copy

DGA Number:
Grant # _____

GRANT CONTRACT
BETWEEN THE STATE OF TENNESSEE,
DEPARTMENT OF FINANCE AND ADMINISTRATION
OFFICE OF CRIMINAL JUSTICE PROGRAMS
AND
Shelby County Government

This Grant Contract, by and between the State of Tennessee, Department of Finance and Administration, Office of Criminal Justice Programs, hereinafter referred to as the "State" and Shelby County Government, hereinafter referred to as the "Grantee," is for the provision of administering federal grant funds for the improvement of the criminal justice system as required by the STOP Violence Against Women Grant Program, as further defined in the "SCOPE OF SERVICES."

Grantee Federal Employer Identification Number: 62-6000841

A. SCOPE OF SERVICES:

A.1. The Grantee shall provide all service and deliverables as required, described, and detailed by this Scope of Services and shall meet all service and delivery timelines specified in the Scope of Services section or elsewhere in this Grant Contract.

A.2. The Grantee shall comply with and perform all services, functions, and/or requirements as stated in the grantee's application under which this Grant Contract is awarded, and that is hereby incorporated into this Grant Contract as Attachment A, attached hereto.

A.3. The Grantee shall comply with all reporting requirements described in the Grantee's application, in the Office of Criminal Justice Programs Administrative Manual located on the website at http://www.state.tn.us/finance/rds/ocjp.htm and in any correspondence from the Office of Criminal Justice Programs.

A.4. The Grantee shall comply with all other requirements described in the Grantee's application and in the Office of Criminal Justice Programs Administrative Manual located on the website at http://www.state.tn.us/finance/rds/ocjp.htm. The Grantee agrees to comply with any changes in requirements made in the manual and/or identified in correspondence from the Office of Criminal Justice Programs.

A.5. The purpose of the program should promote a coordinated, multi-disciplinary approach to improving the criminal justice system's response to violence against women and pursue a partnership with local law enforcement, prosecution, courts and victim advocacy organizations to enhance victim safety and hold offenders accountable for their crimes of violence against women. The following activities will be conducted:

a. The grantee will gather and maintain data relating to grant project activities and program performance as required by the Office of Criminal Justice Programs of the Department of Finance and Administration. The data collected should support the information submitted on required reports.

b. The grantee is responsible for annual reporting of client output, outcome and satisfaction data as well as community and/or collaborator outcome data on their projects to OCJP.

c. The Grantee will report **outcome data** addressing the core outcome indicators and measures for their specific project type, using a standard five-point scale (Strongly Agree to Strongly Disagree) for all client feedback and satisfaction data.

A.6. Incorporation of Additional Documents. In the event of a discrepancy or ambiguity regarding the Grantee's duties, responsibilities, and performance under this Grant Contract, the following documents included by reference shall govern in order of precedence as detailed below.

a. this Contract document and all of its attachments and exhibits, excluding the following items incorporated by reference;

b. the state grant proposal solicitation (resulting in this Grant Contract) and any associated amendments; and

c. the Grantee's Proposal attached hereto to elucidate the Grant Contract scope of services.

B. GRANT CONTRACT TERM:

B.1. This Grant Contract shall be effective for the period commencing on 7/1/2009 and ending on 6/30/2012. The State shall have no obligation for services rendered by the Grantee which are not performed within the specified period.

C. PAYMENT TERMS AND CONDITIONS:

C.1. Maximum Liability. In no event shall the maximum liability of the State under this Grant Contract exceed **two hundred twenty-one thousand five hundred twelve and 00/100 ($221,512.00)**. The Grant Budget, attached and incorporated herein as a part of this Grant Contract as Attachment A-1 for fiscal year 09-10, Attachment A-1 for fiscal year 10-11, and Attachment A-1 for fiscal year 11-12, shall constitute the maximum amount due the Grantee for the service and all of the Grantee's obligations hereunder. The Grant Budget line-items include, but are not limited to, all applicable taxes, fees, overhead, and all other direct and indirect costs incurred or to be incurred by the Grantee.

C.2. Compensation Firm. The maximum liability of the State is not subject to escalation for any reason unless amended. The Grant Budget amounts are firm for the duration of the Grant Contract and are not subject to escalation for any reason unless amended, except as provided in Section C.6.

C.3. Payment Methodology. The Grantee shall be compensated for actual, reasonable, and necessary costs based upon the Grant Budget, not to exceed the maximum liability established in Section C.1. Upon progress toward the completion of the work, as described in Section A of this Grant Contract, the Grantee shall submit invoices prior to any reimbursement of allowable costs.

C.4. Travel Compensation. Reimbursement to the Grantee for travel, meals, or lodging shall be subject to amounts and limitations specified in the "State Comprehensive Travel Regulations," as they are amended from time to time and shall be contingent upon and limited by the Grant Budget funding for said reimbursement.

C.5. Invoice Requirements. The Grantee shall invoice the State no more often than monthly, with all necessary supporting documentation, to:

Department of Finance and Administration
Office of Business and Finance
312 Rosa L. Parks Avenue
Suite 2000
Nashville, TN 37243-1102
Maher.M.Wasef@state.tn.us

a. Each invoice shall clearly and accurately (all calculations must be extended and totaled correctly) detail the following required information.

(1) Invoice/Reference Number (assigned by the Grantee);
(2) Invoice Date;
(3) Invoice Period (period to which the reimbursement request is applicable);
(4) Grant Contract Number (assigned by the State to this Grant Contract);

(5) Account Name: Department of Finance and Administration, Office of Criminal Justice Programs;
(6) Account/Grantor Number (uniquely assigned by the Grantee to the above-referenced Account Name);
(7) Grantee Name;
(8) Grantee Federal Employer Identification Number or Social Security Number (as referenced in this Grant Contract);
(9) Grantee Remittance Address;
(10) Grantee Contact (name, phone, and/or fax for the individual to contact with invoice questions);
(11) Complete Itemization of Reimbursement Requested for the Invoice Period, which shall detail, at minimum, the following:

i. Reimbursement Amount Requested by Grant Budget Line-Item for the invoice period (including any travel expenditure reimbursement requested in accordance with and attaching to the invoice appropriate documentation and receipts as required by the above-referenced "State Comprehensive Travel Regulations");
ii. Amount Reimbursed by Grant Budget Line-Item to Date;
iii. Total Amount Reimbursed under the Grant Contract to Date; and
iv. Total Reimbursement Amount Requested (all line-items) for the invoice period.

b. The Grantee understands and agrees that an invoice to the State under this Grant Contract shall:

(1) include only reimbursement requests for actual, reasonable, and necessary expenditures required in the delivery of service described in Grant Contract Section A subject to the Grant Budget and any other provision of this Grant Contract relating to allowable reimbursements; and
(2) not include any reimbursement requests for future expenditures.

c. The Grantee agrees that timeframe for reimbursement begins when the State is in receipt of each invoice meeting the minimum requirements above.

d. The Grantee shall complete and sign a "Substitute W-9 Form" provided to the Grantee by the State. The taxpayer identification number contained in the Substitute W-9 submitted to the State shall agree to the Federal Employer Identification Number or Social Security Number referenced in this Grant Contract for the Grantee. The Grantee shall not invoice the State under this Grant Contract until the State has received this completed form.

C.6. Budget Line-items. Expenditures, reimbursements, and payments under this Grant Contract shall adhere to the Grant Budget. The Grantee may request revisions of Grant Budget line-items by letter, giving full details supporting such request, provided that such revisions do not result in funding for a line-item that was previously funded at zero dollars ($0.00) and do not increase the total Grant amount. Grant Budget line-item revisions may not be made without prior, written approval of the State in which the terms of the approved revisions are explicitly set forth. Any such approval shall be superseded by a subsequent revision of the Grant Budget by contract amendment, and any increase in the total Grant amount shall require a contract amendment.

C.7. Disbursement Reconciliation and Close Out. The Grantee shall submit a final invoice and grant disbursement reconciliation report within forty-five (45) days of the Grant Contract end date and in form and substance acceptable to the State.

a. The Grant Budget specifies a Grantee Match Requirement and the final grant disbursement reconciliation report shall detail all Grantee expenditures recorded to meet said requirement.

i. No Grantee expenditure shall be recorded and reported toward meeting a Grantee Match Requirement of more than one grant contract with the state of Tennessee.

ii. The final grant disbursement reconciliation report shall specifically detail the exact amount of any Grantee failure to meet a Match Requirement, and the maximum total amount reimbursable by the State pursuant to this Grant Contract, as detailed by the Grant Budget column "Grant Contract," shall be reduced by the amount that the Grantee failed to contribute to the Total Project as budgeted.

b. If total disbursements by the State pursuant to this Grant Contract exceed the amounts permitted by the Section C, Payment Terms and Conditions of this Grant Contract (including any adjustment pursuant to section C.7.a.ii. above), the Grantee shall refund the difference to the State. The Grantee shall submit said refund with the final grant disbursement reconciliation report.

c. The State shall not be responsible for the payment of any invoice submitted to the state after the final invoice and grant disbursement reconciliation report. The State will not deem any Grantee costs submitted for reimbursement after the final invoice to be allowable and reimbursable by the State, and such invoices will NOT be paid.

d. The Grantee's failure to provide a final grant disbursement reconciliation report to the state as required shall result in the Grantee being deemed ineligible for reimbursement under this Grant Contract, and the Grantee shall be required to refund any and all payments by the state pursuant to this Grant Contract.

e. The Grantee must close out its accounting records at the end of the grant period in such a way that reimbursable expenditures and revenue collections are NOT carried forward.

