IT Steering Committee: Final Recommendation Checklist – CIP/O & M

Maintenance government Accela Software

Concept Review by the IT Steering Committee Date: 05/17/2016
Comments:

Reviewed by the Project Review Committee and project recommended For CIP funding

Recommended by CIO Date: 05/17/2016
Comments:

Confirmed Budget Availability Date: 05/17/2016

Recommended by IT Steering Committee Date: 05/17/2016
Meets the following requirements (check all that apply):

☐ Submission of conceptually complete, reasonable and viable projects: minimize project requests that may be beneficial to County business conceptually, however lack substantive information in critical project areas such as costs, objectives, staffing plans, technical architecture, project deliverables and benefits

☒ Ensure that proposed project timeframes, areas of responsibility and funding accurately reflect the scope of the project

☒ Leverages prior investments and minimizes duplication of systems, infrastructure and information unless county security is deemed at risk

☒ Ensures project solutions are coordinated across departments and Elected Officials and are inclusive of all areas of County Government impacted by the project.

☒ Utilizes the opinions of technical staff, ensures the technology and IT infrastructure are current, supportable and consistent with the defined strategic IT infrastructure

Meets the following priorities (check all that apply):
☒ Mandated requirements
☐ Enhance security
☐ Improve internal controls, operational standards and organization accountability
☒ Reduce costs and/or enhance revenue, when applicable
☒ Improve service quality and efficiency
☒ Ensure a current and supportable application and technology infrastructure

Comments:

Signature: Debra Gates

Print Name: Debra Gates