

# Shelby County Board of Commissioners Application For Appointment to Elected Office

## Applicant

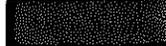
### Application for Appointment to Elected Office

First Name	Cathy
Last Name	Anderson
Office Address	[REDACTED]
City	Memphis
State	TN
Zip	[REDACTED]
Office Phone	[REDACTED]
Facsimile	[REDACTED]
Email Address	[REDACTED]
Home Address	
Street Number	[REDACTED]
Street Name	[REDACTED]
Street Type	[REDACTED]
Apt #	<i>Field not completed.</i>
City	Memphis
State	TN
Zip	[REDACTED]

Home Phone



Cellular Phone



## Professional Background & Experience

### Professional Background & Experience

1. Indicate your Present Employment. What is the Principal business of the business?

Attorney/Lead Counsel at the Office of the Shelby County Public Defender where we practice criminal defense law.
2. List your prior professional or business employment since completion of high school and lasting more than twelve months with dates and names of employers.

1995 - Present Attorney Office of the Shelby County Public Defender  
1994 - 1995 Solo Practice, Criminal Defense Law  
1992 - 1993 Project Manager, Seessel's Bakery Plant
3. Describe any experience not stated above that you would like to bring to the attention of the Commission.

2014 – Present Lead Attorney, Division XIII, General Sessions Criminal Court, Firearms  
2013 – 2014 Staff Attorney, Division XV, General Sessions Criminal Court  
2010 – 2012 Lead Attorney, Division IX, General Sessions Criminal Court  
2005 - 2009 Lead Attorney, Division VII, General Sessions Criminal Court  
2003 - 2005 Staff Attorney, Division V, Criminal Court, Major Violators Unit  
2001 - 2003 Lead Attorney, Division VII, Criminal Court  
2001 - 2002 Staff Attorney, Division IX, Criminal Court  
2000 - 2001 Lead Attorney, Division III, Criminal Court  
1998 - 2000 Staff Attorney, Division VIII, Criminal Court  
1996 - 1998 Lead Attorney, Division VII, General Sessions Criminal Court  
1995 - 1996 Preliminary Hearing Team • Facilitate the courts' dockets by accepting appointments on behalf of the Public Defender's Office as legal counsel to the indigent clients of Memphis /Shelby County, Tennessee. • Successfully conduct litigation in both bench and jury trials, preliminary hearings, bond hearings and other motion hearings for a vast variety of criminal cases, achieving favorable resolution in complex and often difficult-to- win cases. • Lead Attorney: Coordinate and manage a legal team consisting of two to six attorneys, law clerks and interns, assigning cases to each attorney and advising maneuvers through the criminal justice system. • Develop training materials and guidelines used by attorneys and the presentation thereof. • Guide a team of attorneys in client consultations, development of trial strategy, court filings, document production and records management. • Perform and manage extensive research and preparation of legal memoranda. • Monitor and analyze legislation as pertains

to caseload. • Case Manager: Assigned Clientele Caseload Study (2014 – 2016) Relevant Shelby County Software Expertise • JSS, Shelby County Criminal Court's case information system • Jail Management System (JMS) • OnBase computer system, used by the Shelby County Criminal Courts for documents filed including all charging instruments and warrants • Shelby County Sheriff's Office Warrants • Shelby County Sheriff's Office Subpoena Audit • Liquid Office Computer System used by Shelby County administration

**Personal Information**

4. How long have you lived continuously in Shelby County?

50 years (with the exception of a 3 year period of undergraduate studies when I lived on the campus of Union University in Jackson, TN)

5. State the county in which you are registered to vote.

Shelby

6. List all states in which you have lived in the past 20 years and the dates you lived in each state, including all periods in which you resided in a state more than 50% of the time for a period of at least 12 months.

Tennessee

7. State your age, date and place of birth.

50 years old; [REDACTED] Memphis, TN

8. a) Drivers License No.

[REDACTED]

b) Election Commission Voter Registration No.

Field not completed.

**9. Family Status**

a) State the full name and present address of your spouse.

Divorced

b) State your spouse's occupation and place of employment.