C.8. Indirect Cost. Should the Grantee request reimbursement for indirect cost, the Grantee must submit to the State a copy of the indirect cost rate approved by the cognizant federal agency and the State. The Grantee will be reimbursed for indirect cost in accordance with the approved indirect cost rate to amounts and limitations specified in the attached Grant Budget. Once the Grantee makes an election and treats a given cost as direct or indirect, it must apply that treatment consistently and may not change during the grant period. Any changes in the approved indirect cost rate must have prior approval of the cognizant federal agency and the State. If the indirect cost rate is provisional during the term of this agreement, once the rate becomes final, the Grantee agrees to remit any overpayment of funds to the State, and subject to the availability of funds the State agrees to remit any underpayment to the Grantee.

C.9. Cost Allocation. If any part of the costs to be reimbursed under this Grant Contract are joint costs involving allocation to more than one program or activity, such costs shall be allocated and reported in accordance with the provisions of Department of Finance and Administration Policy Statement 03 or any amendments or revisions made to this policy statement during the Grant Contract period.

C.10. Payment of Invoice. The payment of the invoice by the State shall not prejudice the State's right to object to or question any invoice or matter in relation thereto. Such payment by the State shall neither be construed as acceptance of any part of the work or service provided nor as an approval of any of the costs invoiced therein.

C.11. Unallowable Costs. The Grantee's invoice shall be subject to reduction for amounts included in any invoice or payment theretofore made which are determined by the State, on the basis of audits or monitoring conducted in accordance with the terms of this Grant Contract, not to constitute allowable costs.

C.12. Deductions. The State reserves the right to deduct from amounts which are or shall become due and payable to the Grantee under this or any Contract between the Grantee and the State of Tennessee any amounts which are or shall become due and payable to the State of Tennessee by the Grantee.

C.13. Automatic Deposits. The Grantee shall complete and sign an "Authorization Agreement for Automatic Deposit (ACH Credits) Form." This form shall be provided to the Grantee by the State. Once this form has been completed and submitted to the State by the Grantee all payments to the Grantee, under this or any other contract the Grantee has with the State of Tennessee shall be made by Automated Clearing House (ACH). The Grantee shall not invoice the State for services until the Grantee has completed this form and submitted it to the State.

D. STANDARD TERMS AND CONDITIONS:

D.1. Required Approvals. The State is not bound by this Grant Contract until it is approved by the appropriate State officials in accordance with applicable Tennessee State laws and regulations.

D.2. Modification and Amendment. This Grant Contract may be modified only by a written amendment executed by all parties hereto and approved by the appropriate Tennessee State officials in accordance with applicable Tennessee State laws and regulations.

D.3. Termination for Convenience. The State may terminate this Grant Contract without cause for any reason. Said termination shall not be deemed a Breach of Contract by the State. The State shall give the Grantee at least thirty (30) days written notice before the effective termination date. The Grantee shall be entitled to compensation for authorized expenditures and satisfactory services completed as of the termination date, but in no event shall the State be liable to the Grantee for compensation for any service which has not been rendered. The final decision as to the amount, for which the State is liable, shall be determined by the State. Should the State exercise this provision, the Grantee shall not have any right to any actual general, special, incidental, consequential, or any other damages whatsoever of any description or amount.

D.4. Termination for Cause. If the Grantee fails to properly perform its obligations under this Grant Contract in a timely or proper manner, or if the Grantee violates any terms of this Grant Contract, the State shall have the right to immediately terminate the Grant Contract and withhold payments in excess of fair compensation for completed services. Notwithstanding the above, the Grantee shall not be relieved of liability to the State for damages sustained by virtue of any breach of this Grant Contract by the Grantee.

D.5. Subcontracting. The Grantee shall not assign this Grant Contract or enter into a subcontract for any of the services performed under this Grant Contract without obtaining the prior written approval of the State. If such subcontracts are approved by the State, they shall contain, at a minimum, sections of this Grant Contract below pertaining to "Conflicts of Interest," "Lobbying," "Nondiscrimination," "Public Accountability," "Public Notice," and "Records" (as identified by the section headings). Notwithstanding any use of approved subcontractors, the Grantee shall be the prime contractor and shall be responsible for all work performed.

D.6. Conflicts of Interest. The Grantee warrants that no part of the total Grant Amount shall be paid directly or indirectly to an employee or official of the State of Tennessee as wages, compensation, or gifts in exchange for acting as an officer, agent, employee, subcontractor, or consultant to the Grantee in connection with any work contemplated or performed relative to this Grant Contract.

D.7. Lobbying. The Grantee certifies, to the best of its knowledge and belief, that:

a. No federally appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

b. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this contract, grant, loan, or cooperative agreement, the Grantee shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

c. The Grantee shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into and is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, *U.S. Code.*

D.8. Nondiscrimination. The Grantee hereby agrees, warrants, and assures that no person shall be excluded from participation in, be denied benefits of, or be otherwise subjected to discrimination in the performance of this Grant Contract or in the employment practices of the Grantee on the grounds of disability, age, race, color, religion, sex, national origin, or any other classification protected by Federal, Tennessee State constitutional, or statutory law. The Grantee shall, upon request, show proof of such nondiscrimination and shall post in conspicuous places, available to all employees and applicants, notices of nondiscrimination.

D.9. Public Accountability. If the Grantee is subject to *Tennessee Code Annotated*, Title 8, Chapter 4, Part 4 or if this Grant Contract involves the provision of services to citizens by the Grantee on behalf of the State, the Grantee agrees to establish a system through which recipients of services may present grievances about the operation of the service program, and the Grantee shall display in a prominent place, located near the passageway through which the public enters in order to receive Grant supported services, a sign at least twelve inches (12") in height and eighteen inches (18") in width stating:

NOTICE: THIS AGENCY IS A RECIPIENT OF TAXPAYER FUNDING. IF YOU OBSERVE AN AGENCY DIRECTOR OR EMPLOYEE ENGAGING IN ANY ACTIVITY WHICH YOU CONSIDER TO BE ILLEGAL, IMPROPER, OR WASTEFUL, PLEASE CALL THE STATE COMPTROLLER'S TOLL-FREE HOTLINE: 1-800-232-5454

D.10. Public Notice. All notices, informational pamphlets, press releases, research reports, signs, and similar public notices prepared and released by the Grantee shall include the statement, "This project is funded under an agreement with the Department of Finance and Administration, Office of Criminal Justice Programs." Any such notices by the Grantee shall be approved by the State.

D.11. Licensure. The Grantee and its employees and all sub-grantees shall be licensed pursuant to all applicable federal, state, and local laws, ordinances, rules, and regulations and shall upon request provide proof of all licenses.

D.12. Records. The Grantee (and any approved subcontractor) shall maintain documentation for all charges under this Contract. The books, records, and documents of the Grantee (and any approved subcontractor), insofar as they relate to work performed or money received under this Contract, shall be maintained for a period of three (3) full years from the date of the final payment and shall be subject to audit at any reasonable time and upon reasonable notice by the state agency, the Comptroller of the Treasury, or their duly appointed representatives. The records of not-for-profit entities shall be maintained in accordance with the *Accounting Manual for the Recipients of Grant Funds in the State of Tennessee*, published by the Tennessee Comptroller of the Treasury (available at http://comptroller.state.tn.us/ma/nonprofit/nonprofit1.pdf). The financial statements shall be prepared in accordance with generally accepted accounting principles.

D.13. Monitoring. The Grantee's activities conducted and records maintained pursuant to this Grant Contract shall be subject to monitoring and evaluation by the State, the Comptroller of the Treasury, or their duly appointed representatives.

D.14. Progress Reports. The Grantee shall submit brief, periodic, progress reports to the State as requested.

D.15. Annual Report and Audit. The Grantee shall prepare and submit, within nine (9) months after the close of the reporting period, an annual report of its activities funded under this Grant Contract to the commissioner or head of the Granting agency, the Tennessee Comptroller of the Treasury,

and the Commissioner of Finance and Administration. The annual report for any Grantee that receives five hundred thousand dollars ($500,000) or more in aggregate federal and state funding for all its programs shall include audited financial statements. All books of account and financial records shall be subject to annual audit by the Tennessee Comptroller of the Treasury or the Comptroller's duly appointed representative. When an audit is required, the Grantee may, with the prior approval of the Comptroller, engage a licensed independent public accountant to perform the audit. The audit contract between the Grantee and the licensed independent public accountant shall be on a contract form prescribed by the Tennessee Comptroller of the Treasury. Any such audit shall be performed in accordance with generally accepted government auditing standards, the provisions of OMB Circular A-133, if applicable, and the *Audit Manual for Governmental Units and Recipients of Grant Funds* published by the Tennessee Comptroller of the Treasury. The Grantee shall be responsible for reimbursement of the cost of the audit prepared by the Tennessee Comptroller of the Treasury, and payment of fees for the audit prepared by the licensed independent public accountant. Payment of the audit fees of the licensed independent public accountant by the Grantee shall be subject to the provisions relating to such fees contained in the prescribed contract form noted above. Copies of such audits shall be provided to the designated cognizant state agency, the State Granting Department, the Tennessee Comptroller of the Treasury, and the Department of Finance and Administration and shall be made available to the public.

