CA081540

SHELBY COUNTY BOARD OF COMMISSIONERS
AGENDA ROUTE SHEET

Referred to Commission Committee (name) **LAW ENFORCEMENT, FIRE, CORRECTIONS & COURTS**

For Commission Action on (date): 03/31/08

RESOLUTION AMENDING THE FY 2007/2008 OPERATING BUDGET OF THE SHELBY COUNTY DRUG COURT RESIDENTIAL GRANT TO PROVIDE ADJUSTMENTS IN THE AMOUNT OF $30,600 TO BENEFITS, OUTSIDE CONTRACTS, AND DATA PROCESSING SUPPLIES. THIS IS A PASS THROUGH GRANT TO BE ADJUSTED IN THE AMOUNT OF $30,600. SPONSORED BY COMMISSIONER: SIDNEY CHISM

CHECK ALL THAT APPLY BELOW:

_____ This Action does NOT require expenditure of funds.

___X___ This Item requires/approves expenditure of funds as follows (complete all that apply):

County General Funds: $_____: County CIP Funds: $_____

State Grant Funds: $30,600 __Z05025510 00_____: State Gas Tax Funds: $_____

Federal Grant Funds: $_____

Other funds (Specify source and amount): **Fines and fees**: _____

Other pass-thru funds (Specify source and amount): $ _____

Originating Department: Shelby County Drug Court

APPROVAL:

Dept. Head:	Roger Henderson 545-2823 (Type your name & phone #.)	(Initials)	3-17-08 (Date)
Elected Official:	Judge Tim Dwyer (Type your name & phone #.)	TD (Initials)	3-17-2008 (Date)
Division Director:	(Type your name & phone #.)	(Initials)	(Date)
CIP – A&F Director:	(Type your name & phone #.)	(Initials)	(Date)
Finance Dept.:	Michael A. Swift 545-4449 (Type your name & phone #.)	MAS (Initials)	3/20/08 (Date)
County Attorney:	Mary L. Bright X4963 (Type your name & phone #.)	mlb (Initials)	3-19-08 (Date)
CAO/Mayor:	Jim Huntzicker 545-4514 (Type your name & phone #.)	(Initials)	3-21-2008 (Date)

ITEM #_____ PREPARED BY: R. HENDERSON

COMMISSIONER: SYDNEY CHISM APPROVED BY: _____

RESOLUTION AMENDING THE FY 2007/2008 OPERATING BUDGET OF THE SHELBY COUNTY DRUG COURT RESIDENTIAL GRANT TO PROVIDE ADJUSTMENTS TO BENEFITS, OUTSIDE CONTRACTS, AND DATA PROCESSING SUPPLIES. THIS IS A PASS THROUGH GRANT TO BE ADJUSTED IN THE AMOUNT OF $30,600. SPONSORED BY COMMISSIONER: SIDNEY CHISM

WHEREAS, The Shelby County Drug Court FY 2007-2008 budget was submitted to and approved by the Shelby County Board of Commissioners with specified amounts allocated for salaries, other compensation, fringe benefits and outside contracts; and

WHEREAS, A change in staffing occurred which resulted in a change in benefits to Counselor A and Counselor B; hence there is an excess in the budgeted amount for benefits. Additionally, there is a projected excess in outside contracts.

WHEREAS, The funds could be used towards a data management system needed by the Drug Court to increase the efficiency and therefore the capacity of the Drug Court; and

WHEREAS Judge Dwyer concurs with the need for a data management system; and

WHEREAS, It is necessary to amend the FY2007-2008 Shelby County Government Operating Budget for the Residential Treatment Grant, Z05025510 00 of the Shelby County Drug Court.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF SHELBY COUNTY, TENNESSEE, That the FY2007-2008 Shelby County Government Operating Budget for the Residential Treatment Grant, Z05025510 00, of the Shelby County Drug Court is hereby amended and funds appropriated per Exhibit A, which is attached hereto and incorporated herein by reference.

BE IT FURTHER RESOLVED, That the County Mayor and the Director of Administration and Finance are authorized to issue their warrant(s) to the extent of the appropriations for the purposes contained in this resolution and to take proper credit in their accounting therefore.

