Exhibit A

10-20-11 AMEND-G

GRANT AMENDMENT

Agency Tracking #	Edison ID	Contract #	Amendment #
NA	26774	26774	1

Contractor Legal Entity Name	Edison Vendor ID
Shelby County Government	44

Amendment Purpose & Effect(s)

Increase Maximum Liability

Amendment Changes Contract End Date: ☐ YES ☒ NO **End Date:** 6.30.2018

TOTAL Contract Amount INCREASE or DECREASE per this Amendment (zero if N/A): $160,127.00

Funding —

FY	State	Federal	Interdepartmental	Other	TOTAL Contract Amount
2016		$508,360.00			$508,360.00
2017		$610,849.00			$610,849.00
2018		$565,998.00			$565,998.00
TOTAL:		$1,685,207.00			$1,685,207.00

American Recovery and Reinvestment Act (ARRA) Funding: ☐ YES ☒ NO

Budget Officer Confirmation: There is a balance in the appropriation from which obligations hereunder are required to be paid that is not already encumbered to pay other obligations.

OCR USE

Speed Chart (optional)	Account Code (optional)
FA00002664	71301000

AMENDMENT 1
OF GRANT CONTRACT 26774

This Grant Contract Amendment is made and entered by and between the State of Tennessee, Department of Finance and Administration, Office of Criminal Justice Programs, hereinafter referred to as the "State" and Shelby County Government hereinafter referred to as the "Grantee." It is mutually understood and agreed by and between said, undersigned contracting parties that the subject Grant Contract is hereby amended as follows:

1. Grant Contract section C.1. is deleted in its entirety and replaced with the following:

   C.1. Maximum Liability. In no event shall the maximum liability of the State under this Grant Contract exceed One Million Six Hundred Eighty Five Thousand Two Hundred Seven Dollars ($1,685,207.00). The Grant Budget, attached and incorporated hereto as Attachment A-1 for fiscal year 2016, Attachment A-1 for fiscal year 2017 and Attachment A-1 for fiscal year 2018, shall constitute the maximum amount due the Grantee under this grant contract. The Grant Budget line-items include, but are not limited to, all applicable taxes, fees, overhead, and all other direct and indirect costs incurred or to be incurred by the Grantee.

2. Grant Contract section D.19. is deleted in its entirety and replaced with the following:

   D.19. Audit Report. For purposes of this Section, pass-through entity means a non-federal entity that provides a subaward to a subrecipient to carry out part of a federal program.

   The Grantee shall provide audited financial statements to the Tennessee Comptroller of the Treasury ("Comptroller") if during the Grantee's fiscal year, the Grantee: (1) expends seven hundred fifty thousand dollars ($750,000) or more in direct and indirect federal financial assistance and the State is a pass-through entity; (2) expends seven hundred fifty thousand dollars ($750,000) or more in state funds from the State; or (3) expends seven hundred fifty thousand dollars ($750,000) or more in federal financial assistance and state funds from the State, and the State is a pass-through entity. At least ninety (90) days before the end of its fiscal year, the Grantee shall complete Attachment C to notify the State whether or not Grantee is subject to an audit. The Grantee should submit only one, completed document during the Grantee's fiscal year. Any Grantee that is subject to an audit and so indicates on Attachment C and shall complete Attachment D. If the Grantee is subject to an audit, Grantee shall obtain the Comptroller's approval before engaging a licensed, independent public accountant to perform the audit. The Grantee may contact the Comptroller for assistance identifying auditors.

   All audits shall be performed in accordance with the Comptroller's requirements, as posted on its web site. When a federal single audit is required, the audit shall be performed in accordance with U.S. Office of Management and Budget's *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*.

   A copy of the audit report shall be provided to the Comptroller by the licensed, independent public accountant. Audit reports shall be made available to the public.

   The audit contract between the Grantee and the Auditor shall be on a contract form prescribed by the Comptroller. The Grantee shall be responsible for payment of fees for an audit prepared by a licensed, independent public accountant. Payment of the audit fees by the Grantee shall be subject to the provision relating to such fees contained within this Grant Contract. The Grantee shall be responsible for reimbursing the Comptroller for any costs of an audit prepared by the Comptroller.

3. Grant Contract section D.27. is deleted in its entirety and replaced with the following:

D.27. State Interest in Equipment or Motor Vehicles. The Grantee shall take legal title to all equipment or motor vehicles purchased totally or in part with funds provided under this Grant Contract, subject to the State's equitable interest therein, to the extent of its *pro rata* share, based upon the State's contribution to the purchase price. The term "equipment" shall include any article of nonexpendable, tangible, personal property having a useful life of more than one year and an acquisition cost which equals or exceeds five hundred dollars ($500.00). The term "motor vehicle" shall include any article of tangible personal property that is required to be registered under the "Tennessee Motor Vehicle Title and Registration Law", Tenn. Code Ann. Title 55, Chapters 1-6.

As authorized by the Tennessee Uniform Commercial Code, Tenn. Code Ann. Title 47, Chapter 9 and the "Tennessee Motor Vehicle Title and Registration Law," Tenn. Code Ann. Title 55, Chapters 1-6, the parties intend this Grant Contract to create a security interest in favor of the State in the equipment or motor vehicles acquired by the Grantee pursuant to the provisions of this Grant Contract. A further intent of this Grant Contract is to acknowledge and continue the security interest in favor of the State in the equipment or motor vehicles acquired by the Grantee pursuant to the provisions of this program's prior year Grant Contracts between the State and the Grantee.

The Grantee grants the State a security interest in all equipment or motor vehicles acquired in whole or in part by the Grantee under this Grant Contract. This Grant Contract is intended to be a security agreement pursuant to the Uniform Commercial Code for any of the equipment or motor vehicles herein specified which, under applicable law, may be subject to a security interest pursuant to the Uniform Commercial Code, and the Grantee hereby grants the State a security interest in said equipment or motor vehicles. The Grantee agrees that the State may file this Grant Contract or a reproduction thereof, in any appropriate office, as a financing statement for any of the equipment herein specified. Any reproduction of this or any other security agreement or financing statement shall be sufficient as a financing statement. In addition, the Grantee agrees to execute and deliver to the State, upon the State's request, any financing statements, as well as extensions, renewals, and amendments thereof, and reproduction of this Grant Contract in such form as the State may require to perfect a security interest with respect to said equipment or motor vehicles. The Grantee shall pay all costs of filing such financing statements and any extensions, renewals, amendments and releases thereof, and shall pay all reasonable costs and expenses of any record searches for financing statements the State may reasonably require. Without the prior written consent of the State, the Grantee shall not create or suffer to be created pursuant to the Uniform Commercial Code any other security interest in said equipment or motor vehicles, including replacements and additions thereto. Upon the Grantee's breach of any covenant or agreement contained in this Grant Contract, including the covenants to pay when due all sums secured by this Grant Contract, the State shall have the remedies of a secured party under the Uniform Commercial Code and, at the State's option, may also invoke the remedies herein provided.