D.16. Procurement. If the other terms of this Grant Contract allow reimbursement for the cost of goods, materials, supplies, equipment, and/or contracted services, such procurement shall be made on a competitive basis, including the use of competitive bidding procedures, where practical. The Grantee shall maintain documentation for the basis of each procurement for which reimbursement is paid pursuant to this Grant Contract. In each instance where it is determined that use of a competitive procurement method was not practical, said documentation shall include a written justification, approved by the Commissioner of the Department of Finance and Administration, for such decision and non-competitive procurement. Further, if such reimbursement is to be made with funds derived wholly or partially from federal sources, the determination of cost shall be governed by and reimbursement shall be subject to the Grantee's compliance with applicable federal procurement requirements.

The Grantee shall obtain prior approval from the State before purchasing any equipment under this Grant Contract.

D.17. Strict Performance. Failure by any party to this Grant Contract to insist in any one or more cases upon the strict performance of any of the terms, covenants, conditions, or provisions of this agreement shall not be construed as a waiver or relinquishment of any such term, covenant, condition, or provision. No term or condition of this Grant Contract shall be held to be waived, modified, or deleted except by a written amendment signed by the parties hereto.

D.18. Independent Contractor. The parties hereto, in the performance of this Grant Contract, shall not act as employees, partners, joint ventures, or associates of one another. It is expressly acknowledged by the parties hereto that such parties are independent contracting entities and that nothing in this Grant Contract shall be construed to create a principal/agent relationship or to allow either to exercise control or direction over the manner or method by which the other transacts its business affairs or provides its usual services. The employees or agents of one party shall not be deemed or construed to be the employees or agents of the other party for any purpose whatsoever.

The Grantee, being a political subdivision of the State, is governed by the provisions of the Tennessee Government Tort Liability Act, *Tennessee Code Annotated*, Sections 29-20-101 *et seq.*, for causes of action sounding in tort. Further, no contract provision requiring a Tennessee political entity to indemnify or hold harmless the State beyond the liability imposed by law is enforceable because it appropriates public money and nullifies governmental immunity without the authorization of the General Assembly.

D.19. State Liability. The State shall have no liability except as specifically provided in this Grant Contract.

D.20. Force Majeure. The obligations of the parties to this Grant Contract are subject to prevention by causes beyond the parties' control that could not be avoided by the exercise of due care including, but not limited to, acts of God, natural disasters, riots, wars, epidemics or any other similar cause.

D.21. State and Federal Compliance. The Grantee shall comply with all applicable state and federal laws and regulations in the performance of this Grant Contract.

D.22. Governing Law. This Grant Contract shall be governed by and construed in accordance with the laws of the State of Tennessee. The Grantee agrees that it will be subject to the exclusive jurisdiction of the courts of the State of Tennessee in actions that may arise under this Grant Contract. The Grantee acknowledges and agrees that any rights or claims against the State of Tennessee or its employees hereunder, and any remedies arising there from, shall be subject to and limited to those rights and remedies, if any, available under *Tennessee Code Annotated*, Sections 9-8-101 through 9-8-407.

D.23. Completeness. This Grant Contract is complete and contains the entire understanding between the parties relating to the subject matter contained herein, including all the terms and conditions of the parties' agreement. This Grant Contract supersedes any and all prior understandings, representations, negotiations, and agreements between the parties relating hereto, whether written or oral.

D.24. Severability. If any terms and conditions of this Grant Contract are held to be invalid or unenforceable as a matter of law, the other terms and conditions hereof shall not be affected thereby and shall remain in full force and effect. To this end, the terms and conditions of this Grant Contract are declared severable.

D.25. Headings. Section headings are for reference purposes only and shall not be construed as part of this Grant Contract.

E. SPECIAL TERMS AND CONDITIONS:

E.1. Conflicting Terms and Conditions. Should any of these special terms and conditions conflict with any other terms and conditions of this Grant Contract, these special terms and conditions shall control.

E.2. Communications and Contacts. All instructions, notices, consents, demands, or other communications required or contemplated by this Grant Contract shall be in writing and shall be made by certified, first class mail, return receipt requested and postage prepaid, by overnight courier service with an asset tracking system, or by EMAIL or facsimile transmission with recipient confirmation. Any such communications, regardless of method of transmission, shall be addressed to the respective party at the appropriate mailing address, facsimile number, or EMAIL address as set forth below or to that of such other party or address, as may be hereafter specified by written notice.

The State:

Terry Hardin, Grant Manager
Department of Finance and Administration
Office of Criminal Justice Programs
312 Rosa L. Parks Avenue
Suite 1200
Nashville, TN 37243-1102
Teryl.Hardin@tn.gov
Telephone # 615-532-3355
FAX # 615-532-2989

The Grantee:

Roger Henderson, Grant Coordinator
Shelby County Sheriff's Office

201 Poplar Avenue, Suite 9-26
Memphis, TN 38103
Roger.Henderson@shelby-sheriff.org
Telephone # (901) 545-5591
FAX # (901) 545-3393

All instructions, notices, consents, demands, or other communications shall be considered effectively given upon receipt or recipient confirmation as may be required.

E.3. Subject to Funds Availability. The Grant Contract is subject to the appropriation and availability of State and/or Federal funds. In the event that the funds are not appropriated or are otherwise unavailable, the State reserves the right to terminate the Grant Contract upon written notice to the Grantee. Said termination shall not be deemed a breach of Contract by the State. Upon receipt of the written notice, the Grantee shall cease all work associated with the Grant Contract. Should such an event occur, the Grantee shall be entitled to compensation for all satisfactory and authorized services completed as of the termination date. Upon such termination, the Grantee shall have no right to recover from the State any actual, general, special, incidental, consequential, or any other damages whatsoever of any description or amount.

E.4. Voluntary Buyout Program. The Grantee acknowledges and understands that, for a period of two years beginning August 16, 2008, restrictions are imposed on former state employees who received a State of Tennessee Voluntary Buyout Program (VBP) severance payment with regard to contracts with state agencies that participated in the VBP.

a. The State will not contract with either a former state employee who received a VBP severance payment or an entity in which a former state employee who received a VBP severance payment or the spouse of such an individual holds a controlling financial interest.

b. The State may contract with an entity with which a former state employee who received a VBP severance payment is an employee or an independent contractor. Notwithstanding the foregoing, the Grantee understands and agrees that there may be unique business circumstances under which a return to work by a former state employee who received a VBP severance payment as an employee or an independent contractor of a State grantee would not be appropriate, and in such cases the State may refuse Grantee personnel. Inasmuch, it shall be the responsibility of the State to review Grantee personnel to identify any such issues.

c. With reference to either subsection a. or b. above, a grantee may submit a written request for a waiver of the VBP restrictions regarding a former state employee and a contract with a state agency that participated in the VBP. Any such request must be submitted to the State in the form of the *VBP Contracting Restriction Waiver Request* format available from the State and the Internet at: www.state.tn.us/finance/rds/ocr/waiver.html. The determination on such a request shall be at the sole discretion of the head of the state agency that is a Party to this Grant Contract, the Commissioner of Finance and Administration, and the Commissioner of Human Resources.

E.5. State Interest in Equipment. The Grantee shall take legal title to all equipment and to all motor vehicles, hereinafter referred to as "equipment," purchased totally or in part with funds provided under this Grant Contract, subject to the State's equitable interest therein, to the extent of its *pro rata* share, based upon the State's contribution to the purchase price. "Equipment" shall be defined as an article of nonexpendable, tangible, personal property having a useful life of more than one year and an acquisition cost which equals or exceeds $5,000.00.

As authorized by the provisions of the terms of the Tennessee Uniform Commercial Code — Secured Transaction, found at Title 47, Chapter 9 of the *Tennessee Code Annotated*, and the provisions of the Tennessee Motor Vehicle Title and Registration Law, found at Title 55, Chapter 1 of the *Tennessee Code Annotated*, an intent of this Grant document and the parties hereto is to create and acknowledge a security interest in favor of the State in the equipment and/or motor vehicles acquired by the Grantee pursuant to the provisions of this Grant document. A further

intent of this Grant document is to acknowledge and continue the security interest in favor of the State in the equipment or motor vehicles acquired by the Grantee pursuant to the provisions of this program's prior year Grants between the State and the Grantee.

