PURCHASING DEPARTMENT
160 NORTH MAIN, ROOM 550
MEMPHIS, TN 38103
545-4360

TO: TRACEE STILLS
ROAD DEPARTMENT

FROM: NELSON FOWLER
PURCHASING DEPARTMENT

DATE: JUNE 10, 2009

RE: APPROVED RECOMMENDATION SHEET (FINAL APPROVAL OF AWARD BY BOARD OF COMMISSIONERS REQUIRED)

Attached is a copy of the approved recommendation sheets for award of the Sealed Bid referenced below:

REFERENCE: BID NO.: **SEALED BID NUMBER I001452A**
DUE DATE: **JUNE 5, 2009**
DESCRIPTION: **CRUSHED CONCRETE**

It is necessary that the award of this bid receive approval by the Board of Commissioners before issuance of a purchase order or the signing of a contract by the County.

Please prepare the commission packet including the applicable contract documents, bonds, certificate of insurance, etc. and return the complete packet to Bernita Poole in the Contract Section of the Purchasing Department for further routing.

Your contract, if required, should include or incorporate the Bid Specification. If there are fund sources other than County General Funds or CIP which partially or wholly fund this contract (e.g. State or Federal), it is mandatory that all restrictions or requirements which attach to these funds be included in your contract.

Also, if bid specifications includes multiple renewal periods please include renewals in your resolution and contract.

By way of this memo, we are notifying the Office of E.O.C. Information (Contract Compliance Status Reports, etc.) required for inclusion in the commission packet to my attention in Purchasing. Upon receipt I will forward it to the Contract Administration Section for further processing.

Attachments

cc: Carolyn Watkins, Admin., E.O.C. Office
Bernita Poole, Contract Administration
Sealed Bid File
rtltrl.frm

SHELBY COUNTY PURCHASING DEPARTMENT
SEALED BID RECOMMENDATION SHEET
SEALED BID NO: I0001452A DATE DUE: 06/05/2009

YES	NO	REQUIREMENTS
	X	CIP PROJECT
X		BOARD OF COMMISSION APPROVAL
	X	CONTRACT
	X	SURETY (BONDS, ETC.)
	X	CERTIFICATE OF INSURANCE
X		E.O.C.REPORTS ATTACHED AND
X		CERTIFIED BY ADMINISTRATOR
X		COPY TO DEPARTMENT
X		COPY TO DIVISION DIRECTOR
X		COPY O E.O.C.

TITLE OR DESCRIPTION OF BID

Crushed Concrete
Attachment

DEPARTMENT(S) Road Department
CONTACT(S) Tracee Stills

DESCRIPTION	NO.
TOTAL NUMBER RFB SENT OUT	16
/TOTAL NUMBERBIDS RECEIVED	02
/NUMBER OF RESPONSES UNOPENE	
(NO E.O.C. CERTIFICATION)	00

	Standard Construction Co.	*Metro Materials
(1)Crushed Concrete:	($195,000.00)	($188,400.00)
FOB Delivered:	16.25/Ton	(15.70/Ton
FOB Pit, Pickup	($53,000.00) $12.75/Ton	($150,000.00) $ 12.50/Ton

*Bid Award-FOB Pit Location

RECOMMENDATION: On the basis on the lowest responsive bid and with the concurrence of the using department, I hereby recommend the award of this bid to Metro Materials. The award period is July 1, 2009 thru June 30, 2010 with an option to renew for two additional one year periods upon agreement of both parties.

NOTE: The award is based on the department picking up supplies.

TOTAL AMOUNT RECOMMENDED FOR AWARD IS $ 150,000.00.

THIS AWARD REQUIRES BOARD OF COMMISSION APPROVAL

SHELBY COUNTY PURCHASING DEPARTMENT
SEALED BID RECOMMENDATION SHEET
SEALED BID NO: I001452A DATE DUE: 06/05/2009

Crushed Concrete

Nelson Fowler, Buyer /Date 6/9/09 Clifton Davis, Administrator of Purchasing/Date 6/9/09

I HEREBY CERTIFY THAT TO THE BEST OF MY KNOWLEDGE AND BELIEF THAT BID **I001452A** DATED **06/05/2009** IS IN COMPLIANCE WITH THE PROCEDURES AS STATED IN THE SHELBY COUNTY COMMISSION RESOLUTION NO. 50 ON PURCHASING DEPARTMENT POLICY, DATED 2/4/80.

For the Shelby County Purchasing Department

DATE SWORN TO AND SUBSCRIBED BEFORE ME AT MEMPHIS, TENNESSEE ON THIS 9th DAY OF June, 2009.

Notary Public
Sonja Worthy

My Commission Expires:
December 30, 2012
My Commission Expires

SONJA H. WORTHY
STATE OF TENNESSEE NOTARY PUBLIC
SHELBY COUNTY