The Grantee agrees to be responsible for the accountability, maintenance, management, and inventory of all property purchased totally or in part with funds provided under this Grant Contract. The Grantee shall maintain a perpetual inventory system for all equipment or motor vehicles purchased with funds provided under this Grant Contract and shall submit an inventory control report which must include, at a minimum, the following:

a. Description of the equipment or motor vehicles;
b. Manufacturer's serial number or other identification number, when applicable;
c. Consecutive inventory equipment or motor vehicles tag identification;

d. Acquisition date, cost, and check number;
e. Fund source, State grant number, or other applicable fund source identification;
f. Percentage of state funds applied to the purchase;
g. Location within the Grantee's operations where the equipment or motor vehicles is used;
h. Condition of the property or disposition date if Grantee no longer has possession;
i. Depreciation method, if applicable; and
j. Monthly depreciation amount, if applicable.

The Grantee shall tag equipment or motor vehicles with an identification number which is cross referenced to the equipment or motor vehicle item on the inventory control report. The Grantee shall inventory equipment or motor vehicles annually. The Grantee must compare the results of the inventory with the inventory control report and investigate any differences. The Grantee must then adjust the inventory control report to reflect the results of the physical inventory and subsequent investigation.

The Grantee shall submit its inventory control report of all equipment or motor vehicles purchased with funding through this Grant Contract within thirty (30) days of its end date and in form and substance acceptable to the State. This inventory control report shall contain, at a minimum, the requirements specified above for inventory control. The Grantee shall notify the State, in writing, of any equipment or motor vehicle loss describing reasons for the loss. Should the equipment or motor vehicles be destroyed, lost, or stolen, the Grantee shall be responsible to the State for the *pro rata* amount of the residual value at the time of loss based upon the State's original contribution to the purchase price.

Upon termination of the Grant Contract, where a further contractual relationship is not entered into, or at another time during the term of the Grant Contract, the Grantee shall request written approval from the State for any proposed disposition of equipment or motor vehicles purchased with Grant funds. All equipment or motor vehicles shall be disposed of in such a manner as parties may agree from among alternatives approved by Tennessee Department of General Services as appropriate and in accordance with any applicable federal laws or regulations.

4. Grant Contract Attachment A is deleted in its entirety and replaced with the new attachment A attached hereto.

5. Grant Contract Attachment A-1 is deleted in its entirety and replaced with the new attachment A-1 attached hereto.

6. Grant Contract Attachment B is deleted in its entirety and replaced with the new attachment B attached hereto.

7. Grant Contract Attachment C attached hereto is added as a new attachment.

8. Grant Contract Attachment D attached hereto is added as a new attachment.

Required Approvals. The State is not bound by this Amendment until it is signed by the contract parties and approved by appropriate officials in accordance with applicable Tennessee laws and regulations (depending upon the specifics of this contract, said officials may include, but are not limited to, the

Commissioner of Finance and Administration, the Commissioner of Human Resources, and the Comptroller of the Treasury).

Amendment Effective Date. The revisions set forth herein shall be effective 6.30.2016. All other terms and conditions of this Grant Contract not expressly amended herein shall remain in full force and effect.

APPROVED AS TO FORM AND LEGALITY:

Contract Administration/ Assistant County Attorney

IN WITNESS WHEREOF,

SHELBY COUNTY GOVERNMENT:

6-10-16

GRANTEE SIGNATURE **DATE**

Mark H. Luttrell, Jr., Mayor

PRINTED NAME AND TITLE OF GRANTEE SIGNATORY (above)

DEPARTMENT OF FINANCE AND ADMINISTRATION:

6/23/2016

LARRY B. MARTIN, COMMISSIONER **DATE**

ATTACHMENT A
APPLICATION FOR FUNDING
GRANT PROJECT COVER SHEET

OFFICE OF CRIMINAL JUSTICE PROGRAMS

VOCA

Information on Person Completing This Form:	**Authorizing Agency:**
Name & Title: Anna M. Whalley, Administrator/Financial Director **Phone Number:** 901.222.3952 **Email Address:** anna.whalley@shelbycountytn.gov	**Name:** Shelby County Government
Required Information on Authorizing Agency: **Federal ID Number (FEIN):** 62-6000842 **DUNS Number:** 41174889 **SAM Expiration Date:** 5/2/2017	**Implementing Agency:** **Name:** Shelby County Crime Victims Center/Rape Crisis Center **Address:** 1750 Madison, Suite 100 Memphis, TN 38104-6428

Will You Have Any Subcontracts? No	
Project Title: Shelby County Crime Victims Center/Rape Crisis Center	
Contract Start Date: 07/01/2015	**Contract End Date:** 06/30/2018

AUTHORIZED OFFICIAL – Contact Information		
(Name, Title, and Complete Mailing Address)	**Phone Number:**	**E-Mail Address:**
Mark H. Luttrell Jr., Mayor 160 N. Main 11th Floor Memphis, TN 38103-1866 *Harvey Kennedy, Chief Administrative Officer*	901.222.2000	Harvey.Kennedy@shelbycountytn.gov; Martha.Lott@shelbycountytn.gov
PROJECT DIRECTOR – Contact Information		
(Name, Title, and Complete Mailing Address)	**Phone Number:**	**E-Mail Address:**
Deborah Davis-Williamson, Manager 1750 Madison, Suite 100 Memphis, TN 38104-6428	901.222-3956	deborah.davis@shelbycountytn.gov
FINANCIAL DIRECTOR – Contact Information		
(Name, Title, and Complete Mailing Address)	**Phone Number:**	**E-Mail Address:**
Anna Whalley, Administrator 1750 Madison, Suite 100 Memphis, TN 38104	901.222-3952	anna.whalley@shelbycountytn.gov

County/Counties Served *(Type ALL if Statewide)*: Shelby
U.S. Congressional District(s): 7,8,9

Logic Model/Project Narrative
VOCA

Agency Name: Shelby County Crime Victims Center/Rape Crisis Center

Project Title: Shelby County Crime Victims Center/Rape Crisis Center

Agency Type: Comprehensive Victim Services

BACKGROUND:

The Shelby County Crime Victims Center's (CVC) provides Domestic Violence, Senior Victim, and Bilingual victim advocates to assist victims. In addition Victims' Compensation assistance, a Homicide Response Program, and staff who work in the local Coordinated Response to Elder Abuse provide services. The Rape Crisis Center (RCC) provides services to sexual assault victims with Forensic Sexual Assault Exams, Counseling and Sexual Assault Advocacy services.

The CVC was founded in 1995 and serves as the "hub" of victims services in Shelby County. The RCC began in 1975 and was one of the first free standing rape crisis centers in the nation. The two agencies were combined in 2010 to enhance the working relationships and provide a wider range of services. The mission of the CVC/RCC is "to provide comprehensive services to victims of crime and their survivors by reducing the effects of trauma, facilitating recovery, empowering victims and advocating for their rights to fair treatment and justice." The CVC/RCC vision is that services are victim centered in development and delivery, starting with needs identified by victims and with provision of services made as accessible and relevant to victims as possible.