The Grantee hereto grants the State a security interest in said equipment. This agreement is intended to be a security agreement pursuant to the Uniform Commercial Code for any of the equipment herein specified which, under applicable law, may be subject to a security interest pursuant to the Uniform Commercial Code, and the Grantee hereby grants the State a security interest in said equipment. The Grantee agrees that the State may file this Grant Contract or a reproduction thereof, in any appropriate office, as a financing statement for any of the equipment herein specified. Any reproduction of this or any other security agreement or financing statement shall be sufficient as a financing statement. In addition, the Grantee agrees to execute and deliver to the State, upon the State's request, any financing statements, as well as extensions, renewals, and amendments thereof, and reproduction of this Grant Contract in such form as the State may require to perfect a security interest with respect to said equipment. The Grantee shall pay all costs of filing such financing statements and any extensions, renewals, amendments and releases thereof, and shall pay all reasonable costs and expenses of any record searches for financing statements the State may reasonably require. Without the prior written consent of the State, the Grantee shall not create or suffer to be created pursuant to the Uniform Commercial Code any other security interest in said equipment, including replacements and additions thereto. Upon the Grantee's breach of any covenant or agreement contained in this Grant Contract, including the covenants to pay when due all sums secured by this Grant Contract, the State shall have the remedies of a secured party under the Uniform Commercial Code and, at the State's option, may also invoke the remedies herein provided.

The Grantee agrees to be responsible for the accountability, maintenance, management, and inventory of all property purchased totally or in part with funds provided under this Grant Contract. The Grantee shall maintain a perpetual inventory system for all equipment purchased with funds provided under this Grant Contract and shall submit an inventory control report which must include, at a minimum, the following:

a. Description of the equipment;
b. Manufacturer's serial number or other identification number, when applicable;
c. Consecutive inventory equipment tag identification;
d. Acquisition date, cost, and check number;
e. Fund source, State grant number, or other applicable fund source identification;
f. Percentage of state funds applied to the purchase;
g. Location within the Grantee's operations where the equipment is used;
h. Condition of the property or disposition date if Grantee no longer has possession;
i. Depreciation method, if applicable; and
j. Monthly depreciation amount, if applicable.

The Grantee shall tag equipment with an identification number which is cross referenced to the equipment item on the inventory control report. The Grantee shall inventory equipment annually. The Grantee must compare the results of the inventory with the inventory control report and investigate any differences. The Grantee must then adjust the inventory control report to reflect the results of the physical inventory and subsequent investigation.

The Grantee shall submit its inventory control report of all equipment purchased with funding through this grant within thirty (30) days of the Grant Contract end date and in form and substance acceptable to the State. This inventory control report shall contain, at a minimum, the requirements specified above for inventory control. The Grantee shall notify the State, in writing, of any equipment loss describing reason(s) for the loss. Should the equipment be destroyed, lost, or stolen, the Grantee shall be responsible to the State for the *pro rata* amount of the residual value at the time of loss based upon the State's original contribution to the purchase price.

Upon termination of the Grant Contract, where a further contractual relationship is not entered into, or at another time during the term of the Grant Contract, the Grantee shall request written approval from the State for any proposed disposition of equipment purchased with Grant funds. All equipment shall be disposed of in such a manner as parties may agree from among

alternatives approved by Tennessee Department of General Services as appropriate and in accordance with any applicable federal laws or regulations.

E.6. Confidentiality of Records. Strict standards of confidentiality of records shall be maintained in accordance with the law. All material and information, regardless of form, medium or method of communication, provided to the Grantee by the State or acquired by the Grantee on behalf of the State shall be regarded as confidential information in accordance with the provisions of State law and ethical standards and shall not be disclosed, and all necessary steps shall be taken by the Grantee to safeguard the confidentiality of such material or information in conformance with State law and ethical standards.

The Grantee will be deemed to have satisfied its obligations under this section by exercising the same level of care to preserve the confidentiality of the State's information as the Grantee exercises to protect its own confidential information so long as such standard of care does not violate the applicable provisions of the first paragraph of this section.

The Grantee's obligations under this section do not apply to information in the public domain; entering the public domain but not from a breach by the Grantee of this Grant Contract; previously possessed by the Grantee without written obligations to the State to protect it; acquired by the Grantee without written restrictions against disclosure from a third party which, to the Grantee's knowledge, is free to disclose the information; independently developed by the Grantee without the use of the State's information; or, disclosed by the State to others without restrictions against disclosure.

It is expressly understood and agreed the obligations set forth in this section shall survive the termination of this Grant Contract.

IN WITNESS WHEREOF:

Shelby County Government:

May 21, 2009

GRANTEE SIGNATURE **DATE**

A C Wharton, Mayor

PRINTED NAME AND TITLE OF GRANTEE SIGNATORY (above)

Department of Finance and Administration:

M. D. GOETZ, JR., COMMISSIONER **DATE**

Attachment "A"

Application Title: Shelby County Sheriff Stop Grant
Application No.: 1685
Create Date: 4/30/2009 7:37:01 AM

2009/2010 Application for Funding

Status: Submitted

Application Type: STOP
User ID:
Submit Date: 5/1/2009 1:38:19 PM

A separate application with budget forms must be submitted for each grant.

Authorizing Agency

Authorizing Agency	Shelby County Government
Street Address	160 North Main Street, Suite 850
Street Address 2	
City	Memphis
State	TN
Zip Code	38103
Internet Address	http://www.shelbycountytn.gov

Implementing Agency

Implementing Agency	Shelby County Sheriff's Office
SubContractor (if applicable)	
Internet Address	http://www.shelby-sheriff.org/

OCJP Program Title	N/A
Federal Purpose Area	Develop, train, or expand specialized units
Project Title	Shelby County Sheriff's Office Stop Grant
Beginning Date	7/1/2009
Ending Date	6/30/2012

Federal ID # of Applicant	62-6000841

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Authorized Official

Title	Mayor
Authorized Official Name	A C Wharton
Street Address	160 North Main, Suite 850
Street Address 2	
City	Memphis
State	TN
Zip Code	38103
Phone	901-545-4500
Fax	901-545-4759
Email	ACWharton@shelbycountytn.gov

Project Director

Title	Grant Coordinator
Project Director Name	Roger Henderson
Street Address	201 Poplar Avenue, Suite 9-26
Street Address 2	
City	Memphis
State	TN
Zip Code	38103
Phone	(901) 545-5591

Fax	(901) 545-3393
Email	Roger.Henderson@shelby-sheriff.org

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Financial Director

Title	Chief Administrative Officer
Financial Director Name	Harvey Kennedy
Street Address	201 Poplar Avenue, Suite 9-05
Street Address 2	
City	Memphis
State	TN
Zip Code	38103
Phone	(901) 545-5505
Fax	
Email	Harvey.Kennedy@shelby-sheriff.org

County or counties in which project will operate	Shelby County
Total Population	909,062
Age Group of Target Population (if applicable)	
US Congressional District(s)	7,8,9

List all federal and state grants currently received by your agency:

Source	Grant Number	Amount	Purpose
U. S. Dept. of Justice, Office of Violence Against Women	OVW-2008-1731	254046.00	To serve civil orders of protection
Tennessee Department of Finance and Administration	Z-06027530-00	300000.00	Supplies 2 School Resource Officers
U. S. Dept. of Justice, Office of Community Oriented Policing	2007CKWX0184	955992.00	Provides school radio equipment for county
U.S. Dept. of Justice, Office of Violence Against Women	2006EWAXK010	16500.00	Provides elder abuse training for Law Enforcement
U. S. Dept. of Homeland Security, Tennessee Emergency Management Agency	341.08-491-08	576000.00	To harden targets along the Mississippi River
U. S. Dept. of Justice, Edward Byrne Memorial Justice Assistance Grant	1121-0264	126304.00	Providing staff for a Jail Mental Health Program
U. S. Dept. of Justice, Edward Byrne Memorial Justice Assistance Grant	1121-0264	16609.00	Second part of the Jail Mental Health Program
U. S. Dept. of Justice	2008-DD-BX-0282	502328.00	Supplies overtime and computer equipment for Data Smart Policing
U.S. Dept. of Justice, Targeting Violent Crime Initiative	000	695980.00	Supplies vehicles and overtime for directed patrols in "hot spot" areas
U. S. Dept. of Justice, Bureau of Justice Assistance	ADL4274-12182008-1130	27935.00	Bullet Proof Vests
Governor's Highway Safety Office	PT-09-144	152073.00	Provides overtime and equipment to traffic division for enforcement duties

Governor's Highway Safety Office	PT-09-143 / 154AL-09-111	19970.00	Provides overtime for deputy to coordinate West Tennessee initiatives
Governor's Highway Safety Office	154AL-09-110	142957.00	Assists in supplying DUI enforcement
Governor's Highway Safety Office	OP-09-03 / K3-09-02	315663.00	Funds the West Tennessee Child Passenger Seat Center

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Attachment A - Project Narrative

Application Title: Shelby County Sheriff Stop Grant
Application No.: 1685
Create Date: 4/30/2009 7:37:01 AM

Status: Submitted

Application Type: STOP
User ID:
Submit Date: 5/1/2009 1:38:19 PM

I. PURPOSE – 25%

Problem / Needs Statement (10%)

Data reported from the Shelby County Sheriff's Office yield 242 domestic violence reports were filed January 1, 2009 to March 31, 2009 in the unincorporated Shelby County area. Additionally, 183 (or 76%) of these cases involved subjects known to be intimate at some point in time. These reports include Vandalism, Harassing Phone Calls, Simple Assault, Intimidation, and Aggravated Assault. The Shelby County Sheriff's Office is able to allocate one supervising Lieutenant providing part-time support, one full-time Sergeant, and two part time Deputies to an increasing case load of Domestic Violence complaints. This application seeks to provide a solution for an understaffed Domestic Violence unit by supplying an additional full-time deputy to work Domestic Violence related cases. Interviews with law enforcement professionals reflect the single most influential factor of domestic violence in society is the continuation of a generational cycle of abuse and/or a history of abuse in the family of origin. Children who grow up in an environment where control is maintained through intimidating verbal threats and conflicts escalate into physical violence, are more likely to resort to the same methods of abuse as adults. Domestic violence is more frequent where individuals experience loss of physical health and/or wage-earning power.

