CA08 2318

SHELBY COUNTY BOARD OF COMMISSIONERS
AGENDA ROUTE SHEET

Referred to Commission Committee: Community Services

For Commission Action on 3/31/08

A RESOLUTION AMENDING THE GRANT CONTRACT WITH THE TENNESSEE DEPARTMENT OF HUMAN SERVICES FOR THE COMMUNITY SERVICES BLOCK GRANT PROGRAM, INCREASING GRANT FUNDS IN THE AMOUNT OF $268,435, AMENDING THE FY 2007 – 2008 OPERATING BUDGET, AND APPROVING THE EXPENDITURE OF THE ADDITIONAL FUNDS IN THE AMOUNT OF $268,435. THIS RESOLUTION IS SPONSORED BY COMMISSIONER GEORGE FLINN.

CHECK ALL THAT APPLY BELOW:

___ This Action does not require expenditure of funds.

_X_ This item requires/approves expenditures of funds as follows(complete all that apply

County General Funds: $_____; County CIP Funds $_____

State Grant Funds: $ (268,435)_____; County CIP Funds $_____

Federal Grant Funds: _____

Other funds (Specify source and amount): $_____

Other Pass-thru funds (Specify source and amount): $_____

Originating Department: Shelby County Community Services Agency

APPROVAL:

	(Type your name & phone #)	(Initials)	(Date)
Dept. Head:	C. Kaye Lawler 545-4644	CKL	3/17/08
Elected Officials:			
Division Director:	Dottie Jones 545-4204	DJ	03/17/08
CIP – A&Director:			
Finance Dept::	Mike Swift 545-4269	MS	3/19/08
County Attorney:	Mary L. Bright x4963	mlb	3/18/08
CAO/Mayor:	James F. Huntzicker 545-4514	JFH	3/19/08

SUMMARY

I. DESCRIPTION OF ITEM

A RESOLUTION AMENDING THE GRANT CONTRACT WITH THE TENNESSEE DEPARTMENT OF HUMAN SERVICES FOR THE COMMUNITY SERVICES BLOCK GRANT PROGRAM, INCREASING GRANT FUNDS IN THE AMOUNT OF $268,435, AMENDING THE FY 2007 – 2008 OPERATING BUDGET, AND APPROVING THE EXPENDITURE OF THE ADDITIONAL FUNDS IN THE AMOUNT OF $268,435. THIS RESOLUTION IS SPONSORED BY COMMISSIONER GEORGE FLINN.

The Community Services Block Grant renders several services to eligible residents of Memphis and Shelby County. (1) Emergency Services: Rental & Mortgage payment assistance to those who have lost income within the last 90 days. This service is year round to approximately 600 clients or until funds are exhausted. This service also provides payment on prescription medicine and information & referral to other Social Service Agencies. (2) Housing: Electrical work such as breaker boxes, wiring, outlets, etc. on homes of 200 of those who qualify. (3)Homeless: Find temporary or transitional housing , case management, provide bus passes and some utility deposits. This program is available throughout the year to 2,167 clients. (4)Family Support: Provide Case Management & Counseling Services; School uniforms are provided to eligible children. These individuals or households are eligible to receive assistance once per year.

II. SOURCE AND AMOUNT OF FUNDING

A. Amount Expended/Budget Line – Item

Federal through State Grant ($2,190,011 + $268,435 = $2,458,446)

B. All Costs (Direct/Indirect)

Direct Costs are indicated on Resolution Exhibit A. No indirect costs. All costs borne by Grantor.

C. Additional or Subsequent Obligations or Expenses of Shelby County

None

III. CONTRACT ITEMS

The Community Services Block Grant Program will provide assistance in housing, transportation, counseling services, and emergency assistance during FY 2007 - 2008 for eligible applicants of Memphis and Shelby County. The period covered by this grant is July 1, 2007 through June 30,2008.

IV. ADDITIONAL INFORMATION RELEVANT TO APPROVAL OF THIS ITEM

The administration recommends approval of this Resolution.

Item # _____ Prepared by: Andrew Pegues, Jr.

Sponsored by: _____ Approved by: _____

Moved by: _____

A RESOLUTION AMENDING THE GRANT CONTRACT WITH THE TENNESSEE DEPARTMENT OF HUMAN SERVICES FOR THE COMMUNITY SERVICES BLOCK GRANT PROGRAM, INCREASING GRANT FUNDS IN THE AMOUNT OF $268,435, AMENDING THE FY 2007 – 2008 OPERATING BUDGET, AND APPROVING THE EXPENDITURE OF THE ADDITIONAL FUNDS IN THE AMOUNT OF $268,435. THIS RESOLUTION IS SPONSORED BY COMMISSIONER GEORGE FLINN.

