Emergency Medical, etc.) and related agencies and departments. Senior officials, Director or Designee of DESOTO's Emergency Service and related agencies must sign this Subgrant Agreement and familiarize themselves with the rules and regulations governing the UASI grant program. These agencies are encouraged to work together with DESOTO in determining and prioritizing their needs and requirements prior to submitting their spending plan.

19. Nothing in this agreement is intended to conflict with current laws or regulations of Tennessee or your jurisdiction. If a term of this agreement is inconsistent with such authority, then that term shall be invalid, but the remaining terms and conditions of this agreement shall remain in full force and effect.

20. Subgrantee is required to ensure that grant monies are used to support all Emergency Service related agencies and departments, specifically law enforcement, fire and rescue. Senior officials of these agencies must sign this agreement and familiarize themselves with the rules and regulations governing this grant program. They are encouraged to work together in determining and prioritizing their needs and requirements prior to submitting their plan.

21. The terms and conditions of the Master Grant shall be fully incorporated herein by reference as if stated verbatim, and shall further govern the duties and obligations of the parties to this Subgrant Agreement.

22. This Subgrant Agreement is subject to the availability of grant funds pursuant to the Master Grant and in no case shall SHELBY's obligation pursuant to this Subgrant Agreement exceed the funds available to the County for this Subgrant Agreement pursuant to said Master Grant.

IN WITNESS WHEREOF, The parties hereto have executed their duly authorized signatures this 4th day of August 2008.

MAYOR/EXECUTIVE COUNTY OF DESOTO, MISSISSIPPI

By: _____ August 4, 2008
Allen Latimer Date
Title: President, DeSoto County Board of Supervisors

Senior Law Enforcement Official

By: _____ August 4, 2008
Bill Rasco, DeSoto County Sheriff Date

Senior Fire Official

By: _____ August 4, 2008
Bobby Storey, Director EMS Date

SHELBY COUNTY GOVERNMENT

By: _____ _____
A C Wharton, Jr., Mayor Date

APPROVED AS TO FORM AND LEGALITY:

By: _____ _____
Assistant Contract Administrator/ Date
Assistant County Attorney

POINT OF CONTACT (POC)
URBAN AREA SECURITY INITIATIVE(UASI)

The following person is designated to represent your organization as the POC and is hereby duly authorized to fulfill the terms of the Cooperative Agreement during the performance period of the grant on behalf of the *Subgrantee.*

Name: Bobby Storey (POC) Title: Directory EMS

Organization Name: DeSoto County Emergency Management Services

Mailing Address: 365 Losher Street, Suite 310

City: Hernando, Mississippi Zip Code 38632

Telephone Number: (662) 429-1382 Fax Number: (662) 429-5582

Cellular Number: (901)490-8781 Pager Number: (901) 226-7950

Email Address: dcfc500@bellsouth.net

Signed: Allen Latimer Date August 4,2008

2007 UASI Allowable Training Costs

Funds may be used to enhance the capabilities of State and local emergency preparedness and response personnel through development of a State and urban area homeland security-training program. Allowable training-related costs include: 1) establishment of CBRNE and cyber security training programs within existing training academies, universities or junior colleges; and 2) **overtime and backfill costs** associated with attendance at ODP-sponsored and approved CBRNE and cyber security training courses.

The target audience for training courses funded must be emergency preparedness, prevention and response personnel, emergency managers and public/elected officials within the following disciplines: firefighters, law enforcement, emergency management, emergency medical services, hazardous materials, public works, public health, health care, public safety communications, governmental administrative, cyber security and private security providers. Awareness training for citizen preparedness is also allowable. Grantees using these funds to develop their own courses should address the critical training areas and gaps identified in the State Homeland Security Strategy and the Urban Area Homeland Security Strategy must adhere to the ODP Emergency Responder Guidelines and ODP prevention and deterrence guidelines. These guidelines and ODP Training Doctrine may be found at:
http://www.ojp.usdoj.gov/odp/whatsnew/whats_new.htm.

Grantees who wish to use grant funds to support attendance at and/or development of non-ODP sponsored training, must receive approval from ODP prior to using funds for this purpose. Please see Appendix D for the ODP Training Approval Process. Grantees and sub-grantees using funds to develop courses or to attend non-ODP courses will be required to report the number of individuals trained, by discipline and course level, in their BSIRs (see
Appendix C).

