



Shelby County Government

MARK H. LUTTRELL, JR.
MAYOR

April 4, 2016

Mr. James F. Collins, P.E.
Kimley-Horn
6625 Lenox Park Drive, Suite 117
Memphis, TN 38115

RE: RFQ #16-011-28, Congestion Mitigation Air Quality (CMAQ) Program

Dear Mr. Collins:

We are pleased to inform you that your firm has been selected to perform Program Management and Environmental Studies related to the Congestion Mitigation Air Quality (CMAQ) Program, which was issued on the above-described RFQ.

A contract for these services will be forwarded to your office for your review and approval. Until then, no work should begin on this project until you receive an official "Notice to Proceed," along with a fully negotiated and executed copy of the contract.

Thank you for your proposal and congratulations on your selection. Shelby County Government looks forward to the successful and timely delivery of this very important service and your company's efforts in reaching this goal.

If you have any questions regarding this letter, please contact Ms. Tosha Davenport @ (901) 222-2260.

Sincerely,

Clifton Davis
Administrator of Purchasing
Shelby County Government

CD/shw

cc: Darren J. Sanders, P.E., Administrator, Engineering, Roads and Bridges
Lee Rankin Hopson, Contracts Administrator
Tonya Blunt, Contracts Administration



Shelby County
Tennessee

Mark H. Luttrell Jr., Mayor

Memorandum

To: Honorable Mark H. Luttrell, Jr.
Shelby County Mayor

From: Clifton Davis, Administrator
Purchasing Department 

Date: March 30, 2016

Re: RFP-16-011-28 (REVISED)
CONGESTION MANAGEMENT AIR QUALITY

Shelby County Government, Tennessee, an Equal Opportunity, Affirmative Action Employer, seeks to retain the services of an engineering consulting firm to provide professional services related to the Congestion Mitigation Air Quality (CMAQ) Program under the Tennessee Department of Transportation (TDOT) Locally Managed Program.

Eight (8) vendors submitted responses to RFP 16-011-28 "CONGESTION MANAGEMENT AIR QUALITY". The recommendation was determined based on score card total average. The results are as follow for those submitted proposals:

<u>Bidders</u>	<u>LOSB</u>	<u>Score Card</u>	<u>Local Vendor</u>	<u>EOC</u>
1. Kimley Horn	N	90.25	Y	EOC-V-0916-24713
2. Parsons	N	86.50	Y	EOC-VS-0618-2610
3. Pickering	N	84.50	Y	EOC-S-0718-26209
4. Buchart Horn	N	84.25	Y	EOC-S-0317-25155
5. Gannett Fleming	N	80.50	Y	EOC-V-0916-24718
6. Neel Schaffer	N	78.50	Y	EOC-S-1217-25780
7. BWSC	N	74.50	Y	EOC-S-0314-23809
8. SSR	N	74.00	Y	EOC-S-1216-24971

The Consultant Review Committee (CRC) reviewed the qualifications of eight consulting firms that responded to the above request and multiple firms are being recommended to perform on the project. Teams will be needed to manage the program; perform environmental studies; provide project designs; and assist the County with construction administration. The CRC recommends three consultant teams to provide professional services for this project and they are as follows:

KIMLEY-HORN AND ASSOCIATES, INC. (PROGRAM MGMT AND ENVIRONMENTAL STUDIES)

PARSONS TRANSPORTATION GROUP, INC. (PROFESSIONAL DESIGN SERVICES)

PICKERING, INC. (CONSTRUCTION ENGINEERING & INSPECTION SERVICES)

A fee was not required as part of the response but will be negotiated with the successful respondent upon approval of the recommendation by the Shelby County Mayor.

