

SUMMARY SHEET

I. DESCRIPTION OF ITEM:

Shelby County Government has processed a competitive bid to receive the lowest and best pricing for tires to accommodate the various vehicles throughout the diverse fleet of vehicles maintained by the Sheriff's Office and Shelby County Fleet Services. Several items, or types and sizes of tires, were specified in the process and the awards were decided individually, based on the lowest bid provided by the respective vendor for each item. In this case, that lowest price was spread throughout the three competing vendors therefore Shelby County Government has recommended, with concurrence from the Sheriff's Office and Shelby County Fleet Services, that the award be split accordingly.

II. SOURCE AND AMOUNT OF FUNDING:

Due to this resolution being set up to award a product with indefinite volume, the final costs over the fiscal year are flexible and based on actual need. To that regard, the funding amount is set up as a "not to exceed" in order to place a spending cap within a documented form and establish an operating realm of expected accountability within each of the respective organizations represented.

The Shelby County Sheriff's Office expects to expend no more than \$150,000.00 from General Funds via 031-610202-6056. Shelby County Fleet Services expects to expend no more than \$60,000.00 from Internal Service Funds via 960-301903-6056.

III. HOW THE RESOLUTION AFFECTS:

- A. **LOS B Awards/Subawards:** N/A
- B. **Personnel:** N/A
- C. **Equipment:** N/A
- D. **Contracts:** N/A

IV. ADDITIONAL RELEVANT INFORMATION:

There is no contract as the item bid is a product utilized on an "as-needed" basis.. Each agency is responsible for submitting purchase orders in accordance with proper Shelby County Purchasing guidelines and within their spending cap. Neither the bid, award notification, resolution nor purchase order shall create a binding or guaranteed fund amount to the awarded vendors. Spending will be on an "as-needed" basis.

As stated in the resolution, all funding is subject to approval of the annual budget by the Shelby County Board of Commissioners.