



**Shelby County
 Tennessee**

Mark H. Luttrell, Jr., Mayor

Memorandum

**To: Honorable Mark H. Luttrell, Jr.
 Shelby County Mayor**

**From: Clifton Davis, Administrator
 Purchasing Department** 

Date: May 31, 2016

Re: RFP #16-004-65 Computer Consultant Services

Shelby County Government solicited written proposals, on a competitive basis, from qualified vendors to provide Computer Consulting Services for the Juvenile Court of Shelby County.

Three (3) vendors submitted responses to RFP 16-004-65 for "Computer Consultant Services". Randall Consulting's EOC number has expired and not recertified as of the date of this RFP's evaluation. The recommendation of this award was determined based on the lowest responsive bid. The results are as follow:

	Local Business		EOC Number	Proposed Cost
	<u>Y/N</u>	<u>LOSB</u>		
1. Systems Design	Y	N	EOC-V-0518-26066	\$155,000.00
2. Quik Fikz	Y	N	EOC-VS-0219-26486	\$ 315,300.00
3. Randall Consulting			EXPIRED	

Based on the lowest responsive bid received, it is recommended that the award for RFP 16-004-65 "Computer Consulting Services" be awarded to Systems Design in an amount not to exceed \$155,000.00.

A copy of the department's recommendation letter is attached.

Please indicate your approval or disapproval of this selection in the space provided below:

APPROVED: _____

APPROVED WITH CHANGES: _____

DISAPPROVED: _____

DATE: 6-23-16



Mark H. Luttrell, Jr., Mayor

cc: Joy Touliatos, Juvenile Court Clerk

Issued by: Tosha Davenport, Purchasing Specialist

RFP 16-004-65