_____
A C Wharton, Jr., County Mayor

Date: _____

ATTEST: _____
Clerk of County Commission

ADOPTED: _____

SUMMARY SHEET

I. **Description of Item**

RESOLUTION AMENDING THE FY 2007/2008 OPERATING BUDGET OF THE SHELBY COUNTY DRUG COURT RESIDENTIAL GRANT TO PROVIDE ADJUSTMENTS TO BENEFITS, OUTSIDE CONTRACTS, AND DATA PROCESSING SUPPLIES. THIS IS A PASS THROUGH GRANT TO BE ADJUSTED IN THE AMOUNT OF $30,600. SPONSORED BY COMMISSIONER: SIDNEY CHISM

This resolution amends the FY2007-2008 Operating Budget to provide a budget for a change in staff and projected expense for outside contracts.

This budget adjustment allows the Drug Court to fully expend grant proceeds which exist due to a vacancy within the Drug Court. Funds that normally would have been expensed to benefits will not be expended. This budget adjustment moves the excess budget from Personnel to Operations and Maintenance.

II. **Source and Amount of Funding**

Shelby County Drug Court is amending the FY2007 – 2008 Operating Budget by increasing the budget for Data Processing by a change in benefits and a reduction of outside contracts.

III. **Contract Items**

N/A.

IV. **Additional Information Relevant to Approval of this Item**

- Shelby County Drug Court recommends approval of this resolution.
- The Grantor agency has approved the budget modification moving $5,400 from Personnel Costs to Operations & Maintenance.

EXHIBIT A

SHELBY COUNTY GOVERNMENT

BUDGET AMENDMENT

FY2008

ACCT NO	DESCRIPTION	CURRENT BUDGET	ADJUST-MENT	BUDGET AS AMENDED
850-700502 General Sessions Criminal Court (Drug Court)				
5102	SALARIES & LABOR	76,501	0	76,501
5510	RETIREMENT SYSTEM CO A	5,355	0	5,355
5511	OPEB	4,973	0	4,973
5516	MEDICARE COVERAGE - MQFE	1,033	0	1,033
5520	GROUP LIFE INSURANCE	520	0	520
5543	CIGNA INSURANCE	7,814	(5,400)	2,414
5560	LONG TERM DISABILITY	1,224	0	1,224
5591	OJI EXPENSE	1,186	0	1,186
5592	UNEMPLOYMENT COMP	252	0	252
6016	DATA PROCESSING SUPPLIES	0	200	200
6026	EXP FURN AND EQUIP	3,550	(10)	3,540
6052	OFFICE SUPPLIES	450	400	850
6419	EDUCATION & TRAINING EXP	3,316	(190)	3,126
6467	TRAVEL	3,398	0	3,398
6637	OUTSIDE CONTRACTS	387,878	(25,000)	362,878
6795	RENT EQUIP	2,500	0	2,500
6852	PRINTING INSIDE	50	0	50
7003	COMPUTER HARDWARE	0	30,000	30,000
	Net Operations	500,000	0	500,000

STATE OF TENNESSEE
DEPARTMENT OF FINANCE AND ADMINISTRATION
RESOURCE DEVELOPMENT AND SUPPORT
OFFICE OF CRIMINAL JUSTICE PROGRAMS
WILLIAM R. SNODGRASS TENNESSEE TOWER
312 8th AVENUE NORTH, SUITE 1200
NASHVILLE, TENNESSEE 37243-1700
FAX (615) 532-2989

DAVE GOETZ
COMMISSIONER

March 7, 2008

Roger Henderson, Drug Court Coordinator
Shelby County Drug Court
Shelby County Government
160 North Main Street, Suite 850
Memphis, TN 38103

RE: Drug Court State Grant No. **Z05025510 00**

Dear Mr. Henderson,

The Office of Criminal Justice Programs has approved your request for budget revision of your 2007/2008 Drug Court State Grant Number **Z05025510 00** for the **Shelby County Residential Drug Court Project** project. It is acceptable to modify your budget to move funding from Benefits & Payroll Taxes, Professional Fees, Conferences & Meetings, and Other Nonpersonnel and reallocate it to Salaries & Wages, Supplies, Printing &b Publication, and Reimbursable Capital Purchases line items.

This approval is a result of your written submission of the proposed budget changes that appear to be a good faith effort to continue the project as set forth in your application.

NOTE: IMPORTANT NEW REQUIREMENT:
The budget amounts modified by this revision must be reflected in Column A, Total Contract Budget, on all future invoices submitted for reimbursement. Failure to reflect these budget amounts on your invoice forms may result in your invoice being held for OCJP clarification and payment may be delayed.

The effective date for this revision is March 1, 2007.

As Program Manager for this grant, please feel free to contact me at any time. My phone number is 615-253-2037. I look forward to our continued working partnership.

Sincerely,

Marie Crosson

Marie Crosson
Program Manager