The CVC received OCJP STOP funds in the 1990s to support domestic violence victim services. Byrne Grant funds were received to identify child witnesses of domestic violence and develop services for them. In FY 2015, CVC/RCC received SASP funding that paid for a part-time Sexual Assault Advocate. OCJP grants have funded primarily salaries and benefits for victim advocates and counselors. The County has funded most of the operating and maintenance cost of the programs. In 2015 JAG funds were received to fund sexual assault advocates. The City of Memphis was awarded a Grant to Encourage Arrest grant and RCC was sub-recipient to work with victims whose old rape kits have been tested for DNA and whose cases will be going forward for prosecution as well as for a part-time Outreach Coordinator for the Rape Crisis Center.

PROBLEM / NEED STATEMENT:

Total Population of Project Service Area: 939,465

Shelby County is the largest county in Tennessee with a population of 939,465 according to estimates by the United States Census Bureau, 2014. Although containing only 10% of the population of Tennessee, according to the Tennessee Bureau of Investigation, 37% of all homicides in Tennessee occur in Memphis. In addition 25% of aggravated assaults, 25% of simple assaults, 19% of forcible rapes and 18% of sodomy charges for the state come from Memphis. With regard to domestic violence related crimes statewide, 17% of domestic violence homicides, 18% of aggravated assaults, and 26% of simple assaults statewide occur within the Memphis city limits. As each of these violent crimes impacts at least one victim and numerous secondary victims in terms of family, coworkers and friends, there are many in the community in need of support, counseling and education regarding the justice system.

Memphis differs from the rest of Tennessee demographically. According to the US Census, the state's population is 79% white, 17% African American and 5% Latino. In the urban community of Memphis, the statistics differ from the state demographics with a make up of 29% white, 63% African American and 7% Latino. These figures are significant when planning culturally appropriate services for the population and when attempting to hire staff that reflect the population served. The Census Bureau's American Survey noted that Memphis is the most impoverished city in the nation with 20.4% of the population living in poverty. This suggests that victims in Memphis may be barely getting by prior to becoming a victim of crime and that loss of income as a result of the crime might limit their capacity to maintain their homes and lifestyles. The CVC/RCC output data from 2014 report, 81% of victims served were African American, 14% were white, and 3% were Latino. Most victims served are low income. Victims are most often referred to the CVC/RCC by law enforcement, by the courts and the Family Safety Center.

In order to serve lower income victims, the CVC/RCC purchases bus passes for victims who cannot afford private transportation. Community outreach, although not funded by VOCA, has focused on community health fairs, collaboration with social service agencies and professional education. The CVC/RCC uses these events to inform victims who traditionally would not access counseling about other services the agency can provide such as emergency financial referral and assistance and court accompaniment.

The demographics of victims served has remained constant throughout the CVC/RCC's history as has the needs for the services provided. With the large number of crimes committed in the community and the low income of many of the victims, quality free services are needed to help victims recover from the trauma and financial effects of crime.

GOALS & OBJECTIVES:

Project Goal 1: To reduce the effects of trauma on victims of sexual assault and other violent crimes.

- **Project Objective 1.1:** Victims of violent crimes will decrease their symptoms of trauma by engaging in crisis and/or longer term counseling to improve their sense safety and security.
- **Project Objective 1.2:** Victims of violent crimes will increase their sense of safety and security by developing a personalized safety plan.

Project Goal 2: To increase victims' knowledge of their rights and community resources and to improve their sense of personal power.

- **Project Objective 2.1:** Victims of violent crimes will increase their sense of personal power by becoming more knowledgeable about and/or accessing available community resources .
- **Project Objective 2.2:** Victims of violent crimes will increase their sense of power by learning about their rights as victims of crime in Tennessee.

Project Goal 3: To improve the interaction between victims and the criminal justice system.

- **Project Objective 3.1:** Victims of violent crimes will gain knowledge and empowerment by learning about the criminal justice system.
- **Project Objective 3.2:** Victims of violent crimes will increase their ability to advocate for themselves by working with the CVC/RCC staff.

PROJECT ACTIVITIES:

1.1 CVC/RCC Homicide Response and Rape Crisis counselors will provide individual, family and/or group counseling to victims of crime. All VOCA funded advocates provide crisis intervention to victims. These services may be delivered on site, during home visits or by telephone. The specific intervention will be based on the needs expressed by the victim and the availability of specific interventions such as scheduled groups.

1.1 All VOCA funded staff will provide education about the effects of violent crime. Staff will maintain a supply of handouts/brochures explaining effects of trauma and victimization and will discuss these issues with the victims in person or by phone.

1.2 All VOCA funded staff will discuss safety concerns with victims and will develop a personalized safety plan for each victim. The plan may be formal or informal and will address the particulars of the given crime and other safety concerns.

2.1 All VOCA funded staff will ask victims about social services needs as a part of their initial contact with them by asking about what other issues have arisen as a result of the crime. Staff will make direct referrals for victims in need of social service support whenever possible. The CVC/RCC screens victims of crime for services at MIFA (the Metropolitan Interfaith Association) and the Shelby County Community Services Agency (CSA), the local agencies that offer assistance with utility payments and rental assistance.

2.1 VOCA funded staff will access the Shelby County and VOCA funded emergency assistance funds to assist victims if MIFA and CSA cannot completely assist crime victims. Each case file will include documentation related to how these funds will help victims regain a sense of safety and security. Funds are distributed directly to the utility company, landlords or other creditors and is never given to the victim in cash or by check. Victims receive County or VOCA funds only once with assistance ranging from $50.00 to $300.00 depending on the severity of the crime and documented victim need.

2.2 VOCA funded staff will maintain a supply of handouts/brochures explaining the Tennessee Crime Victims' Bill of Rights and the Tennessee Criminal Injuries Fund to be given to each victim in person, by mail or by e-mail or they will be communicated by phone. Staff will discuss these rights and services in more depth with victims as needed.

3.1 All VOCA funded staff will attend court settings, hearings and trials with victims. Victims will be offered this service if they are in need of or request support during the adjudication of their cases. Staff will explain what is happening in the courtroom and help victims manage their emotional responses during these proceeding and will conduct the victim to the prosecutor or relevant court personnel if needed for information or clarification.

3.2 With written permission from the victim, all VOCA funded staff will advocate for the victim with law enforcement and prosecutors to promote communication regarding the status of the victim's case and next steps. Staff encourage victims to call law enforcement and prosecutors with questions or concerns they may have.

Service methodologies identified:

Evidence-Based Practices

Evidence-Informed Practices

VOCA INTENDED OUTPUTS:

Victims Served: Projected Number of Unduplicated Victims Served by VOCA Project:

Child Physical Abuse	1
Child Sexual Assault	235
DUI/DWI Crashes	3
Domestic Violence	1400
Adult Sexual Assault	510
Elder Abuse	75
Adults Molested as Children	3
Survivors of Homicide Victims	185
Robbery	75
Assault	130
Other Crimes	55
Total Number of VOCA Victims Served	**2672**

VOCA Services Provided: Projected Number of Unduplicated Clients to Receive Each VOCA Service:

Crisis Counseling	1,800
Follow-up Contact	1,600
Therapy	125
Group Treatment/Support	210
Shelter/Safe house	0
Information/Referral (in person)	1,180
Criminal Justice Support/Advocacy	1,050
Emergency Financial Assistance	160
Emergency Legal Assistance	100
Victim's Compensation Information	2,380
Personal Advocacy	410
Telephone Contact Information/Referral	900
Other Services *(Specified below)*	0

INTENDED OUTCOMES:

Required Client Outcomes

1) **Victims report that their immediate sense of safety and security has increased.**

   Outcome Measure: "My immediate sense of safety and security has increased as a result of the services I received from this agency."

