Purchasing Department
160 N. Main, Suite 550
Memphis, TN 38103
(901) 545-4366
Fax: (901) 545-4531

Memorandum

To: **Honorable A C Wharton, Jr,**
Shelby County Mayor

From: **Clifton Davis, Administrator**
Purchasing Department

Date: **July 24, 2009**

Re: **RFP-09-004-74, Congestion Management Set #4**

Only one (1) company submitted a proposal for "RFP-09-004-74, "Congestion Management Set #4" and that company is as follows:

Respondents	Base Bid	Alternate Bid #1	LOSB	LOSB %	LOSB $ Amount	Actual %
White Contracting	$333,371.40	$ 12,153.00	No	20%	$34,357.50	9.9%%

Although White Contracting submitted the only bid and did not meet the 20% LOSB requirement the consultant Kimberly Horn and Associates, with the concurrence of Purchasing and the using department recommend that White Contracting be awarded the contract.

The contractor made repeated attempts to satisfy our LOSB requirements but was unsuccessful in finding additional LOSB vendors. In addition, this is the second` time we have bid this project and the department along with the consultant recommend this contract be awarded to White Contracting.

Total amount recommended for the award is $345,523.40 which includes the base bid and alternate #1.

Please indicate your response to this selection in the space provided below:

APPROVED: ✓

APPROVED WITH CHANGES: _____

DISAPPROVED: _____

A C WHARTON, JR., MAYOR

DATE: 7/31/09

Shelby County Government

A C Wharton, Jr.
Mayor

August 3, 2009

Mr. Thomas C. Sander
White Contracting, Inc.
9408 Macon Road
Cordova, TN 38016

RE: RFP #09-004-74, Congestion Management Program Project Set #4

Dear Mr. Sander:

We are pleased to inform you that your firm has been selected to provide **Construction Services**, that were issued on the above-described RFP.

A contract for these services will be forwarded to your office for your review and approval. Until then, no work should begin on this project until you receive an official "Notice to Proceed," along with a fully negotiated and executed copy of the contract. Also, in order to do business with Shelby County Government, all vendors are required to submit an on-line application by going to www.shelbycountytn.gov and selecting the Vendor Registration link. Your "Notice to Proceed" and executed contract will not be issued until this process has been completed.

Thank you for your proposal and congratulations on your selection. Shelby County Government looks forward to the successful and timely delivery of this very important service and your company's efforts in reaching this goal.

Sincerely,

Clifton Davis
Administrator of Purchasing
Shelby County Government

CD/shw

cc: Ahmad Nemati, Engineering
Lisa Kelly, Assistant County Attorney
Tonya Blunt, Contracts Administration