WHEREAS, Resolution #21, adopted August 23, 2004 by the Board of County Commissioners approved the contract with the State of Tennessee Department of Human Services for the Community Services Block Grant Program; and

WHEREAS, The State of Tennessee Department of Human Services has increased the allocation to the Shelby County Community Services Agency for the Community Services Block Grant Program by $268,435; and

WHEREAS, The budget period for this contract is July 1, 2007 through June 30, 2008; and

WHEREAS, All costs of this program are reimbursable by the grantor.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF SHELBY COUNTY TENNESSEE, That the Amendment to increase the State of Tennessee Department of Human Services grant funds for the Community Services Block Grant Program for FY 2008 by the amount of $268,435 is hereby approved.

BE IT FURTHER RESOLVED, That the Shelby County Community Services Agency is hereby authorized to accept and expend $268,435, for the Community Services Block Grant Program, as set forth in the grant, copies of which are on file in the Purchasing Department.

BE IT FURTHER RESOLVED, That the Shelby County Community Services Agency Community Services Block Grant Program FY 2007 -2008 Operating Budget is hereby amended and funds appropriated per Exhibit A, which is attached hereto and incorporated herein by reference.

BE IT FURTHER RESOLVED, That the County Mayor is hereby authorized to execute any and all documents necessary to comply with the intent of this resolution.

BE IT FURTHER RESOLVED, That the County Mayor and Director of Administration and Finance be and are hereby authorized to issue their warrant or warrants to the extent of appropriations made in this resolution, pursuant to the terms and conditions of said grant and to take proper credit in their accounting therefore.

_____
A C Wharton, Jr.
County Mayor

DATE: _____

ATTEST:

