



Shelby County Government

MARK H. LUTTRELL, JR.
MAYOR

August 3, 2016

The Honorable Terry Roland, Chairman
Shelby County Board of Commissioners
160 N. Main, Suite 600
Memphis, TN 38103

Dear Chairman Roland:

Pursuant to the rules and regulations governing the Memphis & Shelby County Downtown Parking Authority Board, I hereby nominate Shanea McKinney, and Andrea Freeman for appointment.

For your use, biographical information is attached and approval of the Board of Commissioners will be appreciated.

Sincerely,

Mark H. Luttrell, Jr.
Mayor

MHL/th

Enclosure

Profile

Prefix **Shanea** Middle Initial **A** Last Name **McKinney** Suffix

African American

Ethnicity

Female

Gender

06/04/1982

Date of Birth

David E. McKinney

Name of Spouse

drsamckinney@gmail.com

Email Address

505 Tennessee Street

Street Address

Unit 118

Suite or Apt

Memphis

City

TN

State

38103

Postal Code

Mobile: (901) 219-3697

Primary Phone

Home:

Alternate Phone

Sedgwick CMS

Employer

**2620 Thousand Oaks Blvd. Suite
3100**

Employer Address

Memphis

Employer City

TN

Employer State

38118

Employer Zip

Education

Bachelor of Science, Chemistry- The University of Memphis Doctor of Pharmacy- The University of Tennessee Health Science Center

Which Boards would you like to apply for?

Downtown Parking Authority

15

How many years have you been a resident of Shelby County?

Have you ever been convicted of a felony?

Yes No

Do you give Shelby County Government authorization to request that the Shelby County Sheriff's Department perform a background check?

Yes No

Do you also understand that other sources including the official state websites listing sexual predators and a check of outstanding balances owed to departments and offices of county government may be performed?

Yes No

List any affiliation or ownership interest you have in any business, corporation or partnership and if such business contracts with or sells products or services to Shelby County Government.

None

List members of family, where employed, and whether or not their employer contracts with or sells products or services to Shelby County Government.

None

Additional Comments

Shanea A. McKinney

Signature

05/27/2016

Date

Resolution #26 Questionnaire

Pursuant to the aforementioned Resolution you are hereby required to list all private country, social, athletic or professional clubs of which you belong.

None

List below any of the aforementioned clubs of which you belong that do not have female members.

None

List below any of the aforementioned clubs of which you belong that do not have minority group members (e.g. African American, Hispanic, Asian).

None

Do any of the aforementioned clubs of which you belong discriminate in selecting members based on race, sex, or religion?

Yes No

Shanea A. McKinney

Signature

05/27/2016

Date

Gratuity Questionnaire

None

Date of Gratuity

Nature and Purpose of the Gratuity

None

None

Name of the Official, Employee, Appointee or Family Member who received the gratuity

None

Name of the person or entity that provided the gratuity

Address of the person or entity that provided the gratuity

None

Description of the gratuity

None

None

Cost of the Gratuity (If cost is unknown and not reasonably discernible by the person giving the gratuity, then the person giving the gratuity shall report a good faith estimate of the cost of the gratuity).

The information contained in this Gratuity Disclosure Form, and any supporting documentation or materials referenced herein or submitted herewith, is true and correct to the best of my knowledge, information and belief and I affirm that I have not given, directly or indirectly, any gratuity to any elected official, employee or appointee (including their spouse and immediate family members) that has not been disclosed and I affirm that I have not violated the provisions of the Shelby County Government Code of Ethics.