To facilitate the development of training consistent with the ODP Emergency Responder Guidelines and Prevention and Deterrence Guidelines, States are encouraged to adopt the current ODP awareness and performance level courses noted below:
· Campus Law Enforcement Awareness Training on WMD
· AWR-100 Emergency Response to Terrorism: Basic Concepts
· AWR-101 Emergency Response to Terrorism: Basic Concepts (Train-the-Trainer)
· AWR-102 Emergency Response to Terrorism: Basic Concepts (Self-Study)
· AWR 103 WMD Crime Scene Management for Emergency Responders
· AWR-110 Terrorism Awareness for Emergency Responders (Internet)
A-18
· AWR-111 Emergency Medical Services (EMS): Basic Concepts for WMD Incidents (Internet)
· AWR-112 Public Works: Basic Concepts for WMD Incidents (Internet)
· AWR-120 Law Enforcement Response to WMD – Awareness

· AWR-121 Law Enforcement Response to WMD – Awareness (Train-the-Trainer)
· AWR-130 Incident Response to Terrorist Bombings – Awareness
· AWR-140 WMD Radiological/Nuclear Awareness
· AWR-141 WMD Radiological/Nuclear Awareness (Train-the-Trainer)
· PER-200 Managing Civil Actions in Threat Incidents (MCATI): Basic Course (Train-the-Trainer)
· PER-225 Law Enforcement Response to WMD – Operations Level (Trainthe-Trainer)
· PER-251 Emergency Response to Terrorism: Operations Course (Train-the-Trainer)

Note: In order to deliver these courses, State and local instructors must have been certified to deliver the course by successfully completing ODP's Train-the-Trainer course delivery.

For a detailed description of each of these courses, please refer to the ODP WMD Training Course Catalog located at http://www.ojp.usdoj.gov/odp/. Programs of instruction for these courses will be made available upon request for incorporation in State and local training programs. States and local jurisdictions may also use funds to develop further advanced-level training for incorporation into their training delivery systems. To assist with these activities, ODP will make programs of instruction for its advanced, technical level courses available upon request. Please note, grantees developing advanced level courses will still need to submit final curricula to ODP for approval in order to support development or delivery with ODP funds. The ODP name or logo may not be used in conjunction with courses that have not been developed by ODP.

In addition, allowable training-related costs include:

1. **Overtime and backfill funding for emergency preparedness and response personnel attending ODP-sponsored and approved training classes** - Payment of overtime expenses will be for work performed by award (SAA) or sub-award (urban area) employees in excess of the established work week (usually 40 hours). Further, overtime payments are allowed only to the extent the payment for such services is in accordance with the policies of the State or unit(s) of local government and has the approval of the State or the awarding agency, whichever is applicable. In no case is dual compensation allowable. That is, an employee of a unit of government may not receive compensation from their unit or agency of government AND from an award for a single period of time (e.g., 1:00 pm to 5:00 pm), even though such work may benefit both activities. Fringe benefits on overtime hours are limited to FICA, Workers' Compensation, and Unemployment Compensation.
2. **Training Workshops and Conferences** - Grant funds may be used to plan and conduct training workshops or conferences to include costs related to planning, meeting space and other meeting costs, facilitation costs, materials and supplies, travel, and training plan development.
3. **Full or Part-Time Staff or Contractors/Consultants** - Full or part-time staff may be hired to support training-related activities. Payment of salaries and fringe benefits must be in accordance with the policies of the State or local unit(s) of government and have the approval of the State or the awarding agency, whichever is applicable. The services of contractors/consultants may also be procured by the

State in the design, development, conduct, and evaluation of CBRNE training. The applicant's formal written procurement policy or the Federal Acquisition Regulations (FAR) must be followed.

4. **Travel** - Travel costs (i.e., airfare, mileage, per diem, hotel, etc.) are allowable as expenses by employees who are on travel status for official business related to the planning and conduct of the training project(s) or for attending ODP-sponsored courses. These costs must be in accordance with either the federal or an organizationally approved travel policy.
5. **Supplies** - Supplies are items that are expended or consumed during the course of the planning and conduct of the training project(s) (e.g., copying paper, gloves, tape, and non-sterile masks).
6. **Other Items** - These costs include the rental of space/locations for planning and conducting training, badges, etc.

IV. Allowable Exercise Costs

Funds may be used to plan for, design, develop, conduct, and evaluate exercises that train homeland security preparedness, prevention and response personnel, evaluate prevention and response plans, policy, procedures and protocols, and assess the readiness of jurisdictions to prevent and respond to a terrorist attack. Exercises must be threat and performance-based, in accordance with ODP's Homeland Security Exercise and Evaluation Program (HSEEP) manuals. These manuals provide explicit direction on the design, conduct, and evaluation of terrorism exercises. Exercises conducted with ODP support (grant funds or direct support) must be managed and executed in accordance with HSEEP.