_____
Clerk of County Commission

ADOPTED: _____

COMMUNITY SERVICES BLOCK GRANT
FUND 313

ACCT#	ACCOUNT NAME	CURRENT BUDGET	AMENDMENT	REQUESTED BUDGET
480202	ADMINISTRATION			
4331	FEDERAL GRANTS THRU STATE	($438,121.00)	$0.00	($438,121.00)
5102	SALARIES & LABOR	487,989.00	0.00	487,989.00
5111	SALARY & FRINGE REIMBURSEMENT	(181,991.00)	0.00	(181,991.00)
5154	OVERTIME	0.00	368.00	368.00
5181	RETIREMENT/SICK PAY	2,188.00	4,211.00	6,399.00
5510	RETIREMENT SYSTEM CO A	34,160.00	0.00	34,160.00
5511	OPEB RETIREE INSURANCE	31,720.00	0.00	31,720.00
5516	MEDICARE COVERAGE - MQFE	6,588.00	0.00	6,588.00
5520	GROUP LIFE INSURANCE	3,319.00	0.00	3,319.00
5540	BLUE CROSS PPO INSURANCE	4,343.00	0.00	4,343.00
5543	CIGNA INSURANCE	51,382.00	0.00	51,382.00
5560	DISABILITY INSURANCE	7,808.00	0.00	7,808.00
5591	OJI EXPENSE	7,564.00	0.00	7,564.00
5592	UNEMPLOYMENT COMP	1,606.00	0.00	1,606.00
6014	CUSTODIAL SUPPLIES	1,150.00	0.00	1,150.00
6016	DATA PROCESSING SUPPLIES	1,000.00	0.00	1,000.00
6026	EXPENDABLE FURN & EQUIP	7,857.00	(4,579.00)	3,278.00
6042	MATERIAL & SUPPLIES	300.00	0.00	300.00
6046	MEDICAL SUPPLIES	(1,000.00)	0.00	(1,000.00)
6048	MEMBERSHIP, PUBLICATIONS & DU	6,000.00	0.00	6,000.00
6052	OFFICE SUPPLIES	3,000.00	0.00	3,000.00
6054	PAPER PRODUCTS	500.00	0.00	500.00
6068	POSTAGE	500.00	0.00	500.00
6419	EDUCATION & TRAINING	4,019.00	0.00	4,019.00
6437	INDIRECT COST EXPENSE	1,645.00	0.00	1,645.00
6446	LOCAL TRANSPORTATION	500.00	0.00	500.00
6467	TRAVEL	8,199.00	0.00	8,199.00
6628	INSURANCE	3,000.00	0.00	3,000.00
6646	PROFESSIONAL FEES	1,000.00	0.00	1,000.00
6780	MAINT EQUIPMENT	125.00	0.00	125.00
6795	RENT - EQUIPMENT	3,175.00	0.00	3,175.00
6798	RENT - BUILDINGS & LAND	66,185.00	0.00	66,185.00
6810	INDIRECT COSTS REIMBURSEMENT	(122,972.00)	0.00	(122,972.00)
6831	PETROLEUM SERVICES	2,000.00	0.00	2,000.00
6832	FLEET MANAGEMENT SERVICE	8,000.00	0.00	8,000.00
6852	PRINTING - INSIDE	250.00	0.00	250.00
6854	MAIL SERVICES	300.00	0.00	300.00
6874	TELECOMMUCATIONS SERVICES	23,686.00	0.00	23,686.00
9627	TRANS FROM FEDERAL GRANT - SAL	(2,189.00)	0.00	(2,189.00)
9628	TRANS FROM FEDERAL GRANT - FRI	(654.00)	0.00	(654.00)
9629	TRANS FROM FEDERAL GRANT - IND	(8,528.00)	0.00	(8,528.00)
9642	TRANS FROM OTHER GRANT - SAL	(19,131.00)	0.00	(19,131.00)
9643	TRANS FROM OTHER GRANT - FRI	(6,472.00)	0.00	(6,472.00)
480204	ASST. TO COMMODITIES			
4331	FEDERAL GRANTS THRU STATE	(28,071.00)	0.00	(28,071.00)
5111	SALARY & FRINGE REIMBURSEMENT	16,843.00	0.00	16,843.00
6437	INDIRECT COST EXPENSE	11,228.00	0.00	11,228.00
480205	ASST. TO WEATHERIZATION			
4331	FEDERAL GRANTS THRU STATE	(102,904.00)	0.00	(102,904.00)
5111	SALARY & FRINGE REIMBURSEMENT	61,742.00	0.00	61,742.00
6437	INDIRECT COST EXPENSE	41,162.00	0.00	41,162.00
480208	HOUSING			
4331	FEDERAL GRANTS THRU STATE	(434,087.00)	(49,500.00)	(483,587.00)
5102	SALARIES & LABOR	132,760.00	0.00	132,760.00
5154	OVERTIME	0.00	282.00	282.00
5510	RETIREMENT BENEFITS CO	9,293.00	0.00	9,293.00
5511	OPEB RETIREE INSURANCE	8,630.00	0.00	8,630.00
5516	MEDICARE COVERAGE(MQFE)	1,792.00	0.00	1,792.00
5520	GROUP LIFE INSURANCE	903.00	0.00	903.00
5543	CIGNA INSURANCE	23,363.00	0.00	23,363.00
5560	DISABILITY INSURANCE	2,124.00	0.00	2,124.00
5591	OJI INSURANCE	2,058.00	0.00	2,058.00
5592	UNEMPLOYMENT INSURANCE	437.00	0.00	437.00
6016	DATA PROCESSING SUPPLIES	953.00	0.00	953.00
6026	EXPENDABLE FURN & EQUIP	4,636.00	(282.00)	4,354.00
6042	MATERIAL & SUPPLIES	3,500.00	0.00	3,500.00
6048	MEMBERSHIP, PUBS & DUES	300.00	0.00	300.00
6052	OFFICE SUPPLIES	3,710.00	0.00	3,710.00
6068	POSTAGE	936.00	0.00	936.00
6419	EDUCATION & TRAINING	480.00	0.00	480.00
6446	LOCAL TRANSPORTATION	700.00	0.00	700.00
6467	TRAVEL	3,246.00	0.00	3,246.00
6668	WEATHERIZATION & REHAB	191,400.00	50,000.00	241,400.00
6789	UTILITY SERVICES	809.00	0.00	809.00
6795	RENT - EQUIPMENT	10,434.00	0.00	10,434.00
6798	RENT - BUILDINGS & LAND	18,000.00	0.00	18,000.00
6852	PRINTING - INSIDE	819.00	0.00	819.00
6874	TELECOMMUNICATIONS SERVICES	12,304.00	0.00	12,304.00
9530	RESTRICTED OPERATIONS & MAINT	500.00	(500.00)	0.00
480209	CEAP			
4331	FEDERAL GRANTS THRU STATE	(537,912.00)	(214,935.00)	(752,847.00)
5102	SALARIES & LABOR	219,497.00	0.00	219,497.00
5154	OVERTIME	0.00	1,482.00	1,482.00
5510	RETIREMENT SYSTEM CO	15,365.00	0.00	15,365.00
5511	OPEB RETIREE INSURANCE	14,267.00	0.00	14,267.00
5516	MEDICARE COVERAGE	2,963.00	0.00	2,963.00
5520	GROUP LIFE INSURANCE	1,493.00	0.00	1,493.00
5540	BLUE CROSS PPO INSURANCE	6,515.00	0.00	6,515.00
5543	CIGNA INSURANCE	23,126.00	0.00	23,126.00
5560	DISABILITY INSURANCE	3,512.00	0.00	3,512.00
5591	OJI EXPENSE	3,402.00	0.00	3,402.00
5592	UNEMPLOYMENT COMP	722.00	0.00	722.00
6014	CUSTODIAL SUPPLIES	200.00	0.00	200.00
6016	DATA PROCESSING SUPPLIES	322.00	0.00	322.00
6026	EXPENDABLE FURN & EQUIPMENT	700.00	0.00	700.00
6042	MATERIAL & SUPPLIES	150.00	0.00	150.00
6048	MEMBERSHIP, PUB & DUES	300.00	0.00	300.00
6052	OFFICE SUPPLIES	1,000.00	0.00	1,000.00
6054	PAPER PRODUCTS	500.00	0.00	500.00
6068	POSTAGE	1,585.00	0.00	1,585.00
6419	EDUCATION & TRAINING	1,500.00	0.00	1,500.00
6422	EMERGENCY SERVICES	200,700.00	214,935.00	415,635.00
6446	LOCAL TRANSPORTATION	500.00	0.00	500.00
6467	TRAVEL	1,093.00	0.00	1,093.00
6780	MAIN EQUIPMENT	2,500.00	(1,482.00)	1,018.00
6795	RENT - EQUIPMENT	2,500.00	0.00	2,500.00
6798	RENT - BUILDINGS & LAND	22,000.00	0.00	22,000.00
6852	PRINTING - INSIDE	1,500.00	0.00	1,500.00
6874	TELECOMMUNICATIOS SERVICES	10,000.00	0.00	10,000.00