Yes No

Shanea A. McKinney

Signature

05/27/16

Date

Resume

SMcKinney_Resume_2016.doc

Please upload a file

Profile

Ms	Andrea	L	Freeman	
Prefix	First Name	Middle Initial	Last Name	Suffix

African American
Ethnicity

Female
Gender

11/30/1984
Date of Birth

n/a
Name of Spouse

andrea.freeman.af@gmail.com
Email Address

3796 Masterson St	
Street Address	Suite or Apt

Memphis	TN	38109
City	State	Postal Code

Mobile: (901) 338-8271	Home: (901) 785-3371
Primary Phone	Alternate Phone

Aging Commission of The Mid-South
Employer

2670 Union Avenue Ext,
Employer Address

Memphis
Employer City

TN
Employer State

38112
Employer Zip

Education

Union University, Jackson, Tennessee • Masters of Social Work 05/2011 • Major: Social Work • LMSW 03/2014 University of Memphis, Memphis, Tennessee • Bachelor of Arts 05/2009 • Major: Communications

Which Boards would you like to apply for?

Downtown Parking Authority, Ethics Commission, Historical Commission

31yrs

How many years have you been a resident of Shelby County?

Have you ever been convicted of a felony?

Yes No

Do you give Shelby County Government authorization to request that the Shelby County Sheriff's Department perform a background check?

Yes No

Do you also understand that other sources including the official state websites listing sexual predators and a check of outstanding balances owed to departments and offices of county government may be performed?

Yes No

List any affiliation or ownership interest you have in any business, corporation or partnership and if such business contracts with or sells products or services to Shelby County Government.

n/a

List members of family, where employed, and whether or not their employer contracts with or sells products or services to Shelby County Government.

n/a

Additional Comments

n/a

Andrea L. Freeman

Signature

11/30/1984

Date

Resolution #26 Questionnaire

Pursuant to the aforementioned Resolution you are hereby required to list all private country, social, athletic or professional clubs of which you belong.

National Association of Social Workers

List below any of the aforementioned clubs of which you belong that do not have female members.

n/a

List below any of the aforementioned clubs of which you belong that do not have minority group members (e.g. African American, Hispanic, Asian).

n/a

Do any of the aforementioned clubs of which you belong discriminate in selecting members based on race, sex, or religion?

Yes No

Andrea L. Freeman

Signature

04/11/2016

Date

Gratuity Questionnaire

00/00/00000

Date of Gratuity

Nature and Purpose of the Gratuity

n/a

n/a

Name of the Official, Employee, Appointee or Family Member who received the gratuity

n/a

Name of the person or entity that provided the gratuity

Address of the person or entity that provided the gratuity

n/a

Description of the gratuity

n/a

n/a

Cost of the Gratuity (If cost is unknown and not reasonably discernible by the person giving the gratuity, then the person giving the gratuity shall report a good faith estimate of the cost of the gratuity).

The information contained in this Gratuity Disclosure Form, and any supporting documentation or materials referenced herein or submitted herewith, is true and correct to the best of my knowledge, information and belief and I affirm that I have not given, directly or indirectly, any gratuity to any elected official, employee or appointee (including their spouse and immediate family members) that has not been disclosed and I affirm that I have not violated the provisions of the Shelby County Government Code of Ethics.

Yes No

Andrea L. Freeman

Signature

04/11/2016

Date

Resume

[LMSWafreeman.docx](#)

Please upload a file

Shanea A. McKinney, Pharm.D.

505 Tennessee Street, Unit 118

Memphis, TN 38103

901-219-3697

drsamckinney@gmail.com

EDUCATION

- 2004-2008 University of Tennessee Health Science Center College of Pharmacy
Memphis, Tennessee
Doctorate of Pharmacy
- 2000-2004 University of Memphis
Memphis, Tennessee
Bachelors of Science in Chemistry

PROFESSIONAL EXPERIENCE

2015-Present *Clinical Pharmacy Specialist, Sedgwick CMS*

- Reviews complex pharmacy files and develops action plan for physicians and nurses for weaning schedule.
- Evaluates need for alternative treatment through telephone contact and assessment with service provider.
- Assesses needs, gives appropriate clinical options, and provides education to clients, nurse team, and treating physicians; develops specialized training for nurses to help with knowledge growth.
- Consults with pharmacy Utilization Review team for difficult claims requiring weaning schedule.
- Advises patients, physicians, and other health practitioners on the selection, dosage, interactions, and side effects of medications; monitors the health and progress of patients to ensure medications are effective and are being used safely.
- Participates in client meetings and phone calls to explain program results.
- Interacts and coordinates work of physician advisors as needed; performs complex review of cases to identify referral for case management as needed.
- Serve as drug information resource for internal and external stakeholders to maximize patient care

2012-2015 *Oncology Pharmacist, Integrity Oncology, Baptist Memorial Hospital*

- Develop and maintain clinical practice with patient centered care focus, while collaborating with medical and nursing personnel to optimize the pharmacotherapeutic aspects of patient care.

