SHELBY COUNTY BOARD OF COMMISSIONERS
AGENDA ROUTE SHEET

Referred to Commission Committee: _____

For Commission Action on: 11/3/08 CA097339

DESCRIPTION OF ITEM:

RESOLUTION APPROVING ACCEPTANCE OF THE DISPROPORTIONATE MINORITY CONTACT GRANT FROM THE TENNESSEE COMMISSION ON CHILDREN AND YOUTH. THE GRANT HAS BEEN APPROVED FOR THE SHELBY COUNTY DISTRICT ATTORNEY GENERAL'S OFFICE FOR THE PERIOD OCTOBER 1, 2008 – SEPTEMBER 30, 2009, IN THE AMOUNT OF $65,000 AND FOR THE PURPOSE OF THE DISTRICT ATTORNEY'S MENTORING-BASED TRUANCY REDUCTION PROGRAM. THIS ITEM REQUIRES EXPENDITURE OF FEDERAL THRU STATE GRANT FUNDS IN THE AMOUNT OF $65,000.

SPONSORED BY COMMISSIONER SIDNEY CHISM.

CHECK ALL THAT APPLY BELOW:

_____This Action does NOT require expenditure of funds.

__X__This Item requires/approves expenditure of funds as follows (complete all that apply):

County General Funds: $_____; County CIP Funds- $_____

State Grant Funds: $_____; State Gas Tax Funds: $_____

Federal Grant Funds: $_____

Other funds (Specify source and amount): $_____

Other pass-thru funds (Specify source and amount): $ 65,000 in Federal thru State Grant Funds from Tennessee Commission on Children and Youth.

Originating Department: Shelby County District Attorney General's Office_____

APPROVAL:

Dept. Head: _______________
(Type your name & phone #.) (Initials) (Date)

Elected Official: _____Priscilla C. Campbell__545-5955__ PCC \ __10/09/08____
(Type your name & phone #.) (Initials) (Date)

Division Director: _______________
(Type your name & phone #.) (Initials) (Date)

CIP – A&F Director: _______________
(Type your name & phone #.) (Initials) (Date)

Finance Dept. [signature] 10/17/08 Raymond C. Pipkin VM \ 10/20/08
(Type your name & phone #.) (Initials) (Date)

County Attorney: Mary L. Bright mlb \ 10/20/08
(Type your name & phone #.) (Initials) (Date)

CAO/Mayor: **James F. Huntzicker 545-4514** \ [initials] \ 10/21/08
(Type your name & phone #.) (Initials) (Date)

SUMMARY

I. Description of Item:

Requesting approval to accept a portion of the Disproportionate Minority Contact Grant to fund personnel and operational expenses for the time period October 1, 2008 thru June 30, 2009.

II. Source and Amount of Funding:

For changes by line item see resolution Exhibit A.

a. All Costs (Direct/Indirect)

Direct costs as indicated on Resolution Exhibit A: no indirect costs.

b. Additional or Subsequent Obligations or Expenses of Shelby County:

None.

III. A. Type of Contract – Federal thru State Grant

B. Terms – Grant contract is for the period 10/1/2008 to 9/30/2009

III. Additional Information Relevant to Approval of This Item:

Attached is a copy of the grant contract to the Shelby County District Attorney General's Office.

Item No._____ Prepared by Dana Dockery

Commissioner _____ Approved _____

RESOLUTION APPROVING ACCEPTANCE OF THE DISPROPORTIONATE MINORITY CONTACT GRANT FROM THE TENNESSEE COMMISSION ON CHILDREN AND YOUTH. THE GRANT HAS BEEN APPROVED FOR THE SHELBY COUNTY DISTRICT ATTORNEY GENERAL'S OFFICE FOR THE PERIOD OCTOBER 1, 2008 – SEPTEMBER 30, 2009, IN THE AMOUNT OF $65,000 AND FOR THE PURPOSE OF THE DISTRICT ATTORNEY'S MENTORING-BASED TRUANCY REDUCTION PROGRAM. THIS ITEM REQUIRES EXPENDITURE OF FEDERAL THRU STATE GRANT FUNDS IN THE AMOUNT OF $65,000. SPONSORED BY COMMISSIONER SIDNEY CHISM.

WHEREAS, The Shelby County District Attorney General's Office has been awarded a grant by the Tennessee Commission on Children and Youth through the Disproportionate Minority Contact Grant Program for the purpose of the District Attorney's Mentoring-Based Truancy Reduction Program.

WHEREAS, The Tennessee Commission on Children and Youth has designated The Shelby County District Attorney General's Office to receive $65,000 in grant funds.

WHEREAS, The Office of the District Attorney General desires to use $36,229 for FY09 personnel expenses and $1,535 for operating expenses.

WHEREAS, The Office of the District Attorney General desires to increase the Personnel Budget for the purpose of funding the personnel expenses for a case advocate.

WHEREAS, The Office of the District Attorney General desires to increase the Operations and Maintenance Budget for the purpose of funding the purchase of a laptop computer.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF SHELBY COUNTY, TENNESSEE, That the FY09 Shelby County Operating Budget is hereby amended and funds appropriated as per Exhibit A, which is attached hereto and incorporated herein by reference.

BE IT FURTHER RESOLVED, That the Position Control Budget is hereby amended per Exhibit B, which is attached hereto and incorporated hereinto by this reference as if fully set forth herein.