COMMUNITY SERVICES BLOCK GRANT
FUND 313

ACCT#	ACCOUNT NAME	CURRENT BUDGET	AMENDMENT	REQUESTED BUDGET
480215	FAMILY SUPPORT			
4331	FEDERAL GRANTS THRU STATE	(434,018.00)	0.00	(434,018.00)
5102	SALARIES & LABOR	259,584.00	0.00	259,584.00
5154	OVERTIME	0.00	1,031.00	1,031.00
5510	RETIREMENT BENEFITS CO	18,171.00	0.00	18,171.00
5511	OPEB RETIREE INSURANCE	16,873.00	0.00	16,873.00
5516	MEDICARE COVERAGE(MQFE)	3,504.00	0.00	3,504.00
5520	GROUP LIFE INSURANCE	1,765.00	0.00	1,765.00
5540	BLUE CROSS PPO INSURANCE	2,172.00	0.00	2,172.00
5543	CIGNA INSURANCE	42,984.00	0.00	42,984.00
5560	DISABILITY INSURANCE	4,153.00	0.00	4,153.00
5591	OJI EXPENSE	4,024.00	0.00	4,024.00
5592	UNEMPLOYMENT COMP	854.00	0.00	854.00
6014	CUSTODIAL SUPPLIES	500.00	0.00	500.00
6016	DATA PROCESSING SUPPLIES	500.00	0.00	500.00
6026	EXPENDABLE EQUIPMENT	1,000.00	0.00	1,000.00
6042	MATERIALS & SUPPLIES	200.00	0.00	200.00
6048	MEMBERSHIP, PUBLICATIONS & DU	100.00	0.00	100.00
6052	OFFICE SUPPLIES	1,500.00	0.00	1,500.00
6054	PAPER PRODUCTS	484.00	0.00	484.00
6064	PHOTO, MAPS & BLUEPRINTS	200.00	0.00	200.00
6068	POSTAGE	200.00	0.00	200.00
6419	EDUCATION & TRAINING	2,000.00	0.00	2,000.00
6422	EMERGENCY SERVICES	25,000.00	0.00	25,000.00
6446	LOCAL TRANSPORTATION	1,000.00	0.00	1,000.00
6467	TRAVEL	2,050.00	0.00	2,050.00
6795	RENT - EQUIPMENT	2,000.00	0.00	2,000.00
6798	RENT - BUILDINGS & LAND	33,000.00	(1,031.00)	31,969.00
6852	PRINTING - INSIDE	200.00	0.00	200.00
6874	TELECOMMUNICATIONS SERVICES	10,000.00	0.00	10,000.00
480216	HOMELESS			
4331	FEDERAL GRANTS THRU STATE	(214,898.00)	(4,000.00)	(218,898.00)
5102	SALARIES & LABOR	156,227.00	0.00	156,227.00
5154	OVERTIME	0.00	448.00	448.00
5510	RETIREMENT SYSTEMS CO	10,629.00	0.00	10,629.00
5511	OPEB RETIREE INSURANCE	9,871.00	0.00	9,871.00
5515	FICA	271.00	0.00	271.00
5516	MEDICARE COVERAGE - MQFE	2,109.00	0.00	2,109.00
5520	GROUP LIFE INSURANCE	1,032.00	0.00	1,032.00
5543	CIGNA INSURANCE	14,722.00	0.00	14,722.00
5560	DISABILITY INSURANCE	2,430.00	0.00	2,430.00
5591	OJI EXPENSE	2,421.00	0.00	2,421.00
5592	UNEMPLOYMENT COMP	513.00	0.00	513.00
6014	CUSTODIAL SUPPLIES	100.00	0.00	100.00
6016	DATA PROCESSING SUPPLIES	250.00	0.00	250.00
6026	EXPENDABLE EQUIPMENT	1,165.00	1,000.00	2,165.00
6048	MEMBERSHIP, PUBLICATIONS & DU	122.00	0.00	122.00
6052	OFFICE SUPPLIES	500.00	1,000.00	1,500.00
6068	POSTAGE	19.00	0.00	19.00
6419	EDUCATION & TRAINING	1,400.00	(448.00)	952.00
6422	EMERGENCY SERVICES	5,000.00	0.00	5,000.00
6446	LOCAL TRANSPORTATION	200.00	0.00	200.00
6467	TRAVEL	1,800.00	0.00	1,800.00
6795	RENT - EQUIPMENT	1,835.00	1,000.00	2,835.00
6852	PRINTING - INSIDE	125.00	0.00	125.00
6874	TELECOMMUNICATIONS SERVICES	2,157.00	1,000.00	3,157.00
	TOTAL REVENUE	2,190,011.00	(268,435.00)	2,458,446.00
	TOTAL EXPENDITURES	(2,190,011.00)	268,435.00	(2,458,446.00)