Goals (15%)

Which Federal STOP Goal(s) will this project be addressing (check all that apply) Please include only those goals that this project will actually address:

Hold offenders accountable

The primary activities this grant will accomplish involve strengthening an existing enforcement program whereby one additional officer will focus exclusively on cases involving domestic violence, sexual assault, and stalking. Utilizing an additional full time officer will allow the Shelby County Sheriff's Office to increase the quality of investigations, increase an anti-Domestic Violence community presence, and provide a more timely response to clearing outstanding cases.

II. INPUTS – 10%

Staffing:

The Shelby County Sheriff's Office requests funding for one full-time officer to work on cases exclusively pertaining to domestic violence, sexual assault and stalking.

Brief Description of Duties: Must be proficient in areas of criminal research. Makes physical arrests. Maintains records and prepares reports. Frequently communicates with other federal, state or local law enforcement agencies, Works extended or unusual hours on a routine basis.

Minimum acceptable qualifications:

1. Applicant must have a minimum of three (3) years of law enforcement experience, including twelve (12) months in a present assignment.
2. Successful completion of probationary period and successful completion of Basic recruit training.
3. Must have successfully completed and qualified in all phases of In-Service Training.
4. Applicant's disciplinary record will be reviewed for consideration for selection.
5. Applicant must have a satisfactory record under the Shelby County Sheriff's Office Sick Leave Policy.
6. Applicant must have a current satisfactory performance review.
7. Successful applicant will serve a six (6) months evaluation period. This Evaluation will be for the performance of the job in question. Applicant will either be certified or moved for cause. After certification, the successful applicant will be evaluated on an annual basis.
8. Each applicant will be evaluated to determine if the applicant has demonstrated by past performance, the ability to perform a minimum of required tasks in investigative work. These tasks include:
a. Preserve, process, and present physical evidence.
b. Conduct lineups in accordance with legal requirements.
c. The ability to obtain statements (witnesses and defendants) which are clear, precise, and in a topical order.
d. The ability to develop and manage confidential informants.
e. The ability to execute arrest reports and other documents which are clear, precise and in chronological order.

III. ACTIVITIES – 15%

Program Activities:

This application seeks to provide a solution to the need of an understaffed Domestic Violence unit by supplying a full-time deputy to only work Domestic Violence related cases. This new position will be responsible for investigating domestic violence related crimes as defined by the grantor and collect required data for annual reports.

Collaboration Activities:

This office collaborates with other community agencies to insure the best possible services available to victims of domestic abuse. The Shelby County Sheriff's Office collaborates with other agencies such as the Shelby County Victim Assistance Center, Anna Whaley (901) 545-4357 and the District Attorney General's Office, Karen Cook 901-545-5900. Additionally, this office participates in joint collaborations such as Operation Safe Community. Operation Safe Community is a collaborative effort involving multi-faceted partnerships throughout the community aimed at reducing crime. Specifically one of the tasks of this effort is to implement a coordinated domestic violence initiative. Expanding the SCSO's personnel to address Domestic violence will help drive this initiative.

IV. OBJECTIVES – 30%

A. Intended Outputs (10%)

For all court, law enforcement, prosecution, and victim services projects serving clients/victims, project how many clients/victims will be served by this project during the first year of this grant:

Sexual Assault	88	Domestic Violence	540

Stalking	12	Dating Violence

For all projects serving clients/victims, project how many clients/victims will receive the following services during the first year of this grant:

Victim Service Projects

Crisis Intervention	Forensic Exam
Hospital/Clinic	Counseling / Support Group
Criminal Justice Advocacy	Civil Legal Advocacy
Civil Legal Assistance (paralegal and atty.)	Interpretation/Translation
Victim / Survivor Advocacy	Emergency Shelter
Transportation	Order of Protection Assistance

Law Enforcement Projects

Calls for Assistance	720	Referrals to Gov't Victim Services[1]	438
Cases investigated	446	Referrals to Non-gov't Victim Services[2]	270
Order of Protection Assistance[3]		300	

Prosecution

Number of Cases for Prosecution	Referrals to Gov't Victim Services[1]
Referrals to Non-gov't Victim Services[2]	Order of Protection Assistance[3]

Court

Number of Criminal Cases Filed	Referrals to Gov't Victim Services[1]
Referrals to Non-gov't Victim Services[2]	Order of Protection Assistance[3]

Training

Number of training events during the first year of the grant	3
Number of persons trained during the first year of the grant	3

[1]Governmental refers to victim services provided by victim-witness specialists or victim assistants employed by criminal justice agencies, such as law enforcement, prosecution, courts, or probation that are targeted to victims/survivors of domestic violence, dating violence, sexual assault, and/or stalking.
[2] Non-governmental refers to services provided by non-profit community-based agencies to victims/survivors of domestic violence, dating violence, sexual assault, and/or stalking.
[3] Assistance provided by STOP staff to a victim/survivor for a temporary or final order of protection.

B. Intended Outcomes (20%)

Which **Core Outcome** will your project use to describe the results of the services being provided by your project (choose one):

Law Enforcement DV Units

V. DATA COLLECTION PROCEDURES – 20%

Demographic and Output Reports:

Demographic and output data will be collected and reported utilizing a simple Excel spreadsheet maintained during the course of the investigation. Demographic data will include a case identifier, the age, sex, and race of both the defendant(s) and the victim(s), street address and zipcode of the location of the reported incident and defendants initial charge.

Outcome Reports:

Core Victim Outcome Indicators: Victims report that they feel safe, secure, and protected.
Required Victim Outcome Measures: I feel safer now because of the services that I received.
Describe when, how, and by whom this data will be measured:
The above measurement will be recorded by the investigating officer at least 14 days after the conclusion of the incident. The officer will contact the victim and conduct either a face to face interview or a telephone interview asking the victim to rank the statement on a scale of one to five.

Core Victim Outcome Indicators: Victims report that they believe the system works to hold offenders accountable.
Required Victim Outcome Measures: I am confident that law enforcement does its share to make sure offenders 'pay' for their crimes.
Describe when, how, and by whom this data will be measured:
The above measurement will be recorded by the investigating officer at least 14 days after the conclusion of the incident. The officer will contact the victim and conduct either a face to face interview or a telephone interview asking the victim to rank the statement on a scale of one to five.

Core Victim Outcome Indicators: Victims report that they have knowledge they didn't have before.
Required Victim Outcome Measures: I have knowledge about how to remain safe that I did not have before.
Describe when, how, and by whom this data will be measured:
The above measurement will be recorded by the investigating officer at least 14 days after the conclusion of the incident. The officer will contact the victim and conduct either a face to face interview or a telephone interview asking the victim to rank the statement on a scale of one to five.

Core Victim Outcome Indicators: Victims report that they have knowledge they didn't have before.
Required Victim Outcome Measures: I am more knowledgeable about victim services and the criminal justice system (e.g. my rights as a victim, calling police, removing the offender, pressing charges, obtaining a restraining order).
Describe when, how, and by whom this data will be measured:

The above measurement will be recorded by the investigating officer at least 14 days after the conclusion of the incident. The officer will contact the victim and conduct either a face to face interview or a telephone interview asking the victim to rank the statement on a scale of one to five.

Core Victim Outcome Indicators: Victims know how to access available resources.
Required Victim Outcome Measures: This agency helped me learn how to access benefits or community resources.
Describe when, how, and by whom this data will be measured:
The above measurement will be recorded by the investigating officer at least 14 days after the conclusion of the incident. The officer will contact the victim and conduct either a face to face interview or a telephone interview asking the victim to rank the statement on a scale of one to five.

Core Victim Outcome Indicators: Victims endorse agency by recommending it to others, or calling back themselves.
Required Victim Outcome Measures: I would recommend this program to others who have needs like mine.
Describe when, how, and by whom this data will be measured:
The above measurement will be recorded by the investigating officer at least 14 days after the conclusion of the incident. The officer will contact the victim and conduct either a face to face interview or a telephone interview asking the victim to rank the statement on a scale of one to five.

Core Victim Outcome Indicators: Victims express satisfaction with services.
Required Victim Outcome Measures: I am satisfied with the services I received through this program.
Describe when, how, and by whom this data will be measured:
The above measurement will be recorded by the investigating officer at least 14 days after the conclusion of the incident. The officer will contact the victim and conduct either a face to face interview or a telephone interview asking the victim to rank the statement on a scale of one to five.

Core Collaboration Outcome Indicators: Shelters, law enforcement, legal services, health care, schools, prosecutors and other community agencies report improved working relationships with the agency on victim services matters.
Required Collaboration Outcome Measures: This agency has worked collaboratively with our agency during the current fiscal year to improve the condition of victims in our community.
Describe when, how, and by whom this data will be measured:
The officer will maintain a list of partering agencies and before the end of the year ask them to complete a confidential, two question survey.