   Objective(s) related to this Outcome: 1.1 and 1.2

2) **Victims report an increase in knowledge about victim services.**

   Outcome Measure: "I am more knowledgeable of the services and community resources available to victims."

   Objective(s) related to this Outcome: 2.1 and 2.2

3) **Victims report an increase in knowledge about the Criminal Justice system.**
Outcome Measure: "I am more knowledgeable about the criminal justice system."
Objective(s) related to this Outcome: 3.1 and 3.2

4) **Victims express satisfaction with services.**
Outcome Measure: "I am satisfied with the services I have received through this agency."
Objective(s) related to this Outcome: 1.1, 1.2, 2.1, 2.2, 3.1 and 3.2

Optional Outcomes

5) Victims experience a decrease in the frequency and/or intensity of crime-related symptoms(Change in psychological functioning)

OUTCOME MEASURE: "My crime-related symptoms (e.g., sleeplessness, nervousness, fear or anxiety, etc.) are lessfrequent or less severe since I became involved with this agency."
Objective 1.1

DATA COLLECTION PROCEDURE - OUTPUTS:

Process for collecting required output data at individual client level:

Output data at the CVC/RCC can be collected by the advocate, counselor, or student intern who works with the victim. The demographic information is obtained prior to the assignment of the victim's case. The assigned advocate or counselor enters all demographic and contact information into the designated database. Currently the Rape Crisis Center uses a Filemaker database and the CVC has moved to using the EmpowerDB database. CVC/RCC administrative staff sign off on all emergency assistance to individuals and are responsible for fair and equitable assess to this assistance by all victims who request it by documenting information about the crime and proof of need such as utility cut-off notices or notice of delinquent rent. Filemaker is an automated systems in which advocates and counselors record what service is provided, when it is provided and who provides each service. The Crime Victims Center Empower system allows CVC staff to record the same information. Case notes are contained in these free standing databases. Only designated direct service staff can access any of the records. Case notes are entered into the system as soon as possible by the advocate, counselor or student intern who provides the service. Output data is obtained by querying both databases. Each can pull aggregate data on demographic victim information and the type and number of services delivered.

Administrative staff supervise the data queries to assure that they are done accurately. When the data is gathered, it is entered into required VOCA documents and copies are placed in that year's grant book.

The purchase of new desktop computers in FY 17 and 18 will enhance the staff's capability to easily access and add data to the previously identified database systems. These computers will be more efficient and less prone to need servicing by the County IT. The addition of a laptop and projector will allow staff to more effectively conduct outreach and educational programs to identify victims in need of program services.

Process for reviewing aggregate output data:

The agency Administrator and Manager are responsible for reviewing the aggregate output data. Each staff member is held responsible for the timely submission of data and recording of service delivery. This data is monitored on a monthly basis and agency wide data is submitted to Shelby County Government to be accessed by the Shelby County Mayor and his management team as needed. No identifying information is included on that report.

The CVC/RCC uses output data to coordinate service delivery and to determine staff case load and assignments. Looking at the data on a monthly basis allows administrative staff to remain current on staff productivity with the realization that every victim differs and some are in need of more intensive interventions than are others.

DATA COLLECTION PROCEDURE - OUTCOMES:

Process for collecting required outcome data at individual client level:

Victims are surveyed at differing times based on the specific crime and agency program providing the services. Domestic violence victims frequently have short term contact with victim advocates and victims may be surveyed on the phone or in person at the time of the initial contact if there are no plans for further services. If they become engaged in individual or group counseling, they will be surveyed at a later date to better assess the efficacy of services. The survey data is then documented in the database.

Secondary victims of homicide are surveyed during their 3 or 6 month follow up contact. If they are receiving ongoing services such as counseling, they will be surveyed at a time that makes when they have made significant progress with reducing their trauma related symptoms, usually when the victim is nearing termination of services. Victim survey responses are recorded in the database. Victims of sexual assault are contacted by their victim advocate at 3, 6 and 12 months and victims may be surveyed during one of those contacts. Counselors conduct surveys at the end of services to assess victim progress and satisfaction. Victim survey responses are recorded in the database.

Senior victims are often seen for longer periods of time and with more frequency than are other victims. They are surveyed at the completion of services either by telephone or in person with a paper survey form that is entered into the database.Victims who apply for emergency services due to an assault, home invasion, robbery, carjacking or other violent crimes not mentioned above are surveyed at the time they apply for assistance if no further services are to be provided. If these victims receive ongoing counseling or court advocacy, they are surveyed upon the completion of services.

Process for reviewing aggregate outcome data:

Survey results are entered into the appropriate database. The databases are able to produce aggregate results of the responses that can be used to assess program efficacy and for required reporting forms. CVC/RCC management reviews the survey results and compiles the results from each database and arrive at accurate totals. The management team (Administrator, Manager and 2 Supervisors) is responsible for assuring that the surveys are being administered and that the results correctly documented.

The CVC/RCC uses the outcome data to assess victim satisfaction with the services provided and to determine if victims were able to meet their treatment goals. The management team looks for trends within the programs to see if any produce superior victim feedback and assess what factors are producing those differences knowing that some criminal offenses have a longer lasting impact on the victim than do others which may color victims' assessment of services. Comparisons are done regarding methods of engaging victims and the services provided to see if agency programs would benefit from a change in methods and/or protocols.

The purchase of new desktop computers in FY 17 and 18 will enhance the staff's capability to gather outcome as well as output information. The Outcome Surveys are embedded in the databases and staff can enter outcomes that will be able to be tallied electronically. .

INPUTS:

1) Contribution of Agency Resources

Total agency budget allocated to program: $1,009,714.00

The project will supplement agency programming funded by outside sources which include:

Shelby County Government contributes heavily to the provision of victim services by the CVC/RCC. The County pays for all of the rental of office space, telecommunications, computers, clerical support, and administrative salaries and benefits. Shelby County also pays for the Sexual Assault Forensic Nurses, contracts with the University of Tennessee for a physician, Dr. Claudette Shepherd, who reviews all RCC cases, operational expenses other than those covered by the VOCA grant and much of the agency community outreach. The County pays the salaries of three staff who provide direct victim services and provides education and training funds for them and the administrative staff. Since the CVC/RCC only provides crime victim services, the County expenditure of $1,009,714.00 per year goes directly to support crime victims.