CENTRAL SERVICES
FUND 961

ACC	ACCOUNT NAME	CURRENT BUDGET	AMENDMENT	REQUESTED BUDGET
201501	TELECOMMUNICATIONS			
4262	SERVICE INCOME	(2,707,543.00)	(1,000.00)	(2,708,543.00)
6771	COMMUNICATIONS EXPENSE	2,707,543.00	1,000.00	2,708,543.00
	NET OPERATIONS		0.00	

STATE OF TENNESSEE
DEPARTMENT OF HUMAN SERVICES
CITIZENS PLAZA BUILDING
400 DEADERICK STREET
NASHVILLE, TENNESSEE 37243-1403

TELEPHONE: 615-313-4700 FAX: 615-741-4165
TTY: 1-800-270-1349
www.state.tn.us/humanserv/

PHIL BREDESEN
GOVERNOR

VIRGINIA T. LODGE
COMMISSIONER

March 6, 2008

Ms. Kaye Lawler
Shelby County Community Services Agency
100 N. Main Street, Suite #1300
Memphis, TN 38103

Dear Ms. Lawler:

Accompanying this letter is Amendment #5 to Contract # Z-05-020698 between the Department of Human Services and Shelby County Community Services Agency (CSA) related to the Community Services Block Grant program. **Please be advised that funds represented by this Amendment are not available until the document has been fully executed.** Upon reviewing the document, please print six (6) copies to be signed by Shelby County CSA's authorized signatory official. These signed copies should be returned within ten (10) business days to the address listed below. In the interest of time, we urge your use of express mail.

Tennessee Department of Human Services
Attn: Regina Surber, Director, Community Services
400 Deaderick Street 14th Floor
Nashville, TN 37243-1403

Once the documents are signed and approved by all appropriate state officials, an original copy will be returned to you for your records. Please feel free to contact me at (615) 313-4762 for any additional information necessary.