Core Collaboration Outcome Indicators: Shelters, law enforcement, legal services, health care, schools, prosecutors and other community agencies express satisfaction with the law enforcement DV unit's response to victims of DV and sexual assault.
Required Collaboration Outcome Measures: I am satisfied with this law enforcement domestic violence unit's response to victims of domestic violence and sexual assault.
Describe when, how, and by whom this data will be measured:
The officer will maintain a list of partering agencies and before the end of the year ask them to complete a confidential, two question survey.

ADDITIONAL IDENTIFICATION INFORMATION AS NECESSARY				
APPLICABLE PERIOD: The grant budget line-item amounts below shall be applicable only to expense incurred during the period beginning 7/1/2009, and ending 6/30/2010.				
POLICY 03 Object Line-item Reference	EXPENSE OBJECT LINE-ITEM CATEGORY [1] (detail schedule(s) attached as applicable)	GRANT CONTRACT	GRANTEE MATCH [3]	TOTAL PROJECT
1	Salaries	$49,080.00	$1,400.00	$50,480.00
2	Benefits & Taxes	$18,956.00	0.00	$18,956.00
4, 15	Professional Fee/ Grant & Award [2]	0.00	0.00	0.00
5	Supplies	0.00	0.00	0.00
6	Telephone	0.00	0.00	0.00
7	Postage & Shipping	0.00	0.00	0.00
8	Occupancy	0.00	0.00	0.00
9	Equipment Rental & Maintenance	0.00	0.00	0.00
10	Printing & Publications	0.00	0.00	0.00
11, 12	Travel/ Conferences & Meetings	$10,372.00	0.00	$10,372.00
13	Interest [2]	**NA**	**NA**	0.00
14	Insurance	0.00	0.00	0.00
16	Specific Assistance To Individuals	**NA**	**NA**	0.00
17	Depreciation [2]	**NA**	**NA**	0.00
18	Other Non-Personnel [2]	0.00	0.00	0.00
20	Capital Purchase [2]	0.00	0.00	0.00
22	Indirect Cost	**NA**	**NA**	0.00
24	In-Kind Expense	**NA**	**$24,736.00**	0.00
N/A	Grantee Match Requirement (for any amount of the required Grantee Match that is not specifically delineated by other budget line-items)	0.00	0.00	0.00
25	**GRAND TOTAL**	**$78,408.00**	**$26,136.00**	**$104,544.00**

[1] Each expense object line-item shall be defined by the Department of Finance and Administration Policy 03, *Uniform Reporting Requirements and Cost Allocation Plans for Subrecipients of Federal and State Grant Monies, Appendix A.* (posted on the Internet at: www.state.tn.us/finance/rds/ocr/policy03.pdf).

[2] Applicable detail attached if line-item is funded.

[3] A Grantee Match Requirement is detailed by this Grant Budget, and the maximum total a[illegible]y the State pursuant to this Grant Contract, as detailed by the "Grant Contract" column above, shall be reduced by th[illegible]ee failure to meet the Match Requirement.

Attachment A1 - Budget Summary

Application Title: Shelby County Sheriff Stop Grant
Application No.: 1685
Create Date: 4/30/2009 7:37:01 AM

Budget name: Shelby County Sheriff Stop Grant Yr2

Status: Submitted

Application Type: STOP
User ID:
Submit Date: 5/1/2009 1:38:19 PM

Refer to Department of Finance and Administration Policy 03, Uniform Reporting Requirements and Cost Allocation Plans for Subrecipients of Federal and State Grant Monies, Appendix A for further definition of each expense object line-item in the model budget format. Policy 03 can be found on the Internet at: http://www.state.tn.us/finance/rds/policy03.pdf

Round all figures to the nearest whole dollar

	Expense By Object	Federal Funds	Match Funds	Federal + Match
1	Salaries and Wages	50,782.00	16,927.00	67,709.00
2	Employee Benefits and Payroll Taxes	19,286.00	6,429.00	25,715.00
4,15	Professional Fees / Grants and Awards	0.00		0.00
5	Supplies	0.00		0.00
6	Telephone	0.00		0.00
7	Postage and Shipping	0.00		0.00
8	Occupancy	0.00		0.00
9	Equipment Rental and Maintenance	0.00		0.00
10	Printing and Publication	0.00		0.00
11,12	Travel / Conferences and Meetings	0.00		0.00
13	Interest	0.00		0.00
14	Insurance	0.00		0.00
16	Specific Assistance to Individuals	0.00		0.00
17	Depreciation	0.00		0.00
18	Other Non-personnel Expenses	0.00		0.00
20	Reimbursable Capital Purchases	0.00		0.00
22	Administrative Expenses	0.00		0.00
24	In-Kind Expenses	N/A	0.00	0.00
25	**Total Expenses**	**70,068.00**	**23,356.00**	**93,424.00**

Round all figures to the nearest whole dollar

FEDERAL:	70,068.00
MATCH (Must equal 25%):	23,356.00
TOTAL (Must equal line 25):	93,424.00

Source	Cash	N/A	Total
General Operating Fund	23356	0	23356.00

Attachment A1 - Budget Summary

Application Title: Shelby County Sheriff Stop Grant
Application No.: 1685
Create Date: 4/30/2009 7:37:01 AM

Budget name: Shelby County Sheriff Stop Grant Yr3

Status: Submitted

Application Type: STOP
User ID:
Submit Date: 5/1/2009 1:38:19 PM

Refer to Department of Finance and Administration Policy 03, Uniform Reporting Requirements and Cost Allocation Plans for Subrecipients of Federal and State Grant Monies, Appendix A for further definition of each expense object line-item in the model budget format. Policy 03 can be found on the Internet at: http://www.state.tn.us/finance/rds/policy03.pdf

Round all figures to the nearest whole dollar

	Expense By Object	Federal Funds	Match Funds	Federal + Match
1	Salaries and Wages	52,485.00	17,495.00	69,980.00
2	Employee Benefits and Payroll Taxes	20,551.00	6,850.00	27,401.00
4,15	Professional Fees / Grants and Awards	0.00		0.00
5	Supplies	0.00		0.00
6	Telephone	0.00		0.00
7	Postage and Shipping	0.00		0.00
8	Occupancy	0.00		0.00
9	Equipment Rental and Maintenance	0.00		0.00
10	Printing and Publication	0.00		0.00
11,12	Travel / Conferences and Meetings	0.00		0.00
13	Interest	0.00		0.00
14	Insurance	0.00		0.00
16	Specific Assistance to Individuals	0.00		0.00
17	Depreciation	0.00		0.00
18	Other Non-personnel Expenses	0.00		0.00
20	Reimbursable Capital Purchases	0.00		0.00
22	Administrative Expenses	0.00		0.00
24	In-Kind Expenses	N/A	0.00	0.00
25	**Total Expenses**	**73,036.00**	**24,345.00**	**97,381.00**

Round all figures to the nearest whole dollar

FEDERAL:	73,036.00
MATCH (Must equal 25%):	24,345.00
TOTAL (Must equal line 25):	97,381.00

Source	Cash	N/A	Total
General Operating Fund	24345	0	24345.00

ATTACHMENT "B"

Application Title: Shelby County Sheriff Stop Grant
Application No.: 1685
Create Date: 4/30/2009 7:37:01 AM

Computer Guidelines for OCJP Grant Agencies
Status: Submitted

Application Type: STOP
User ID:
Submit Date: 5/1/2009 1:38:19 PM

The following are minimum guidelines for the computer needs of local governmental as well as non-profit agencies funded through the Office of Criminal Justice Programs. The purpose of these guidelines is to ensure computer compatibility among local agencies, the state, and the federal government. In addition, it is important to obtain equipment, which will allow the user to obtain the best capability possible. Technology becomes obsolete quickly and it is important that the most current equipment is purchased. **Contact your OCJP Program Manager prior to the purchase of any computer equipment in order to obtain any revisions, updates, and/or restrictions.**

Servers

1. Xeon DP 3.6 GHz processor with Dual Processor Capability
2. Minimum 2 GB of SDRAM (random access memory) expandable to 16GB
3. Minimum 3 72GB Hard drives or larger (mirrored drives preferred)
4. 48X CD ROM Drive
5. 3.5 inch floppy disk drive
6. 17 inch SVGA monitor
7. 8 megabytes of video RAM
8. 2 MB cache or larger
9. Ethernet Network Adapter Gigabit
10. Suitable tape backup device and unattended backup software.
11. Adequately sized battery backup to prevent power problems.
12. Internal or External 56K modem to allow remote administration.