The CVC/RCC also receives support from two additional grants. Monies from a City of Memphis Grant to Encourage Arrests project from the Office on Violence Against Women fund 1.5 Sexual Assault Advocate positions that work with victims whose rape kits from the Memphis backlog have recently been tested and are pending adjudication. Funds from the Memphis and Shelby County JAG grant pay for the second half of the City funded advocate's salary and benefits and a part-time outreach coordinator for the Rape Crisis Center.The CVC/RCC receives reimbursement from the State of Tennessee for Forensic Sexual Assault Exams provided. This reimbursement, although helpful, does not cover the costs of maintaining the RCC clinic or cover the costs of having advanced practice nurses on call 24/7. The operational expenses not covered by reimbursements are paid by Shelby County.

2) External Factors Impacting this Project

With the CVC/RCC's long history of service delivery in Memphis and Shelby County, the agency works very well with local law enforcement agencies. A change in leadership at one or more of those agencies might impact the coordination of services and efficient and effective exchange of information to assist victims.

Nationally and locally there are movements to develop more effective means of sharing data to facilitate services to victims. The CVC/RCC would not enter into any data sharing procedures without the prior approval of OCJP.

Should Shelby County Government be forced to make drastic budget cuts due to some unforeseen circumstances, the CVC/RCC would be forced to re-evaluate program service delivery. The administrative team would make every effort to maintain stability and to continue to provide the same level of direct victim services.

3) Collaboration Activities

Memphis Police Department- Deputy Chief Mike Ryall- JRyall@memphistn.gov. - Referrals of next of kin to the HRP, coordination with RCC on rape cases, new and old, coordination on cases of domestic violence and elder abuse.

Shelby County District Attorney General's Office- Amy Weirich, District Attorney General- Amy.Weirich@scdag.com.- Collaborate on any case being prosecuted. Collaborate most often with homicide, rape and domestic violence cases.

The Family Safety Center of Memphis and Shelby County- Olliette Murry-Drobot, Executive Director- olliette@familysafetycenter.org- Collaborate on a daily basis on service delivery to victims of domestic violence and elder abuse. Refer back and forth for court accompaniment and other services.

The Exchange Club Family Center (ECFC)- Barbara King, Executive Director- barbara.king@exchangeclub.net- Jointly run a support group for DV victims for the past 17 years. Work together on the Fatality Review Committee (for domestic violence homicides) and the Domestic Violence Review and Response Team that focuses on high risk cases

Victims to Victory (V to V)- Dr. Katherine Lawson, Director- klawson@victimstovictory.org- Work closely with V to V staff on providing services to secondary victims of homicide. Work together to conduct

remembrance events.

Agency has a signed MOU with a Family Justice Center: YES

4) Budget Narrative

Grant Contract Total Budget Amount: $610,849.00

The CVC/RCC provides services to abroad range of crime victims. To more effectively and efficiently, these services are divided into programs. Staff work primarily in one program but may work with victims outside of their program to make sure that victims are provided services in a more timely manner. The CVC/RCC uses student interns as volunteers to help meet the needs of victims. These interns are in local college social work or counseling programs.

Homicide Response Program- 1 Homicide Response Counselor and 1 Homicide Response Liaison- counseling, court accompaniment, assistance with Victims' Compensation, personal advocacy, justice system advocacy, follow up contact and referrals, therapy, support group, information and referral, emergency financial assistance

Domestic Violence Program- 2 full time victim advocates and 1 part-time advocate- counseling, court accompaniment, assistance with Victims' Compensation, personal advocacy, justice system advocacy, follow up contact and referrals, therapy, support group, information and referral, emergency financial assistance, emergency legal advocacy

Senior Advocate- 1 full time advocate- court accompaniment, assistance with Victims' Compensation, personal advocacy, justice system advocacy, follow up contact and referrals, information and referral, emergency financial assistance, emergency legal advocacy Rape Crisis Center- 2 full time advocates, 1 part-time advocate, 8 Part-time After Hours Advocates and 2 full time counselors- crisis counseling, therapy, court accompaniment, assistance with Victims' Compensation, personal advocacy, justice system advocacy, follow up contact and referrals, therapy, support group, information and referral, emergency financial assistance, emergency legal advocacy, group treatment/support group

Bilingual Victim Advocate- 1 full time advocate- crisis intervention, court accompaniment, assistance with Victims' Compensation, justice system advocacy, follow up contact and referrals, information and referral, emergency financial assistance, emergency legal advocacy.

FY 2016-
Supplies- $6,300- This line item will include general office supplies and publications and printing. Printing will enable staff to distribute information regarding effects of victimization and trauma, the printing of safety plans, homicide and rape crisis brochures and publications will pay for crime specific information, i.e. Scriptographics, etc.

Travel, Conferences and Meetings- $5,600- This will pay for training/education for grant funded staff, transportation to that training if needed and mileage and parking for staff who attend court, go on home visits, travel to parole hearings.

Specific Assistance to Individuals- $15,000- This will pay for rent, utilities and other victim safety needs caused by their victimization.

FY 2017 and 2018 budgets will differ based on expected increases in salaries and benefits.

Estimated VOCA Staff Full-Time Equivalent (FTE) funded by project: 11.32

GRANT BUDGET

AGENCY NAME: Shelby County Crime Victims Center/Rape Crisis Center

FUND SOURCE: VOCA

PROJECT TITLE: Shelby County Crime Victim Center/Rape Crisis

The grant budget line-item amounts below shall be applicable only to expense incurred during the following Applicable Period: BEGIN: 07/01/2015 END: 06/30/2016

POLICY 03 Object Line-Item Reference	EXPENSE OBJECT LINE-ITEM CATEGORY [1]	GRANT CONTRACT	GRANTEE MATCH	TOTAL PROJECT
1, 2	Salaries, Benefits & Taxes [2]	$485,678.00	$121,419.00	$607,097.00
4, 15	Professional Fee, Grant & Award [2]	$0.00	$0.00	$0.00
5, 6, 7, 8, 9, 10	Supplies, Telephone, Postage & Shipping, Occupancy, Equipment Rental & Maintenance, Printing & Publications [2]	$5,880.00	$1,470.00	$7,350.00
11. 12	Travel, Conferences & Meetings[2]	$4,802.00	$1,201.00	$6,003.00
13	Interest [2]	*N/A*	*N/A*	*N/A*
14	Insurance[2]	$0.00	$0.00	$0.00
16	Specific Assistance To Individuals[2]	$12,000.00	$3,000.00	$15,000.00
17	Depreciation [2]	$0.00	$0.00	$0.00
18	Other Non-Personnel [2]	$0.00	$0.00	$0.00
20	Capital Purchase [2]	$0.00	$0.00	$0.00
22	Indirect Cost[2]	$0.00	$0.00	$0.00
24	In-Kind Expense[2]	$0.00	$0.00	$0.00
n/a	Grantee Match Requirement (for any amount of the required Grantee Match that is not specifically delineated by budget line-items above)	$0.00	$0.00	$0.00
25	**GRAND TOTAL**	**$508,360.00**	**$127,090.00**	**$635,450.00**

[1] Each expense object line-item shall be defined by the Department of Finance and Administration Policy 03, *Uniform Reporting Requirements and Cost Allocation Plans for Subrecipients of Federal and State Grant Monies, Appendix A.* (posted on the Internet at: http://www.state.tn.us/finance/act/documents/policy3.pdf)

[2] Applicable detail follows this page if line-item is funded.

