULTANT/AGENCY WITH WHICH SHELBY COUNTY WILL BE CONTRACTING:

VENDOR NO.

EOC NO.

5. COST OF ITEM OR SERVICE REQUESTED: $727,000.00 "Revenue"

6. TERM OF PROPOSED CONTRACT/AGREEMENT:

7. FUND, ORG, AND ACCOUNT NUMBER (13 DIGITS) **FOR MULTIPLE ACCOUNTS, PLEASE SPECIFY DOLLAR AMOUNT FOR EACH**
No purchase order needed.

8. COMMODITY CODE:

9. VENDOR/CONSULTANT/AGENCY SELECTED BY (CHECK ONE):
PLEASE ATTACH APPROVAL DOCUMENTS

a. ☐ Bid/RFP Process - # & Date

b. ☐ Emergency/Sole Source

10. LOSB/MBE INFORMATION: Please check the appropriate description

☐ MBE (MINORITY OWNED BUSINESS ENTERPRISE)
☐ MALE ☐ FEMALE

☐ WBE (WOMEN OWNED BUSINESS ENTERPRISE)

☐ LOSB (LOCALLY OWNED SMALL BUSINESS)
ANNUAL SALES DOES NOT EXCEED $3 MILLION

☐ N/A

11. SPECIAL INSRUCTIONS (ROUTING, FUNDING, BUDGET TRANSFER IN PROCESS)

REVIEWED AND APPROVED BY:

Bob Nations Jr. 10-2-08
DEPARTMENT HEAD DATE

ELECTED OFFICIAL

DIVISION DIRECTOR DATE

CONTRACT SUMMARY SHEET

021

RFS #	Contract #
341 . 08 — 497 — 09	GG-09
State Agency	**State Agency Division**
DEPARTMENT OF MILITARY	TENNESSEE EMERGENCY MANAGEMENT AGENCY
Contractor Name	**Contractor ID # (FEIN or SSN)**
Shelby County	☒ C- or ☐ V- 626000841 47

Service Description

FY 2007 Public Safety interoperable Communications Grant Program 2007-GS-H7-0037

Contract Begin Date	Contract End Date	SUBRECIPIENT or VENDOR?	CFDA #
07/01/08	06/30/10	SUBRECIPIENT	11.555

Mark Each TRUE Statement

☒ Contractor is on STARS ☒ Contractor's Form W-9 is on file in Accounts

Allotment Code	Cost Center	Object Code	Fund	Funding Grant Code	Funding Subgrant Co
341.08	PSICF/PSICS	132	11	TT7	180

FY	State	Federal	Interdepartmental	Other	TOTAL Contract Amou
2008	112,000.00	615,000.00			727,000.
TOTAL:	112,000.00	615,000.00			727,000.

— COMPLETE FOR AMENDMENTS ONLY —		
FY	Base Contract & Prior Amendments	THIS Amendment ONLY
TOTAL:		
End Date:		

State Agency Fiscal Contact & Telephone #

MARSHA CORNISH, NATIONAL GUARD ARMORY, (615) 741-3018

State Agency Budget Officer Approval

Funding Certification (certification, required by T.C.A., § 9-4-5113, that there a balance in the appropriation from which the obligated expenditure is required to paid that is not otherwise encumbered to pay obligations previously incurred)

Contractor Ownership (complete for ALL base contracts— N/A to amendments or delegated authorities)

☐ African American ☐ Person w/ Disability ☐ Hispanic ☐ Small Business ☒ Government
☐ Asian ☐ Female ☐ Native American ☐ NOT Minority/Disadvantaged ☐ Other

Contractor Selection Method (complete for ALL base contracts— N/A to amendments or delegated authorities)

☐ RFP ☐ Competitive Negotiation * ☐ Alternative Competitive Method *
☐ Non-Competitive Negotiation * ☒ Negotiation w/ Government (ID, GG, GU) ☐ Other *

*** Procurement Process Summary** (complete for selection by Non-Competitive Negotiation, Competitive Negotiation, OR Alternative Method)

CONTRACT SUMMARY SHEET SUPPLEMENT

Contract Number	GG
Fiscal Year	2009

Allotment Code	Cost Center	Object Code	Fund	Grant Code	Subgrant Code	CFDA #	Amount
341.08	PSICF	132	11	TT7	180	11.555	615,000.00
341.08	PSICS	132	11	TT7	180	11.55	112,000.00
						TOTAL	727,000.00