Workstations

1. Intel Pentium D 3.2 GHz processor with an upgradeable socket (Minimum)
2. Minimum 1 GB of DDR RAM (expandable to 4GB)
3. 80 Gigabyte Hard drive
4. CD RW / DVD RW
5. 56k v.92 baud rate fax/modem
6. 3.5 inch floppy disk drive
7. 17 inch SVGA monitor
8. Intel Graphics Accelerator 224MB
9. 2 MB cache or larger
10. Ethernet Network Card Gigabit

Laptops

1. Pentium IV 1.83 GHz processor or higher with an upgradeable socket
2. 1 GB of SD RAM (random access memory)
3. 60 Gigabyte Fixed drive
4. CD RW / DVD RW
5. 56k v.92 baud rate fax/modem
6. 3.5 inch floppy disk drive
7. 2MB cache
8. Ethernet Network Compatible Gigabit

Printers

LASER OR INK JET WITH A MINIMUM OF 600 X 600 DPI (DOTS PER INCH) RESOLUTION

Scanner

OPTICAL RESOLUTION 600 X 1200 (48 BIT)

Software

Operating System	Microsoft Windows 2000, XP or NT
Network	Windows 2000 Server
Support Software	Microsoft Office 2000 or XP Standard or Professional Word, Excel, Power Point and Access
Communication	ProCom+ for Windows (communication software to dial in with modem). PCAnywhere for Windows 2000,XP, NT (remote PC software) Netscape 6.2 or higher or Microsoft Internet Explorer 6

"The Authorized Official certifies that he/she has read, understands, and agrees to purchase all computer equipment with OCJP grant funds using the OCJP minimum guidelines listed in Attachment "B" of the OCJP Grant Application and to the best of his/her knowledge and belief that he information contained in this assurance is correct and in accordance with the requirements of the application guidelines. The Authorized Official also certifies that the person named below is considered to be certifying this application and is either the person legally responsible for committing the applying agency to this certification, or is executing this certification with the informed consent of the authorizing person (named and described in section 8 of Attachment "A").

Certification

Name, Title and Address of certifying designee:

(IF DIFFERENT FROM AUTHORIZED OFFICIAL)

Name:	Roger Henderson
Title:	Grant Coordinator
Address:	201 Poplar Avenue, Suite 9-26
City:	Memphis
State:	TN
Zip:	38103

ATTACHMENT "C"

Application Title: Shelby County Sheriff Stop Grant
Application No.: 1685
Create Date: 4/30/2009 7:37:01 AM

Debarment

Status: Submitted

Application Type: STOP
User ID:
Submit Date: 5/1/2009 1:38:19 PM

U.S. DEPARTMENT OF JUSTICE

OFFICE OF JUSTICE PROGRAMS

OFFICE OF THE COMPTROLLER

Certification Regarding

Debarment, Suspension, Ineligibility and Voluntary Exclusion

Lower Tier Covered transactions

(Sub-Recipient)

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 28 CFR part 67, section 67.510, and Participants' responsibilities. The regulations were published as part vii of the May 26, 1988 Federal Register (pages 19160-19211)

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON PREVIOUS PAGE)

1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Name and Title of Authorized Official

Name:	Mark H. Lutrell
Title:	Sheriff

Name and Address of Authorizing Agency

Name of Agency:	Shelby County Sheriff's Office
Address:	201 Poplar Avenue
City:	Memphis
State:	TN
Zip:	38103

I certify that the above information in Attachment "C" is correct and accurate. Attachment C Certified

"The Authorized Official certifies that to the best of his or her knowledge and belief that the information contained in this certification is correct and in accordance with the requirements of the application guidelines. The Authorized Official also certifies that the person named below is consider to be certifying this application, and is either the parson legally responsible for committing the applying agency to this certification, or is executing this certification with the informed consent of the authorizing person (named and described in section 8 of attachment A)."

Name, Title and Address of certifying designee:

(IF DIFFERENT FROM AUTHORIZED OFFICIAL)

Name:	Roger Henderson
Title:	Grant Coordinator
Address:	201 Poplar Avenue, Suite 9-26
City:	Memphis
State:	TN
Zip:	38103

ATTACHMENT "D"

OCJP Use Only Grant No.

Application Title: Shelby County Sheriff Stop Grant
Application No.: 1685
Create Date: 4/30/2009 7:37:01 AM

CERTIFICATION REGARDING LOBBYING

Application Type: STOP

User ID:

Status: Submitted

Submit Date: 5/1/2009 1:38:19 PM

Each person shall file the most current edition of this certification and disclosure form, if applicable, with each submission that initiates agency consideration of such person for an award of a Federal contract, grant, or cooperative agreement of $100,000 or more; or Federal loan of $150,000 or more.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more that $100,000 for each such failure.

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, and officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, a grant, loan or cooperative agreement.
2. If any non-Federal funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, and officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall initial here and compete and submit Standard Form # LLL, "Disclosure of Lobbying Activities", in accordance with its instructions. If your response to Lobbying is Not Applicable, then please enter 'N/A' (with slash) to indicate that choice. **You cannot leave this box blank.**
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers and that all subrecipients shall certify and disclose accordingly.

Name and Address of Authorizing Agency: Name and Title of Authorized Official:

Name of Authorized Official:	A C Wharton
Title of Official:	Mayor
Name of Agency:	Shelby County Government
Address:	160 North Main
City:	Memphis
State:	TN
Zip:	38103

I certify that the above information in Attachment "D" is correct and accurate. Attachment D Certified

"The Authorized Official certifies that to the best of his or her knowledge and belief that the information contained in this certification is correct and in accordance with the requirements of the application guidelines. The Authorized Official also certifies that the person named below is either the person legally responsible for committing the applying agency to this certification, or is executing this certification with the informed consent of the authorizing person (named and described in section 8 of attachment A)."

Name, Title and address of certifying designee:

(IF DIFFERENT FROM AUTHORIZED OFFICIAL)

Name:	Roger Henderson
Title:	Grant Coordinator
Address:	201 Poplar Avenue, Suite 9-26
City:	Memphis
State:	TN
Zip:	38103

ATTACHMENT "E"

Application Title: Shelby County Sheriff Stop Grant
Application No.: 1685
Create Date: 4/30/2009 7:37:01 AM
Status: Submitted
Application Type: STOP
User ID:
Submit Date: 5/1/2009 1:38:19 PM

TENNESSEE CERTIFICATION OF COMPLIANCE WITH REGULATIONS FROM U. S. DEPARTMENT OF JUSTICE, OFFICE OF JUSTICE PROGRAMS, OFFICE FOR CIVIL RIGHTS

FOR SUBGRANTS ISSUED BY THE TENNESSEE DEPARTMENT OF FINANCE AND ADMINISTRATION, OFFICE OF CRIMINAL JUSTICE PROGRAMS, NASHVILLE, TENNESSEE

INSTRUCTIONS: Complete the identifying information below. Read Parts I and II of this form completely, identifying under Part "I", the person responsible for reporting civil rights findings and under Part "II" checking one certification (A, B, C1, C2) that applies to your agency. Please obtain the signature of the Authorized Official at the bottom of page 2, forward a copy of this form to the person identified under Part "I", and return the original copy of the form to the Office of Criminal Justice Programs, William R. Snodgrass Tennessee Tower, 312 8th Ave North, 12th Floor, Nashville, TN 37243-1700 with your signed contracts.

Grant Number:	
Grant Project Title:	Shelby County Stop Grant 2009
Agency Name (Funded Subgrantee):	Shelby County Sheriff's Office
Address:	201 Poplar Avenue, Suite 9-26
City:	Memphis
State:	TN
Zip:	38103
Duration of Grant	
Begin Date:	7/1/2009
End Date:	6/30/2012
Award Amount: ($)	$291,892
Project Director's Name:	Roger Henderson
Phone:	901-545-5591

AUTHORIZED OFFICIAL'S CERTIFICATION: As the Authorized Official for the above Subgrantee Agency, I certify, by my signature at the end of this form, that I have read and am fully cognizant of our duties and responsibilities under this Certification.

I. REQUIREMENTS OF SUBGRANTEE RECIPIENTS: All subgrant recipients (regardless of type of entity or amount awarded) are subject to prohibitions against discrimination in any program or activity, and must take reasonable steps to provide meaningful access for persons with limited English proficiency.

- I certify that this agency will maintain data (and submit when required) to ensure that: our services are delivered in an equitable manner to all segments of the service population; our employment practices comply with Equal Opportunity Requirements, 28 CFR 42.207 and 42.301 et. Seq.; our projects and activities provide meaningful access for people with limited English proficiency as required by Title VI of the Civil Rights Act, (See also 2000 Executive Order #13166).
- I also certify that the person in this agency or unit of government who is responsible for reporting formal and informal civil rights complaints and/or findings of discrimination will submit these complaints finding, if any, to the Tennessee Office of Criminal Justice Programs within the Department of Finance and Administration within 45 days of the finding, and/or if the finding occurred prior to the grant award beginning date, within 45 days of the grant award beginning date. A copy of this Certification will be provided to this person, as identified below:

Person identified as the Agency Compliance Coordinator responsible for reporting civil rights finding of discrimination:

Name:	Carolyn Watkins
Title:	Administrator
Address:	160 North Main, Suite 969
City:	Memphis
State:	TN
Zip:	38103

Phone: 901-545-4336

II. EQUAL EMPLOYMENT OPPORTUNITY PLAN (EEOP) CERTIFICATIONS:

Select the certification (A, B, C1 or C2 below) that applies: (Only one Certification may be checked per agency/funding entity.)