N/A

c) If you have children, state their name(s),

[REDACTED] 21 years old [REDACTED]  
Jackson, TN [REDACTED] Student majoring in Cellular and Molecular

age(s), address(es) and present occupation(s).	Biology
<b>10. Military Service</b>	
a) Branch of Service	N/A
b) Service Number	<i>Field not completed.</i>
c) Dates of active duty	<i>Field not completed.</i>
d) Rank/rate at separation	<i>Field not completed.</i>
e) Decorations, honors, or achievements	<i>Field not completed.</i>
f) Was your discharge other than honorable? If so, explain.	<i>Field not completed.</i>
<b>11. a) Have you ever pled guilty or been convicted or are you now on diversion for violation of any law, regulation or ordinance?</b>	No
<b>12. To your knowledge, are you now under federal, state or local investigation for possible violation of a criminal statute? If so, give details.</b>	No
<b>13. Have you ever been interviewed by any federal, state or local law enforcement agency for any reason other than minor traffic violation? If so, give details.</b>	Yes. My bank account was compromised earlier this year and I made statements to the Shelby County Sheriff Office to assist in the investigation.
<b>14. If you have been disciplined or cited for breach of ethics or unprofessional conduct by a court, administrative agency, disciplinary committee, or other professional group, give</b>	N/A

details.

15. Has within the last five years, has a tax lien or other collection procedure been instituted against you by federal, state or local authorities or creditors? If so, give details.

I had medical bills which had gone into collections but have been or are now being satisfied.

16. a) Are you currently a party in any legal proceedings?

No

17. a) Are you now an officer or director of any business organization, or are you otherwise engaged in the management of any business enterprise?

Yes

b) If so, give details, including the name of the enterprise, the nature of the business, the title or other description of your position, the nature of your duties, and the terms of your service.

KRAYOLA Learning Academy Pre-Kindergarten Education and Development Board of Directors 2005 - Present Support and evaluate the chief executive. Ensure that the chief executive has the moral and professional support he or she needs to further the goals of the organization. Ensure effective planning. Actively participate in an overall planning process and assist in implementing and monitoring the plan's goals. Monitor and strengthen programs and services. Determine which programs are consistent with the organization's mission and monitor their effectiveness. Ensure adequate financial resources. Protect assets and provide proper financial oversight. Assist in developing the annual budget and ensuring that proper financial controls are in place. Build a competent board. Articulate prerequisites for candidates, orient new members, and periodically and comprehensively evaluate the board's performance. Ensure legal and ethical integrity. Enhance the organization's public standing by clearly articulating the organization's mission, accomplishments, and goals to the public and garner support from the community.

c) Do you consider continuation of such business involvement to be a conflict of interest?

The chances would be very slim in that the business is located in Tipton, County.

18. If your income is not

N/A

wholly derived from your present employment as noted in #1 above, specify in detail the other sources of your income and the approximate percentage of your total income each source represents.

19. List all organizations to which you have belonged within the last ten years, including professional associations, civic, charitable, religious, educational, social and fraternal organizations. Give the titles and dates of any offices which you have held in such organizations.

2015 - Present Memphis Bar Foundation, Fellow 2014 Judicial Candidate, Shelby County General Sessions Criminal Court, Division 10 2010 – Present Pro Bono Attorney, Memphis Area Legal Services' Legal Clinic 2010 Judicial Candidate, Shelby County General Sessions Criminal Court, Division 7 2008 – 2010 Shelby County Democratic Party, Executive Committee 2006 – 2010 Tutor in Math and Science, Building for the Future Program, Shelby County Corrections Center 2005 – Present Board of Directors: K.R.A.Y.O.L.A. Learning Academy, Covington, TN 2005 – Present Solid Justice Legal Ministries, Director 2005 – Present Shelby County Aftercare Program, Guest Lecturer/Trainer: Reinstatement of Driver's License 1995 – Present Tennessee Association of Criminal Defense Attorneys

20. a) Have you within the past ten years belonged to any organization, association, club or society which limits its membership to those of any particular race, religion or gender? Do not include in your answer those organizations specifically formed for a religious purpose, such as churches or synagogues.

No

b) If so, list such organizations and describe the basis of the membership limitation.

N/A

c) If it is not your intention to resign from such organization(s) and withdraw from any participation in their

N/A

activities should you be selected for the position for which you are applying, state your reasons.

### **Education**

21. List each college, law school, and other graduate school which you have attended, including dates of attendance, degree awarded and major.

1988 - 1991 Cecil C. Humphreys School of Law, Memphis State University, Juris Doctor 1984 - 1987 Union University, Bachelor of Arts, History/Political Science (Pre-Law Minor Award, Rutledge Honorary History Society, Collegiate Fellow)

### **Achievements**

22. List honors, prizes, awards, or other forms of recognition which you have received since your graduation or college which are directly related to professional accomplishments.

