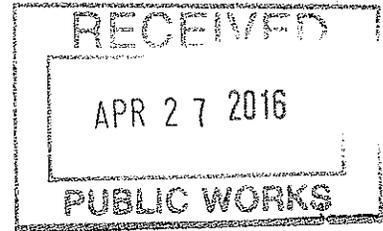




Shelby County Government

MARK H. LUTTRELL, JR.
MAYOR

April 26, 2016



Mr. Jimmie E. Tucker, AIA
Self + Tucker Architects
505 Tennessee Street, Suite 101
Memphis, TN 38103

RE: RFQ #16-002-45, Architectural & Engineering Services for Shelby County Juvenile Court Facility Master Plan

Dear Mr. Tucker:

We are pleased to inform you that your firm has been selected to provide **Architectural and Engineering Services for Shelby County Juvenile Court Facility Master Plan**, which was issued on the above-described RFQ.

A contract for these services will be forwarded to your office for your review and approval. Until then, no work should begin on this project until you receive an official "Notice to Proceed," along with a fully negotiated and executed copy of the contract.

Thank you for your proposal and congratulations on your selection. Shelby County Government looks forward to the successful and timely delivery of this very important service and your company's efforts in reaching this goal.

If you have any questions regarding this letter, please contact Ms. Tosha Davenport @ (901) 222-2260.

Sincerely,

Clifton Davis
Administrator of Purchasing
Shelby County Government

CD/shw

cc: Tom Needham, Director, Public Works
Lee Rankin Hopson, Contracts Administrator
Tonya Blunt, Contracts Administration

VASCO A. SMITH, JR. ADMINISTRATION BUILDING
160 North Main Street • Memphis, TN 38103
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Purchasing Department

160 N. Main, Suite 900
Memphis, TN 38103

(901) 222-2250
Fax (901) 222-2064

Shelby County Tennessee

Mark H. Luttrell Jr., Mayor

Memorandum

To: Honorable Mark H. Luttrell, Jr.
Shelby County Mayor

From: Clifton Davis, Administrator
Purchasing Department 

Date: April 21, 2016

Re: RFQ 16-002-45
JUVENILE COURT FACILITY MASTER PLAN

Shelby County Government solicited written proposals, on a competitive basis, from qualified vendors to provide proposals for the "Juvenile Court Facility Master Plan" for Shelby County Public Works and Juvenile Court.

There were initially eight (8) proposals received and reviewed. The recommendation committee decided to further review the top four qualified firms based on highest score card average.

Purchasing requested Public Works to form a second review committee to review the top four firms, and provide a recommendation for award. The committee used the total points and the average ranking to make a determination of the alternates and the results are as follows ranking:

<u>Vendor</u>	<u>LOSB</u>	<u>Score Card</u>	<u>Local Vendor</u>
1. Self Tucker Architects	Yes	424	Yes
2. John Pruett Architects	Yes	418	Yes
3. Smith Seckman Reid	No	416	Yes
4. Evans Taylor Foster Childress	Yes	390	Yes

It is the recommendation of the Purchasing Department and the Review Committee that the award for RFQ 16-002-45 "Juvenile Court Facility Master Plan" be awarded to Self Tucker Architects.

A fee was not required as part of the response, but will be negotiated with the successful respondent upon approval of the recommendation by the Shelby County Mayor.