[3] A Grantee Match Requirement is detailed by this Grant Budget, and the maximum total amount reimbursable by the State pursuant to this Grant Contract, as detailed by the "Grant Contract" column above, shall be reduced by the amount of any Grantee failure to meet the Match Requirement.

GRANT BUDGET LINE-ITEM DETAIL: FY2016

AGENCY NAME: Shelby County Crime Victims Center/Rape Crisis Center
FUND SOURCE: VOCA
PROJECT TITLE: Shelby County Crime Victim Center/Rape Crisis

SALARIES, BENEFITS & TAXES	AMOUNT
Position 1: Senior Victim Advocate-$33,593/Benefits @ 28.314% + Health at $4,404= $47,812/ 100% grant funded.	
Position 2: Sexual Assault Advocate-$40,531/Benefits @ 28.314% + Health at $4,404= $56,711/ 100% grant funded.	
Position 3: Sexual Assault Advocate-$40,531/Benefits @ 28.314% + Family Health at $9,648= $61,655/ 100% grant funded.	
Position 4 : Sexual Assault Counselor-$44,980/Benefits @ 28.314% + Family Health at $9,648= $67,364/ 100% grant funded.	
Position 5 : Sexual Assault Counselor-$44,980/Benefits @ 28.314% + Family Health at $9,648= $67,364/ 100% grant funded.	
Position 6 : Sexual Assault Advocate- Part-time-$19,280/Benefits @ $1,622= $20,902/ 100% grant funded.	
Position 7 : Homicide Response Counselor-$46,004/Benefits @ 28.314% + Family Health at $9,648= $69,191/ 100% grant funded.	
Position 8 : Homicide Response Liaison-$33,954/Benefits @ 28.314% + Health at $4,404= $47,810/ 100% grant funded.	
Position 9 : Domestic Violence Advocate-$39,181/Benefits @ 28.314% + Family Health at $9,648= $59,923/ 100% grant funded.	
Position 10 : Domestic Violence Advocate-$33,594/Benefits @ 28.314% + Family Health at $8,436= $51,541/ 100% grant funded.	
Position 11 : Domestic Violence Advocate- Part-time-$16,657/Benefits @ $1,399= $18,056/ 100% grant funded.	
After Hours Part-time Sexual Assault Advocates- $35,760 + $3,008 Benefits= $38,768	$607,097.00
TOTAL	**$607,097.00**

SUPPLIES (includes "Sensitive Minor Equipment"), TELEPHONE, POSTAGE & SHIPPING, OCCUPANCY, EQUIPMENT RENTAL & MAINTENANCE, PRINTING & PUBLICATION	AMOUNT
Supplies: Paper products, office supplies and ink cartridges- $2,850 Supplies will also include $2,500 for publications and $2,000 for agency printing of saftey plans, brochures, business cards, and other printed materials	$7,350.00
TOTAL	**$7,350.00**

TRAVEL, CONFERENCES & MEETINGS	AMOUNT
Local Travel: Funds will re-imburse staff for mileage to victims' homes and court or parole hearings and for parking at the Criminal Justice Center- $2,403	
Local Training- Funds will be used by staff to attend local training. Workshops or classes will be preapproved by OCJP staff. $1,900	
Training and Conferences Attended by Agency Staff: Funds will be used to allow staff to access out of town training approved by OCJP- applicable CONUS rates will be used for travel- $2,600.	$6,003.00
TOTAL	**$6,003.00**

SPECIFIC ASSISTANCE TO INDIVIDUALS	AMOUNT
These funds will be used to help victims of crime recover from the financial effects of their victimization. The amount each victim will receive will range from $50 to $300 based on the severity of the crime and the documented needs of the victim. Funds will be used primarily to assist victims with utility bills, rents and other safety related and life sustaining expenses. Bus passes will be purchased to help victims to attend court hearings and trials and to conduct other necessary business related to their victimization.	$15,000.00
TOTAL	**$15,000.00**

GRANT BUDGET

AGENCY NAME: Shelby County Government

FUND SOURCE: VOCA

PROJECT TITLE: Shelby County Government Crime Vicitm Center/ Rape Crisis

The grant budget line-item amounts below shall be applicable only to expense incurred during the following Applicable Period: BEGIN: DATE 07/01/2016 END: DATE 06/30/2017

POLICY 03 Object Line-Item Reference	EXPENSE OBJECT LINE-ITEM CATEGORY [1]	GRANT CONTRACT	GRANTEE MATCH	TOTAL PROJECT
1, 2	Salaries, Benefits & Taxes [2]	$548,196.00	$124,829.00	$673,025.00
4, 15	Professional Fee, Grant & Award [2]	$0.00	$0.00	$0.00
5, 6, 7, 8, 9, 10	Supplies, Telephone, Postage & Shipping, Occupancy, Equipment Rental & Maintenance, Printing & Publications [2]	$55,610.00	$26,122.00	$81,732.00
11. 12	Travel, Conferences & Meetings[2]	$2,000.00	$500.00	$2,500.00
13	Interest [2]	*N/A*	*N/A*	*N/A*
14	Insurance[2]	$0.00	$0.00	$0.00
16	Specific Assistance To Individuals[2]	$5,043.00	$1,261.00	$6,304.00
17	Depreciation [2]	$0.00	$0.00	$0.00
18	Other Non-Personnel [2]	$0.00	$0.00	$0.00
20	Capital Purchase [2]	$0.00	$0.00	$0.00
22	Indirect Cost[2]	$0.00	$0.00	$0.00
24	In-Kind Expense[2]	$0.00	$0.00	$0.00
n/a	Grantee Match Requirement (for any amount of the required Grantee Match that is not specifically delineated by budget line-items above)	$0.00	$0.00	$0.00
25	**GRAND TOTAL**	**$610,849.00**	**$152,712.00**	**$763,561.00**

[1] Each expense object line-item shall be defined by the Department of Finance and Administration Policy 03, *Uniform Reporting Requirements and Cost Allocation Plans for Subrecipients of Federal and State Grant Monies, Appendix A.* (posted on the Internet at: http://www.state.tn.us/finance/act/documents/policy3.pdf)

[2] Applicable detail follows this page if line-item is funded.

[3] A Grantee Match Requirement is detailed by this Grant Budget, and the maximum total amount reimbursable by the State pursuant to this Grant Contract, as detailed by the "Grant Contract" column above, shall be reduced by the amount of any Grantee failure to meet the Match Requirement.

