

## SUMMARY

### I. **Description of Item**

To approve a contract with Accela, Inc. to provide maintenance and support, including general updates and troubleshooting, to the Office of Planning and Development for permit and licensing software system Permit Plus, for a one year contract in the amount of \$68,002.00.

### II. **Source and Amount of Funding**

The proposed FY17 Operating Budget in account 950-270802-6620-Computing Services Contracted, subject to appropriation.

### III. **Contract Items**

A. Original contract

B: Exhibit A: Software Maintenance Services and Quote

### IV. **Additional Information Relevant to Approval of this Item**

Permits Plus is proprietary software of Accela. Inc., a sole source provider, for permit, inspection, complaints and license tracking records.