Sincerely,

Regina Surber
Director, Community Services

Attachment

AMENDMENT # 05
TO GRANT Z 05-020698

This Grant Contract Amendment is made and entered by and between the State of Tennessee, Department of Human Services, hereinafter referred to as the "State," and SHELBY COUNTY GOVERNMENT, hereinafter referred to as the "Grantee." It is mutually understood and agreed by and between said, undersigned contracting parties that the subject Grant Contract is hereby amended as follows:

1. Grant Contract Section C.1 is deleted in its entirety and replaced with the following:

   C.1. Maximum Liability. In no event shall the maximum liability of the State under this Grant Contract exceed Twelve Million Two Hundred Sixteen Thousand Four Hundred Eighty-Three Dollars and No Cents ($12,216,483.00). The Grant Budget attached and incorporated herein as a part of this Grant Contract as ATTACHMENTS B, B-1, B-2, B-3, B-4, and B-5 shall constitute the maximum amount due the Grantee for the service and all of the Grantee's obligations hereunder. The Grant Budget line-items include, but are not limited to, all applicable taxes, fees, overhead, and all other direct and indirect costs incurred or to be incurred by the Grantee.

2. Grant Contract Attachment B is deleted in its entirety and replaced with the new Attachment B attached hereto.

3. Grant Contract Attachment B-4 is deleted in its entirety and replaced with the new Attachment B-4 attached hereto.

The revisions set forth herein shall be effective March 1, 2008. All other terms and conditions not expressly amended herein shall remain in full force and effect.

IN WITNESS WHEREOF:

SHELBY COUNTY GOVERNMENT:

A. C. WHARTON, JR., MAYOR **DATE**

DEPARTMENT OF HUMAN SERVICES:

VIRGINIA T. LODGE, COMMISSIONER **DATE**

APPROVED AS TO FORM
AND LEGALITY:

Contract Administrator/
Assistant County Attorney

ATTACHMENT B
GRANT BUDGET
(BUDGET PAGE 1)

GRANTEE:	**SHELBY COUNTY COMMUNITY SERVICES AGENCY**
PROGRAM AREA:	**COMMUNITY SERVICES BLOCK GRANT**

APPLICABLE PERIOD: The grant budget line-item amounts below shall be applicable only to expense incurred during the period

BEGINNING:	**July 1, 2004**	**ENDING:**	**June 30, 2009**

POLICY 03 Object Line-item Reference	**EXPENSE OBJECT LINE-ITEM CATEGORY** [1] (detail schedule(s) attached as applicable)	**GRANT CONTRACT**	**GRANTEE PARTICIPATION**	**TOTAL PROJECT**
1 & 2	Salaries and Benefits & Taxes	$5,231,240.00	$0.00	$5,231,240.00
4, 15	Professional Fees/Grant & Awards [2]	$1,083,070.00	$0.00	$1,083,070.00
5, 6, 7, 8, 9, 10, 11 & 12	Supplies, Telephone, Postage & Shipping, Occupancy, Equipment Rental & Maintenance, Printing & Publications, and Travel/Conferences & Meetings	$1,004,910.00	$0.00	$1,004,910.00
13	Interest [2]	$0.00	$0.00	$0.00
14	Insurance	$1,500.00	$0.00	$1,500.00
16	Specific Assistance to Individuals	$1,989,769.00	$0.00	$1,989,769.00
17	Depreciation [2]	$0.00	$0.00	$0.00
18	Other Non-Personnel [2]	$1,000.00	$0.00	$1,000.00
20	Capital Purchase [2]	$0.00	$0.00	$0.00
22	Indirect Cost	$2,904,994.00	$0.00	$2,904,994.00
24	In-Kind Expense	$0.00	$0.00	$0.00
25	**GRAND TOTAL**	**$12,216,483.00**	**$0.00**	**$12,216,483.00**

[1] Each expense object line-item shall be defined by the Department of Finance and Administration Policy 03, *Uniform Reporting Requirements and Cost Allocation Plans for Subrecipients of Federal and State Grant Monies, Appendix A.* (posted on the Internet at: www.state.tn.us/finance/rds/ocr/policy03.pdf).

[2] Applicable detail attached if line-item is funded.

ATTACHMENT B CONTINUED
GRANT BUDGET LINE-ITEM DETAIL INFORMATION
(GRANT BUDGET PAGE 2)

[PROFESSIONAL FEE/ GRANT & AWARD]	AMOUNT
Contracted labor costs for safety related repairs	$1,083,070.00
TOTAL	**$1,083,070.00**

[OTHER NON-PERSONNEL]	AMOUNT
Advertising in newspapers for contractors	$1,000.00
TOTAL	**$1,000.00**

ATTACHMENT B-4
GRANT BUDGET
(BUDGET PAGE 1)

GRANTEE:	**SHELBY COUNTY COMMUNITY SERVICES AGENCY**
PROGRAM AREA:	**COMMUNITY SERVICES BLOCK GRANT**

APPLICABLE PERIOD: The grant budget line-item amounts below shall be applicable only to expense incurred during the period