(See www.ojp.usdoj.gov/odp/exercises/State.htm) After Action Reports (AAR) must be provided to ODP within 60 days following completion of each exercise. ODP Exercise Managers will be assisting their assigned States throughout A-20 development and implementation of exercise programs. States and local units of government should consider their ODP Exercise Managers as their point of contact for questions and concerns regarding implementation of the HSEEP. Grantees that wish to expend funds on models, games, or simulations must consult with "Review of Models, Simulations, and Games for Domestic Preparedness Training and Exercising, Volume I," which provides an overview and analysis of existing models, games and simulations. ***This report is available at www.ojp.usdoj.gov/odp/exercises/State.htm***

Allowable exercise-related costs include:

1. **Exercise Planning Workshop** - Grant funds may be used to plan and conduct an Exercise Planning Workshop to include costs related to planning, meeting space and other meeting costs, facilitation costs, materials and supplies, travel and exercise plan development.
2. **Full or Part-Time Staff or Contractors/Consultants** - Full or part-time staff may be hired to support exercise-related activities. Payment of salaries and fringe benefits must be in accordance with the policies of the State or unit(s) of local government and have the approval of the State or the awarding agency, whichever is applicable. The services of contractors/consultants may also be procured to support the design, development, conduct and evaluation of CBRNE exercises. The applicant's

formal written procurement policy or the Federal Acquisition Regulations (FAR) must be followed.

3. **Overtime and backfill costs** – Overtime and backfill costs associated with the design, development and conduct of CBRNE exercises are allowable expenses. Payment of overtime expenses will be for work performed by award (SAA) or sub-award (urban area) employees in excess of the established workweek (usually 40 hours) related to the planning and conduct of the exercise project(s). Further, overtime payments are allowed only to the extent the payment for such services is in accordance with the policies of the State or unit(s) of local government and has the approval of the State or the awarding agency, whichever is applicable. In no case is dual compensation allowable. That is, an employee of a unit of government may not receive compensation from their unit or agency of government AND from an award for a single period of time (e.g., 1:00 pm to 5:00 pm), even though such work may benefit both activities. Fringe benefits on overtime hours are limited to FICA, Workers' Compensation, and Unemployment Compensation.
4. **Travel** - Travel costs (i.e., airfare, mileage, per diem, hotel, etc.) are allowable as expenses by employees who are on travel status for official business related to the planning and conduct of the exercise project(s. These costs must be in accordance with either the Federal or an organizationally approved travel policy.
5. **Supplies** - Supplies are items that are expended or consumed during the course of the planning and conduct of the exercise project(s) (e.g., copying paper, gloves, tape, and non-sterile masks).
6. **Implementation of HSEEP** - Costs related to setting up and maintaining a system to track the completion and submission of AARs and the implementation of corrective actions from exercises, which may include costs associated with meeting with local units of government to define procedures. (*Note: ODP is developing a national information system for the scheduling of exercises and the tracking of AAR/CAPs to reduce the burden on the States and to facilitate national assessments of preparedness.*)
7. **Other Items** - These costs include the rental of space/locations for exercise planning and conduct, exercise signs, badges, etc.

V. *Allowable Equipment Costs*

Allowable equipment categories for FY 2007 HSGP are listed on the web-based AEL on the Responder Knowledge Base (RKB), which is sponsored by G&T and the National Memorial Institute for the Prevention of Terrorism (MIPT) at http://www.rkb.mipt.org. The FY 2007 HSGP AEL is housed on the RKB along with separate listings for the FY 2006 AEL and the Fall 2006 Standardized Equipment List (SEL). In some cases, items on the SEL are not allowable under FY 2007 HSGP or will not be eligible for purchase unless specific conditions are met. In addition, some new items that are eligible under FY 2007 HSGP are not available for purchase with FY 2007 funds. During the course of FY 2007, G&T will highlight significant updates to the AEL in real time on the RKB. These updates will be noted in a change log posted on the main page of the AEL within the RKB. In addition, the RKB will also be posting a new section on the website that links AEL items to the 37 capabilities included in the TCL.

VI. *Allowable Planning Costs*

Planning activities are central to SHSP, UASI, LETPP, MMRS, and CCP. Accordingly, States and Urban Areas may use FY 2006 HSGP funds for planning efforts that enable States and Urban Areas to prioritize needs, build capabilities, update preparedness strategies, allocate resources, and deliver preparedness programs across disciplines (e.g., law enforcement, fire, EMS, public health, behavioral health, public works, agriculture, information technology, and citizen preparedness) and levels of government. The planning process should address emergency operations plans and protocols for addressing major events and program planning for the successful implementation and management of each State's homeland security program. Examples of allowable planning costs are addressed in each program's individual section.

Unauthorized Program Expenditures

Unauthorized program expenditures include: 1) expenditures for items such as general-use software (word processing, spreadsheet, graphics, etc), general-use computers (other than for allowable M&A activities, or otherwise associated preparedness or response functions) and related equipment, general-use vehicles, licensing fees, weapons systems and ammunition; 2) activities unrelated to the completion and implementation of the UASI Program; 3) other items not in accordance with the Authorized Equipment List or previously listed as allowable costs; and, 4) construction or renovation of facilities.