BE IT FURTHER RESOLVED, That the County Mayor and the Director of Finance and Administration are hereby authorized to issue their warrant or warrants to the extent of the appropriations made in this resolution, and to take proper credit in their accounting thereof.

_____
A C Wharton, Jr., County Mayor

Date:_____

Attest:

_____
Clerk of County Commission

Adopted: _____

EXHIBIT A

SHELBY COUNTY GOVERNMENT
BUDGET AMENDMENT
FY2009

Acct No		Current Budget	Adjustment	Budget as Amended
563-709001	District Attorney General FY09 DMC Grant			
4331	Federal thru State Grant	0	(37,764)	(37,764)
5102	Salaries & Labor	0	27,000	27,000
5510	Pension	0	1,890	1,890
5511	OPEB	0	1,823	1,823
5516	Medicare Coverage-MQFE	0	392	392
5520	Group Life Insurance	0	184	184
5543	Cigna Insurance	0	4,000	4,000
5560	Long Term Disability	0	432	432
5591	OJI Expense	0	419	419
5592	Unemployment Comp	0	89	89
6016	Data Processing Supplies	0	1,535	1,535
		$0	$0	$0

Exhibit B

SHELBY COUNTY GOVERNMENT
POSITION CONTROL BUDGET AMENDMENT
FY2009

POSITION NO.	JOB TITLE	STATUS	FUND	SECTION	SALARY FUNDING INCREASE/ DECREASE
XXXXX	Case Advocate	Durational, Full-time	563	709001	$27,000
					$27,000

STATE OF TENNESSEE
TENNESSEE COMMISSION ON CHILDREN AND YOUTH
Andrew Johnson Tower, Ninth Floor
710 James Robertson Parkway
Nashville, Tennessee 37243-0800
(615) 741-2633 (FAX) 741-5956
1-800-264-0904

TO: Juvenile Justice Program Directors

FR: Debrah Stafford, Juvenile Justice Director

DATE: September 30, 2008

RE: Contracts for FY 2008-2009

Please find enclosed the fully executed copy of your fiscal year 2009 Juvenile Justice and Delinquency Prevention Act Program contract. As a reminder, your quarterly progress reports and expense reports are due within 30 days after the end of the quarter (i.e.January 31, 2009; April 30, 2009, June 30, 2009 and October 31, 2009). A copy of these forms is enclosed. Expense reports will not be processed without receipt of the progress reports. **These reports are to be sent, as usual, to TCCY at the address listed in the letterhead above.**

If you have any questions on the above information, please contact me at (615) 532-1574. For questions regarding your contract, or to request a hard copy of the attached documents, you can also contact Carol White via email (carol.white@state.tn.us). Thank you for your cooperation in this matter.

Enclosures

CONTRACT SUMMARY SHEET

021908

RFS #	Contract #
316. 01 — 001 — 09	Z09-213561-00

State Agency	State Agency Division
Tennessee Commission on Children and Youth	316.01

Contractor Name	Contractor ID # (FEIN or SSN)
Shelby County District Attorney General	☒ C- or ☐ V- 626000841

Service Description

Juvenile Justice and Delinquency Prevention Act Disproportionate Minority Contact Program

Contract Begin Date	Contract End Date	SUBRECIPIENT or VENDOR?	CFDA #
10/1/08	9/30/09	Subrecipient	16.540

Mark Each TRUE Statement

☒ **Contractor is on STARS** ☒ **Contractor's Form W-9 is on file in Accounts**

Allotment Code	Cost Center	Object Code	Fund	Funding Grant Code	Funding Subgrant Code
316.01	405D	134	11	158	DM7

FY	State	Federal	Interdepartmental	Other	TOTAL Contract Amount
2009		65,000.00			65,000.00
2010					
TOTAL		65,000.00			65,000.00

RECEIVED 2008 OCT 8 PM 10:23 STATE

— COMPLETE FOR AMENDMENTS ONLY —

FY	Base Contract & Prior Amendments	THIS Amendment ONLY
TOTAL		
End Date		

State Agency Fiscal Contact & Telephone #

J. Allen Staley, Office of Shared Services, 253-8992

State Agency Budget Officer Approval

J. Allen Staley

Funding Certification (certification required by TCA 9-4-5113: that there is a balance in the appropriation from which the obligated expenditure is required to be paid that is not otherwise encumbered to pay obligations previously incurred)

Contractor Ownership (complete for ALL base contracts — N/A to amendments or delegated authorities)

☐ African American ☐ Person w/ Disability ☐ Hispanic ☐ Small Business ☒ Government
☐ Asian ☐ Female ☐ Native American ☐ NOT Minority/Disadvantaged ☐ Other

Contractor Selection Method (complete for ALL base contracts — N/A to amendments or delegated authorities)

☐ RFP ☐ Competitive Negotiation * ☒ Alternative Competitive Method *
☐ Non-Competitive Negotiation * ☐ Negotiation w/ Government (ID, GG, GU) ☐ Other *

Procurement Process Summary (complete for selection by Non-Competitive Negotiation, Competitive Negotiation, OR Alternative Method)

TN Commission on Children and Youth announces availability of federal funds and provides a written call for proposals. Staff review applications based on standard criteria and make recommendations to the Commission board which makes final funding allocation decisions.