BEGINNING:	**July 1, 2007**	**ENDING:**	**June 30, 2008**

POLICY 03 Object Line-item Reference	**EXPENSE OBJECT LINE-ITEM CATEGORY** [1] (detail schedule(s) attached as applicable)	**GRANT CONTRACT**	**GRANTEE PARTICIPATION**	**TOTAL PROJECT**
1 & 2	Salaries and Benefits & Taxes	$1,026,324.00	$0.00	$1,026,324.00
4, 15	Professional Fees/Grant & Awards [2]	$241,400.00	$0.00	$241,400.00
5, 6, 7, 8, 9, 10, 11 & 12	Supplies, Telephone, Postage & Shipping, Occupancy, Equipment Rental & Maintenance, Printing & Publications, and Travel/Conferences & Meetings	$175,991.00	$0.00	$175,991.00
13	Interest [2]	$0.00	$0.00	$0.00
14	Insurance	$0.00	$0.00	$0.00
16	Specific Assistance to Individuals	$445,635.00	$0.00	$445,635.00
17	Depreciation [2]	$0.00	$0.00	$0.00
18	Other Non-Personnel [2]	$0.00	$0.00	$0.00
20	Capital Purchase [2]	$0.00	$0.00	$0.00
22	Indirect Cost	$569,096.00	$0.00	$569,096.00
24	In-Kind Expense	$0.00	$0.00	$0.00
25	**GRAND TOTAL**	$2,458,446.00	$0.00	$2,458,446.00

[1] Each expense object line-item shall be defined by the Department of Finance and Administration Policy 03, *Uniform Reporting Requirements and Cost Allocation Plans for Subrecipients of Federal and State Grant Monies, Appendix A.* (posted on the Internet at: www.state.tn.us/finance/rds/ocr/policy03.pdf).

[2] Applicable detail attached if line-item is funded.

ATTACHMENT B-4 CONTINUED
GRANT BUDGET LINE-ITEM DETAIL INFORMATION
(GRANT BUDGET PAGE 2)

[PROFESSIONAL FEE/ GRANT & AWARD]	AMOUNT
Contracted labor costs for safety related housing repairs (electrical)	$241,400.00
TOTAL	$241,400.00

DHS CONTRACT/PROGRAM BUDGET

(B-4 Page 3)

Contract Fund Source CSBG

Contract Period 7-1-07 thru 6-30-08

AGENCY:SHELBY COUNTY CSA

Expenses by Object	CONTRACT	INCOME MGMT ASST WAP Program___	HOUSING REHAB Program___	EMG SERVICE CEAP & IR Program___	EMG SERVICE HOMELESS Program___	NUTRITION COMMODITY Program___
Salaries and Wages	768,068.00		$132,760.00	$219,497.00	$156,227.00	
Empl. Benefits & Taxes	258,256.00		48,600.00	71,158.00	43,998.00	
Total Personnel Expenses	1,026,324.00	0.00	181,360.00	290,655.00	200,225.00	0.00
Professional Fees	0.00					
Supplies	24,070.00		12,799.00	2,872.00	4,015.00	
Communications	35,461.00		12,304.00	10,000.00	3,157.00	
Postage, Printing, & Publ.	6,206.00		2,055.00	3,385.00	266.00	
Occupancy	73,809.00		18,809.00	22,000.00	0.00	
Equipment Rental & Maint.	20,269.00		10,434.00	5,000.00	2,835.00	
Travel	10,796.00		3,946.00	1,800.00	2,000.00	
Training and Seminars	5,380.00		480.00	1,500.00	1,400.00	
Interest	0.00					
Insurance	0.00					
Assistance to Individuals	445,635.00			415,635.00	5,000.00	
Depreciation	0.00					
Transportation	0.00					
Contracted Services	241,400.00		241,400.00			
Food	0.00					
Miscellaneous	0.00					
Reimbursable Capital Exp.	0.00					
Total Direct Expenses	1,889,350.00	0.00	483,587.00	752,847.00	218,898.00	0.00
Administrative Expense	569,096.00	102,904.00	107,238.00	145,056.00	74,987.00	28,071.00
TOTAL	2,458,446.00	102,904.00	590,825.00	897,903.00	293,885.00	28,071.00