GRANT BUDGET LINE-ITEM DETAIL:

AGENCY NAME: Shelby County Government
FUND SOURCE: VOCA
PROJECT TITLE: Shelby County Government Crime Vicitm Center/ Rape Crisis

SALARIES, BENEFITS & TAXES	AMOUNT
Position 1: Senior Victim Advocate-$33,593/Benefits @ 28.314% + Health at $4,404= $47,812 + 3% increase =$49,246100% grant funded.	$49,246.00
Position 2: Sexual Assault Advocate-$40,531/Benefits @ 28.314% + Health at $4,404= 3% increase = $58,412/ 100% grant funded.	$58,412.00
Position 3: Sexual Assault Advocate-$40,531/Benefits @ 28.314% + Family Health at $9,648= $61,655 + 3% increase = $63,504/ 100% grant funded.	$63,504.00
Position 4 : Sexual Assault Counselor-$44,980/Benefits @ 28.314% + Family Health at $9,648= $67,364= 3% increase = $69,385/ 100% grant funded.	$69,385.00
Position 5 : Sexual Assault Counselor-$44,980/Benefits @ 28.314% + Family Health at $9,648= $67,364 +3% increase = $69,385/ 100% grant funded.	$69,385.00
Position 6 : Sexual Assault Advocate- Part-time-$19,280/Benefits @ $1,622= $20,902 + 3% increase = $21,529/ 100% grant funded.	$21,529.00
Position 7 : Homicide Response Counselor-$46,004/Benefits @ 28.314% + Family Health at $9,648= $69,191 + 3% increase =$71,267/ 100% grant funded.	$71,267.00
Position 8 : Homicide Response Liaison-$33,954/Benefits @ 28.314% + Health at $4,404= $47,810+ 3% increase = $49,244/ 100% grant funded.	$49,244.00
Position 9 : Domestic Violence Advocate-$39,181/Benefits @ 28.314% + Family Health at $9,648= $59,923 + 3% increase = $61,721/ 100% grant funded.	$61,721.00
Position 10 : Domestic Violence Advocate-$33,594/Benefits @ 28.314% + Family Health at $8,436= $51,541 + 3% increase = $53,087/ 100% grant funded.	$53,087.00
Position 11 : Domestic Violence Advocate- Part-time-$16,657/Benefits @ $1,399= $18,056 + 3% increase = $18,598/ 100% grant funded.	$18,598.00
Position 12- Bilingulal Victim Advocate- $33,337/Benefites @28.314%, Health at $7,118= $48,879	$48,879.00
After Hours Part-time Sexual Assault Advocates- $35,760 + $3,008 Benefits= $38,768	$38,768.00
TOTAL	**$673,025.00**

SUPPLIES (includes "Sensitive Minor Equipment"), TELEPHONE, POSTAGE & SHIPPING, OCCUPANCY, EQUIPMENT RENTAL & MAINTENANCE, PRINTING & PUBLICATION	AMOUNT
Rent for VOCA funded staff. Rent includes office and cubicle space as well as prorated space for common areas and interview rooms. The CVC/RCC has 17.5 non-VOCA funded staff and 11.32 VOCA funded FTEs.	$25,622.00
Supplies: Paper products, office supplies and ink cartridges- $1,000 Supplies will also include $500 for publications and $1,000 for agency printing of saftey plans, brochures, business cards, and other printed materials	$2,500.00
Sensitive Minor Equipment: Computers- 34 @ $49533, 2 double screen@ $3,180, laptop @ $1,994, Projector @ $1,800	$53,610.00
TOTAL	**$81,732.00**

TRAVEL, CONFERENCES & MEETINGS	AMOUNT
Local Travel: Funds will re-imburse staff for mileage to victims' homes and court or parole hearings and for parking at the Criminal Justice Center- $1,800	$1,800.00
Local Training- Funds will be used by staff to attend local training. Workshops or classes will be preapproved by OCJP staff. $300	$300.00
Training and Conferences Attended by Agency Staff: Funds will be used to allow staff to access out of town training approved by OCJP- applicable CONUS rates will be used for travel- $400	$400.00
TOTAL	**$2,500.00**

SPECIFIC ASSISTANCE TO INDIVIDUALS	AMOUNT
Description of Specific Assistance to Invividuals: These funds will be used to help victims of crime recover from the financial effects of their victimization. The amount each victim will receive will range from $50 to $300 based on the severity of the crime and the documented needs of the victim. Funds will be used primarily to assist victims with utility bills, rents and other safety related and life sustaining expenses. Bus passes will be purchased to help victims to attend court hearings and trials and to conduct other necessary business related to their victimization.	$6,304.00
TOTAL	**$6,304.00**

GRANT BUDGET

AGENCY NAME: Shelby County Government

FUND SOURCE: VOCA

PROJECT TITLE: Shelby County Government Crime Vicitm Center/ Rape Crisis

The grant budget line-item amounts below shall be applicable only to expense incurred during the following Applicable Period: BEGIN: DATE 07/01/2017 END: DATE 06/30/2018

POLICY 03 Object Line-Item Reference	EXPENSE OBJECT LINE-ITEM CATEGORY [1]	GRANT CONTRACT	GRANTEE MATCH	TOTAL PROJECT
1, 2	Salaries, Benefits & Taxes [2]	$552,576.00	$134,444.00	$687,020.00
4, 15	Professional Fee, Grant & Award [2]	$0.00	$0.00	$0.00
5, 6, 7, 8, 9, 10	Supplies, Telephone, Postage & Shipping, Occupancy, Equipment Rental & Maintenance, Printing & Publications [2]	$9,579.00	$6,065.00	$15,644.00
11. 12	Travel, Conferences & Meetings[2]	$1,200.00	$300.00	$1,500.00
13	Interest [2]	*N/A*	*N/A*	*N/A*
14	Insurance[2]	$0.00	$0.00	$0.00
16	Specific Assistance To Individuals[2]	$2,643.00	$691.00	$3,334.00
17	Depreciation [2]	$0.00	$0.00	$0.00
18	Other Non-Personnel [2]	$0.00	$0.00	$0.00
20	Capital Purchase [2]	$0.00	$0.00	$0.00
22	Indirect Cost[2]	$0.00	$0.00	$0.00
24	In-Kind Expense[2]	$0.00	$0.00	$0.00
n/a	Grantee Match Requirement (for any amount of the required Grantee Match that is not specifically delineated by budget line-items above)	$0.00	$0.00	$0.00
25	**GRAND TOTAL**	**$565,998.00**	**$141,500.00**	**$707,498.00**

[1] Each expense object line-item shall be defined by the Department of Finance and Administration Policy 03, *Uniform Reporting Requirements and Cost Allocation Plans for Subrecipients of Federal and State Grant Monies, Appendix A.* (posted on the Internet at: http://www.state.tn.us/finance/act/documents/policy3.pdf)

[2] Applicable detail follows this page if line-item is funded.

[3] A Grantee Match Requirement is detailed by this Grant Budget, and the maximum total amount reimbursable by the State pursuant to this Grant Contract, as detailed by the "Grant Contract" column above, shall be reduced by the amount of any Grantee failure to meet the Match Requirement.