○ **CERTIFICATION "A" [NO EEOP IS REQUIRED IF (1), (2) or (3), below, apply.]**

(This Certification applies to most non-profits and small agencies.) Check (1), (2) and/or (3) as they apply to your entity. (More than one may apply.)

This funded entity has not been awarded more than $1 million cumulatively from all programs administered by the U.S. Department of Justice over an 18-month period that includes the above grant duration period, and:

☐ (1) is an educational, medical or non-profit institution or an Indian Tribe; and/or

☐ (2) has less than 50 employees; and/or

☐ (3) was awarded through this grant from the Tennessee Office of Criminal Justice Programs less than $25,000 in federal U. S. Department of Justice funds.

Therefore, I hereby certify that this funded entity is not required to maintain an EEOP, pursuant to 28 CFR 42.301. et seq.

◉ **CERTIFICATION "B" [EEOP MUST BE ON FILE]**

This funded entity, as a for-profit entity or a state or local government having 50 or more employees, was awarded, through this grant from the Tennessee Office of Criminal Justice Programs, more than $25,000, but less than $500,000 in federal U. S. Department of Justice funds. Also, it has not been awarded more than $1 million cumulatively from all programs administered through federal grant funding over an 18-month period that includes the above grant duration period.

Therefore, I hereby certify that the funded entity has formulated an Equal Employment Opportunity Plan in accordance with 28 CFR 42.301 et. seq., sub part E, that it has been signed into effect by the proper authority and disseminated to all employees, and that it is on file for review or audit by officials of the Tennessee Office of Criminal Justice Programs or the Office for Civil Rights, Office of Justice Programs as required by relevant laws and regulations.

○ **CERTIFICATION "C1" (EEOP MUST BE SUBMITTED)**

This funded entity, as a for-profit entity or a state or local government having 50 or more employees, was awarded, through this grant from the Tennessee Office of Criminal Justice Programs, more than $500,000 in federal U. S. Department of Justice funds, but it has not been awarded more than $1 million cumulatively from all programs administered through federal grant funding over an 18-month period that includes the above grant duration period.

Therefore, I hereby certify that the funded entity will submit, within 45 days of the award, an Equal Employment Opportunity Plan or an EEOP short form, that will include a section specifically analyzing the subgrantee (implementing) agency, to the Office for Civil Rights, Office of Justice Programs, U.S. Department of Justice.

○ **CERTIFICATION "C2" (EEOP MUST BE SUBMITTED)**

This funded entity, as a for-profit entity or a state or local government having 50 or more employees has been awarded $1 million cumulatively from all programs administered by the U. S. Department of Justice or any federal agency, including this subgrant from the Tennesse subgrant from the Tennessee Office of Criminal Justice Programs, over an 18-month period that includes the above grant duration period.

Therefore, I hereby certify that the funded entity will submit, within 45 days of the award, an Equal Employment Opportunity Plan or an EEOP short form, that will include a section specifically analyzing the subgrantee (implementing) agency. (If you have already submitted an EEOP applicable to this time period, send a copy of the letter received from the Office for Civil Rights showing that your EEOP is acceptable.)

I certify that I have read and am fully cognizant of our duties and responsibilities under this Certification.

Attachment E Certified

"The Authorized Official certifies that to the best of his or her knowledge and belief that the information contained in this certification is correct and in accordance with the requirements of the application guidelines. The Authorized Official also certifies that the person named below is either the person legally responsible for committing the applying agency to this certification, or is executing this certification with the informed consent of the authorizing person (named and described in section 8 of attachment A)."

Name, Title and address of certifying designee:

(IF DIFFERENT FROM AUTHORIZED OFFICIAL)

Name:	Roger Henderson
Title:	Grant Coordinator
Address:	201 Poplar Avenue, Suite 9-26
City:	Memphis
State:	TN
Zip:	38103

ATTACHMENT "F"

Application Title: Shelby County Sheriff Stop Grant
Application No.: 1685
Create Date: 4/30/2009 7:37:01 AM

Status: Submitted

Application Type: STOP
User ID:
Submit Date: 5/1/2009 1:38:19 PM

Certification of Compliance with the Statutory Eligibility Requirements of the Violence Against Women Act as Amended

Applicants should refer to the regulations cited below to determine the certifications to which they are required to attest. Applicants should also review the instructions for certification included in the program regulations before completing this form. Signature on this form certifies that the subrecipient is qualified to receive the funds and provides for compliance with relevant requirements under 28 CFR Part 90 "Rape Payment Requirement" and "Filing Costs for Criminal Charges." The certifications shall be treated as a material representation of fact upon which the Department of Justice and the Office of Criminal Justice Programs will rely when it determines to award the covered transaction, grant, or cooperative agreement.

Any subrecipient shall be qualified for funds provided under the Violence Against Women Act upon certification that:

1. the funds will be used only for the purposes described in 42 U.S.C., 3796gg(b) under the "Grants to Combat Crime Against Women" program authority;

In addition, as required by Sections 2005 and 2006 of Title IV of the Violent Crime Control and Law enforcement Act of 1994, Pub. L. 103-322 (September 13, 1994), which, in part, amends the Omnibus Crime Control and Safe Streets Act of 1968, as amended, 42 U.S.C. 3711 et seq. (by adding a new "Part T.' Part T comprises Sections 2001 through 2006, codified at 42 U.S.C. 3796gg through 3796gg-5), and implemented at 28 CFR Part 90., for persons entering into a grant or cooperative agreement, as defined at 28 CFR Part 90, the application certifies that:

1. **Forensic medical Excamination Payment Requirement for Victims of Sexual Assault**
   - The subrecipient incurs the full out-of-pocket costs of forensic medical exams for victims of sexual assault.
   - Exams to victims are provided free of charge to the victims;
   - Arranges for victims to obtain such exams free of charge to the victims; and
   - The subrecipient provides information at the time of the exam to all victims, including victims with limited or no English proficiency, regarding how to obtain reimbursement. Section 2005 (b), codified at 42 U.S.C. 3796gg-4(b.)
   - Grantees can use STOP funds to pay for exams by a trained examiner if they do not require victims to seek reimbursement from insurance, and
   - Grantees cannot require that victims participate in the criminal justice system as a condition for exam payment
2. **Filing Costs for Criminal Charges**
   - A subrecipient will not be entitled to funds unless it
     - certifies that its laws, policies and practices do not require, in connection with the prosecution of any misdemeanor or felony domestic violence offense, or in connection with the filing, issuance, registration, or service of a protection order or a petition for a protection order, to protect a victim of domestic violence, stalking, or sexual assault, that the victim bear the costs associated with the filing of criminal charges against the offender, or the costs associated with the issuance, registration, or service of a warrant, petition for protection order, or witness subpoena, whether issued inside or outside the state or local jurisdiction.
3. **Gun Control Laws Related to Domestic Violence**
   - certifies that its judicial policies and practices include notification to domestic violence offenders of federal gun control laws related to domestic violence and any related federal, state or local laws.
4. **Polygraph Examination for Victims of Alleged Sexual Offenses**
   - certifies that its laws, policies, and practices will ensure that victims of alleged sex offenses will not be asked to submit to a polygraph examination as a condition for proceeding with the investigation of the offense.

I certify that I have read and am fully cognizant of our duties and responsibilities under this Certification.

Certified

"The Authorized Official certifies that to the best of his or her knowledge and belief that the information contained in this certification is correct and in accordance with the requirements of the application guidelines. The Authorized Official also certifies that the person named below is either the person legally responsible for committing the applying agency to this certification, or is executing this certification with the informed consent of the authorizing person (named and described in section 8 of attachment A)."

Name, Title and Address of certifying designee:

(IF DIFFERENT FROM AUTHORIZED OFFICIAL)

Name:	Roger Henderson
Title:	Grant Coordinator
Address:	201 Poplar Avenue, Suite 9-26
City:	Memphis
State:	TN
Zip:	38103

Back

(*) Required Field

ATTACHMENT "G"

Application Title: Shelby County Sheriff Stop Grant
Application No.: 1685
Create Date: 4/30/2009 7:37:01 AM

Status: Submitted

Application Type: STOP
User ID:
Submit Date: 5/1/2009 1:38:19 PM

Certification of Compliance with the Consultation and Documentation Requirement of the Violence Against Women Act as Amended

(Note: If "Not Applicable" fields below are not required)

(Required as an attachment to each New Prosecution, Law enforcement or Court Application)

As a new or continuing Prosecution, Law enforcement, Court or tribal, territorial or State applicant for Violence Against Women formula grant funding in Tennessee, I certify that I have consulted with tribal, territorial, State or local victim services programs during the course of developing our grant applications in order to ensure that proposed activities and equipment acquisitions are designed to promote the safety, confidentiality, and economic independence of victims of domestic violence, sexual assault, stalking and dating violence.

VICTIM SERVICES PROGRAMS I CONSULTED WITH:

Agency Name Shelby County Victim Assistance Center
Agency Address 600 Adams Avenue
Agency Director Anna Whaley
Phone Number 901-545-4357

Agency Name
Agency Address
Agency Director
Phone Number

As the duly authorized representative of the applicant, I hereby certify that, as the applicant, I have complied with above certifications.

Agency Name Shelby County Sheriff's Office
Name of Applicant Roger Henderson Title Grant Coordinator Telephone Number 901-545-5591

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