CONTRACT/PROGRAM BUDGET

Contract Fund Source CSBG

AGENCY:SHELBY COUNTY CSA

Expenses by Object	Program___	Program___	Program___	Program___	Program___	Program___
Salaries and Wages	$259,584.00					
Empl. Benefits & Taxes	94,500.00					
Total Personnel Expenses	354,084.00	0.00	0.00	0.00	0.00	0.00
Professional Fees						
Supplies	4,384.00					
Communications	10,000.00					
Postage, Printing, & Publ.	500.00					
Occupancy	33,000.00					
Equipment Rental & Maint.	2,000.00					
Travel	3,050.00					
Training and Seminars	2,000.00					
Interest						
Insurance						
Assistance to Individuals	25,000.00					
Depreciation						
Transportation						
Contracted Services	0.00					
Food						
Miscellaneous						
Reimbursable Capital Exp.						
Total Direct Expenses	434,018.00	0.00	0.00	0.00	0.00	0.00
Administrative Expense	110,840.00					
TOTAL	544,858.00	0.00	0.00	0.00	0.00	0.00

DHS Contract/Program Line-Item Description
(B-4 Page 5)

Agency: SHELBY COUNTY CSA

CSBG	CSBG
LINE-ITEM DETAIL FOR: SALARIES	AMOUNT
Salaries for all CSBG Staff	745,401
Match for HUD Staff	22,667
TOTAL	768,068
LINE-ITEM DETAIL FOR: FRINGE BENEFITS	AMOUNT
Retirement Benefits, MQFE, Gr. Life, Gr. Hospital Ins., PPO Plan, Cigna Ins.,	
OJI, Unemployment, & LTD	250,366
Match for HUD	7,890
TOTAL	258,256
LINE-ITEM DETAIL FOR: SUPPLIES	AMOUNT
Office Supplies	8,710
Data Processing & Copy Machine Supplies	2,072
Custodial Supplies	800
Material Supplies	4,834
Expendable Equipment (Desk, Chairs, Tables, Calculators, etc.)	6,897
City Maps	200
Match for HUD Prog. Office Supplies, Expendable Office Equipment	557
TOTAL	24,070
LINE-ITEM DETAIL FOR: COMMUNICATIONS	AMOUNT
Telecommunications Services including phones, equipment relocation	
multiple lines, long distance services, data transmission lines, pager, etc.	35461
	0
TOTAL	35,461
LINE-ITEM DETAIL FOR: POSTAGE	AMOUNT
Postal fees, postage due mail, registered letter fees. Approved letters to	
customers and vendors, request for information, customer satisfaction surveys, etc.	2,830
TOTAL	2,830
LINE-ITEM DETAIL FOR: PRINTING	AMOUNT
Advertising in Newspaper, etc., for contractors,	
printing of forms, poster boards, pamphlets, etc.	2,246
TOTAL	2,246
LINE-ITEM DETAIL FOR: PUBLICATIONS	AMOUNT
Books, posters and pamphlets to share with our customers and staff, subscriptions	1,130
to journals.	
TOTAL	1,130
LINE-ITEM DETAIL FOR: OCCUPANCY	AMOUNT
Rental share of Space at 409 Ayers, Southbrook & Raleigh Malls,	73,809
100 N. Main Bldg, etc., including utilities.	
TOTAL	73,809
LINE-ITEM DETAIL FOR: EQUIPMENT RENTAL & MAINTENANCE	AMOUNT
Rental of Equipment (Copier machines), etc.	14,269
Maintenance of Computers & Typewriters	3,000
Match for HUD Prog. Rental of Copier Machine	1,500
Match for HUD Prog. Maintenance of Van, Gas, Oil, etc.	1,500
TOTAL	20,269

LINE-ITEM DETAIL FOR: TRAVEL	AMOUNT
Local Transportation Mileage @.40 per mile	2,150
Travel to attend staff workshops/conventions related to program	8,646
TOTAL	10,796

LINE-ITEM DETAIL FOR: TRAINING & SEMINARS	AMOUNT
Registration fees for workshops/seminars, classes related to program	5,380
TOTAL	5,380

LINE-ITEM DETAIL FOR: ASSISTANCE TO INDIVIDUALS	AMOUNT
To provide rent, mortgage, med., etc., assistance to customers	415,635
To provide family assistance to eligible customers.	25,000
To provide Homeless Assistance to eligible customers	5,000
TOTAL	445,635

LINE-ITEM DETAIL FOR: CONTRACTED SERVICES	AMOUNT
To provide electrical work on homes of eligible customers	241,400
TOTAL	241,400

LINE-ITEM DETAIL FOR: ADMINISTRATIVE EXPENSE	AMOUNT
This amount is budgeted to cover Administrative Cost Pool that	
administers all programs for CSBG.	569,096
TOTAL	569,096