Fiscal Year 2007 Equipment Detail Worksheet and Impact Table

Jurisdiction: __DESOTO_____
Award Amount: $__89,000_____

Category	AEL Paragraph & Line # (www.rkb.mipt.org/mel.cfm?subtypeid=549)	Item	QTY	Total Cost	Items to Each Discipline	Allocation to each Discipline(s) **
Personal Protective Equipment (PPE)	01AR-02-APR	AIR PURIFYING RESPIRATIOR	24	$6,000	12-HZ 12-LE	HZ- 3,000 LE- 3,000
Explosive Device Mitigation and Remediation Equipment (EDMRE)						
CBRNE Search & Rescue Equipment (SRE)						
Interoperable Communication Equipment (ICE)	06CP-01-MOBL	APCO P-25 700 / 800 MHz Mobile Radio	16	48,000.00	2-FS 4-EMS 4-LE 2-HZ 4-EMA	FS-6,000 EMS-12,000 LE-12,000 HZ-6,000 EMA-12,000
	06CP-01-PORT	APCO P-25 700/ 800 Portable Radio	10	30,000.00	2-FS 2-EMS 2-LE 2-HZ 2-EMA	FS-6,000 EMS-6,000 LE-6,000 HZ-6,000 EMA-6,000
	06CP-01-MOBL	APCO P-25 VHF RADIO	2	2,000.00	2-FS	FS-2,000
Detection Equipment (DET)						
Decontamination Equipment (DEC)						
Physical Security Enhancement Equipment (PSEE)						
Terrorism Incident Prevention Equipment (TIPE)						
CBRNE Logistical Support Equipment (LSE)						
CBRNE Incident Response Vehicle (IRV)						

Medical Supplies and Limited Types of Pharmaceuticals (MSLTP)						
CBRNE Reference Materials (REF)						
Agricultural Terrorism Prevention, Response and Mitigation Equipment(AG)						
CBRNE Response Watercraft (WATER)						
CBRNE Aviation Equipment (AIR)						
Cyber Security Enhancement Equipment (CSEE)						
Intervention Equipment (INTEQP)						
Other Authorized Equipment (OTHER)	21GN-00-CCEQ	CERT BAGS	30	$3,000	30-EMA	$3.000
Allocation Totals – Must equal Award amount						
		TOTAL		**$89,000**		
						$89,000

****List of Suggested Abbreviations**

LE - Law Enforcement

EMS - Emergency Medical Services (Fire Based)

EMS - Emergency Medical Services (Non-fire Based)

EMA - Emergency Management

FS - Fire Service

HZ - HAZMAT

PW - Public Works

PH - Public Health

GA - Governmental Administrative

PSC - Public Safety Communications

HC - Health Care

NfP - Not for profit/Non profit

CS - Cyber Security

Ag - Agriculture

Fiscal Year 2007 Planning Budget Detail Worksheet

Jurisdiction: ___DESOTO COUNTY_____

Planning Total: __$2,000_____

Planning Budget Category	AEL Paragraph & Line # (www.rkb.mipt.org/mel.cfm?subtypeid=549)	**Item**	**Amount**
Personnel (Full, Part-time)			
Sub-Total:			
Contractors/Consultants			
Sub-Total:			
Travel			
Sub-Total			
Overtime/Backfill			
Sub-Total:			
Meeting Expenses			
Sub-Total:			
Office Equipment			
Sub-Total:			
Supplies	21GN-00-CCEQ	FLYERS	$2,000
Sub-Total:			
		Totals	**$2,000.00**
Total Allocation:			**$2,000**

Fiscal Year 2007 Training Budget Detail Worksheet

Jurisdiction: _DESOTO COUNTY_____

Training Total: _$10,000_____

Training Budget Category	AEL Paragraph & Line # (www.rkb.mipt.org/mel.cfm?subtypeid=549)	**Item**	**Amount**
Personnel (Full, Part-Time)			
Sub-Total:			
Contractors/Consultants			
Sub-Total:			
Overtime/Backfill	**21GN-00-TRNG**	**Overtime / Backfill**	**$10,000.00**
Sub-Total:			
Travel			
Sub-Total:			
Supplies			
Sub-Total:			
Other Items			
Sub-Total:			
		Totals	$10,000.00
Total Allocation:			**$10,000**

List of Suggested Abbreviations

LE - Law Enforcement
EMS - Emergency Medical Services (Fire Based)
EMS - Emergency Medical Services (Non-fire Based)
EMA - Emergency Management
FS - Fire Service
HZ - HAZMAT
PW - Public Works
PH - Public Health
GA - Governmental Administrative
PSC - Public Safety Communications
HC - Health Care
NFP - Not for profit/Non profit
CS - Cyber Security
Ag - Agriculture