GRANT BUDGET LINE-ITEM DETAIL:

AGENCY NAME: Shelby County Government
FUND SOURCE: VOCA
PROJECT TITLE: Shelby County Government Crime Vicitm Center/ Rape Crisis

SALARIES, BENEFITS & TAXES	AMOUNT
Position 1: Senior Victim Advocate-$33,593/Benefits @ 28.314% + Health at $4,404= $47,812 + 3% increase =$49,246100% grant funded.	$49,246.00
Position 2: Sexual Assault Advocate-$40,531/Benefits @ 28.314% + Health at $4,404= 3% increase = $58,412 + 1% increase = $49,739 = 1% increse = $58,996/ 100% grant funded.	$58,996.00
Position 3: Sexual Assault Advocate-$40,531/Benefits @ 28.314% + Family Health at $9,648= $61,655 + 3% increase = $63,504 +1% increase + $64,139/ 100% grant funded.	$64,139.00
Position 4 : Sexual Assault Counselor-$44,980/Benefits @ 28.314% + Family Health at $9,648= $67,364= 3% increase = $69,385 + 1% increase = $70,079/ 100% grant funded.	$70,079.00
Position 5 : Sexual Assault Counselor-$44,980/Benefits @ 28.314% + Family Health at $9,648= $67,364 +3% increase = $69,385 + 1% increase = $70,079/ 100% grant funded.	$70,079.00
Position 6 : Sexual Assault Advocate- Part-time-$19,280/Benefits @ $1,622= $20,902 + 3% increase = $21,529/ 100% grant funded.	$21,529.00
Position 7 : Homicide Response Counselor-$46,004/Benefits @ 28.314% + Family Health at $9,648= $69,191 + 3% increase =$71,267 + 1% increase = $71,980/ 100% grant funded.	$71,980.00
Position 8 : Homicide Response Liaison-$33,954/Benefits @ 28.314% + Health at $4,404= $47,810+ 3% increase = $49,244 + 1% increase = $49,736/ 100% grant funded.	$49,736.00
Position 9 : Domestic Violence Advocate-$39,181/Benefits @ 28.314% + Family Health at $9,648= $59,923 + 3% increase = $61,721 + 1% increase = $62,338/ 100% grant funded.	$62,338.00
Position 10 : Domestic Violence Advocate-$33,594/Benefits @ 28.314% + Family Health at $8,436= $51,541 + 3% increase = $53,087 + 1% increase = $53,618/ 100% grant funded.	$53,618.00
Position 11 : Domestic Violence Advocate- Part-time-$16,657/Benefits @ $1,399= $18,056 + 3% increase = $18,598/ 100% grant funded.	$18,598.00
After Hours Part-time Sexual Assault Advocates- $43,760 + $3,550 Benefits= $47,310	$47,310.00
Position 12- Bilingulal Victim Advocate- $33,337/Benefites @28.314%, Health at $6,586= $49,372 total	$49,372.00
TOTAL	**$687,020.00**

SUPPLIES (includes "Sensitive Minor Equipment"), TELEPHONE, POSTAGE & SHIPPING, OCCUPANCY, EQUIPMENT RENTAL & MAINTENANCE, PRINTING & PUBLICATION	AMOUNT
Supplies: Paper products, office supplies and ink cartridges- $2,000. Supplies will also include $2,369 for agency printing of saftey plans, brochures, business cards, and other printed materials. $2,804 is allocated for books and educational materials to be used for victims and for outreach presentations.	$7,173.00
Sensitive Minor Equipment- 6 computers at $8,471	$8,471.00
TOTAL	**$15,644.00**

TRAVEL, CONFERENCES & MEETINGS	AMOUNT
Local Travel: Funds will re-imburse staff for mileage to victims' homes and court or parole hearings and for parking at the Criminal Justice Center- $1,500.	$1,500.00
TOTAL	**$1,500.00**

SPECIFIC ASSISTANCE TO INDIVIDUALS	AMOUNT
These funds will be used to help victims of crime recover from the financial effects of their victimization. The amount each victim will receive will range from $50 to $300 based on the severity of the crime and the documented needs of the victim. Funds will be used primarily to assist victims with utility bills, rents or other safety related or life sustaining expenses. Bus passes will be purchased to help victims to attend court hearings and trials and to conduct other necessary business related to their victimization.	$3,304.00
TOTAL	**$3,304.00**

ATTACHMENT B

Federal Award Identification Worksheet

Subrecipient's name (must match registered name in DUNS)	Shelby County Government
Subrecipient's DUNS number	041174889
Federal Award Identification Number (FAIN)	2014-VA-GX-0008; 2015-VA-GX-0018
Federal award date	9/15/2014 8/25/2015
CFDA number and name	16.575; Victims of Child Abuse
Grant contract's begin date	7/1/2015
Grant contract's end date	6/30/2018
Amount of federal funds obligated by this grant contract	$508,360.00 $1,176,847.00
Total amount of federal funds obligated to the subrecipient	$1,685,207.00
Total amount of the federal award to the pass-through entity (Grantor State Agency)	$9,198,421.00; $39, 696,179.00
Name of federal awarding agency	Office on Violence Against Women
Name and contact information for the federal awarding official	Jalila Sebbata (202) 616-3483
Is the federal award for research and development?	No
Indirect cost rate for the federal award (See 2 C.F.R. §200.331 for information on type of indirect cost rate)	

ATTACHMENT C

Notice of Audit Report

Check one of the two boxes below and complete the remainder of this document as instructed. Send completed documents as a PDF file to cpo.auditnotice@tn.gov. ***The Grantee should submit only one, completed "Notice of Audit Report" document to the State ninety (90) days prior to the Grantee's fiscal year.***

☐ Shelby County Government is subject to an audit for fiscal year 20__.

☐ Shelby County Government is not subject to an audit for fiscal year 20__.

Grantee's Edison Vendor ID Number: 44

Grantee's fiscal year end: June 30

Any Grantee that is subject to an audit must complete the information below.

Type of funds expended	Estimated amount of funds expended by end of Grantee's fiscal year
Federal pass-through funds a. Funds passed through the State of Tennessee b. Funds passed through any other entity	a. b.
Funds received directly from the federal government	
Non-federal funds received directly from the State of Tennessee	

Auditor's name:

Auditor's address:

Auditor's phone number:

Auditor's email:

ATTACHMENT D

Parent Child Information

Send completed documents as a PDF file to cpo.auditnotice@tn.gov. ***The Grantee should submit only one, completed "Parent Child Information" document to the State during the Grantee's fiscal year if the Grantee indicates it is subject to an audit on the "Notice of Audit Report" document.***

"Parent" means an entity whose IRS filing contains the information of at least one other entity.

"Child" means an entity whose information is contained in another entity's IRS filing.

Grantee's Edison Vendor ID number: 44

Is Shelby County Government a parent? Yes ☐ No ☐

If yes, provide the name and Edison Vendor ID number, if applicable, of any child entities.

Is Shelby County Government a child? Yes ☐ No ☐

If yes, complete the fields below.

Parent entity's name: _____

Parent entity's tax identification number: _____

Note: If the parent entity's tax identification number is a social security number, this form must be submitted via US mail to:

Central Procurement Office, Grants Program Manager
3rd Floor, WRS Tennessee Tower
312 Rosa L Parks Avenue
Nashville, TN 37243

Parent entity's contact information

Name of primary contact person: _____

Address: _____

Phone number: _____

Email address: _____

Parent entity's Edison Vendor ID number, if applicable: _____