Memphis Bar Foundation, Fellow American Business Woman's Association, Business Woman of the Year (2012) Business Woman of the Year, New Salem Baptist Church, Covington, (2010)

23. List presentations you have made to groups and organizations within the past five years.

"Reinstatement of Your Tennessee Driver's License" - Presented via Shelby County Pre-Trial Services to defendant's charged with Driving While License Suspended Revoked or Cancelled. Also presented at other various seminars over the past 5 years. This presentation has been made to the attorneys of The Law Offices of the Public Defender (with instructional charts created by myself and Attorney Sara Hailey). "Defending the Violation of Probation" - Trainings presented to attorneys of The Law Offices of the Shelby County Public Defender on many occasions (using instructional materials I compiled). "Representing the Defendant Charged with a Felony in General Sessions Court" presented to new attorneys in the Law Offices of the Public Defender. "Self-Defense: Fight or Flight" Panelist in 2014 at the Oak Grove Baptist Church hosted by Delta Sigma Theta, Inc. I made a deluge of public presentations all across Shelby County as judicial candidate in 2014.

24. List any public office you have held or for which you have been candidate or applicant. Include the date, the position, and whether the

2015 Shelby County Judicial Commissioner (Appointive Position) 2014 Judicial Candidate, Shelby County General Sessions Criminal Court, Division 10 (Elective Position) 2010 Judicial Candidate, Shelby County General Sessions Criminal Court, Division 7 (Elective Position) 1995 - Present County Attorney/Criminal Defense by Mayoral Appointment and

position was elective or appointive.

reappointment

25. Describe any experience you have had with legislative or executive branches of government other than as an elected or appointed official.

I research and review past and present legislation for constitutional violations/defects in the defense of my clients and to recommend amendments via the Law Offices of the Public Defender.

26. Describe life experiences, personal involvements, or talents that you have that you feel will be of assistance to the Commission in evaluating and understanding your candidacy for this elected position. (150 words or less).

As an assistant public defender, I discover fatal weaknesses in arrest warrants and search warrants as well as other fatal errors made in the preliminary stages of the government's prosecution of criminal defendants. In fact, in 2007, I discovered a gross error made on all arrest warrants issued by judicial commissioners which entitled all criminal defendants the granting of a motion to dismiss their cases because of defective arrest warrants. Of course, the state of Tennessee saw that such was corrected soon thereafter. As a citizen who resides, works and worships in Shelby County with a daughter, other family and friends who do as well, I want to ensure that lawful/constitutional procedures are utilized in the criminal justice process for the safety and well-being of us all.

27. Read, and if you agree to the provisions, sign the following:

I have read the foregoing questions and have answered them in good faith and as completely as my records and recollections permit. I hereby agree to be considered for appointment to the office of

Cathy A. Anderson, Esq.

, and if appointed by the Shelby County Board of Commissioners, agree to serve that office.

In the event any material changes occur between the time this application is filed and the public hearing, I hereby agree to file an amended application with the Board of Commissioners for distribution to the commission members.

I understand that the information provided in this application shall be open to inspection upon filing with the office of the Shelby County Board of Commissioners and that the Commission may publicize the names of persons who apply for appointment and the names of those persons the Commission considers for the vacancy in question.

Printed Name Cathy A. Anderson

Date \* 7/21/2016

**Authorization for Release of Information**

I, Cathy A. Anderson, Esq.

, do hereby authorize the Shelby County Sheriff and/or the Shelby County Attorney and any and all agents or persons authorized by it, to conduct a full review and disclosure of all records concerning myself, whether said records are public, private, or confidential in nature. The intent of this authorization is to give my consent for full and complete disclosure of records of all criminal charges, with the exception of minor traffic offenses, whether disposed of or pending, and any outstanding warrants in accordance with Rule 34 or the Shelby County Board of Commissioners' Permanent Rules of Order.

I also certify that any persons who may furnish such information concerning me shall not be held accountable for giving this information, and I do hereby release said persons from any and all liability which may be incurred as a result of furnishing such information. I further specifically release the Shelby County Sheriff and/or the Shelby County Attorney and/or the Shelby County Board of Commissioners from any and all liability which might otherwise be incurred as a result of collecting or receiving such information.

I have read and fully understand the contents of this Authorization for Release of Information.

Print Full Name of Applicant (include maiden) Cathy A. Anderson

Address

[REDACTED]

Phone

[REDACTED]

Date of Birth \*

[REDACTED]

Drivers License #

[REDACTED]

Date \*

7/21/2016

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