- Provides daily follow-up on the clinical effects of regimens and making any necessary adjustments to achieve desired outcomes.
- Provide clinical and drug information in written, spoken, and visual form to those healthcare professionals involved with clinical practice. Proficiency in the areas including, but not limited to oncology, hematology, and rheumatology.

2011-2012 *General Manager/Director of Operations, Omnicare of Memphis,*

- Responsible for guiding and directing the development, production, promotion, and sale of pharmacy products and services.
- Maintain a sound corporate organization plan and follow established corporate policies and procedures to ensure adequate management development in order to provide for capable management succession.
- Direct the development of short-term and long-range plans and budgets based on Omnicare corporate goals and growth objectives.
- Regular oversight and monitoring of compliance standards at it pertains to clinical programs.
- Demonstrate strong and highly consistent customer service skills, both with internal and external customers.
- Develop procedures and controls to promote communication and adequate information flow.
- Strong IV compounding and clean room experience, as well as, clinical/drug-interaction expertise.
- Implementation of projects that include: workflow efficiency, IV pump tracking system, as well as, state and organizational compliance improvement planning.

2010- 2011 *Executive Team Leader, Pharmacy Manager, Target Corporation*

- Responsible for the utilization, implementation and ongoing maintenance of all aspects of pharmacy-related applications, clinical information systems, and computerized pharmacy systems, software and hardware.
- Plans, directs, revises, and modifies pharmacy procedures, including monitoring billing accuracy, compliance adherence, and all state/federal regulations.
- Assigns, assists with, and supervises the work of professional and technical personnel in compounding, mixing, and dispensing of a wide variety of drugs used for or sold to patients.
- Requisitions all supplies and reviews, analyzes, and becomes familiar with new pharmaceutical preparations recommended for patient use. Supervises inventory management.
- Responsible for drafted comprehensive reports to district and regional executive team members regarding perpetual pharmacy business drivers.
- Facilitate all hiring, performance management, and disciplinary action of pharmacy employees to ensure superior service and patient safety.
- Maintains confidentiality records of patient protected health information.

March 2010-August 2010 *U.S. Regulatory- Diabetes Business Unit, Associate Manager (Temporary Assignment), Eli Lilly and Company*

- Responsible for the coordination of multidisciplinary team to deliver successful regulatory interactions with the Food and Drug Administration
- Serve as Diabetes Mellitus and U.S. regulations expert in order to advise key stakeholders on the current and future competitive landscape
- Facilitate the development of regulatory documents, which include: Investigational New Drug Applications, Target Product Profiles, regulatory authority meeting requests/briefing documents, New Drug Applications.

2009-2010 *Pricing, Reimbursement and Access/Promotional Outcomes Claims Consultant, Eli Lilly and Company*

- Serve as the US payer expert to global new product planning teams; supporting the neuroscience, and autoimmune development platforms. Provide in-depth payer insights into the clinical and commercialization strategies for compounds in early phases of development. Utilize comprehensive knowledge of the US payer environment to influence registration trials and health outcomes studies as well as identify and communicate information gaps impacting potential formulary placement, reimbursement and commercial viability of compounds in development. Ensure health economic and other relevant payer data are available at the time of launch.
- Develop preliminary US pricing, reimbursement and access (PRA) strategy and mock payer detail aids, outlining the key promotional value messages and associated supporting studies/data prior to product launch.
- Collaborate cross-functionally with medical, marketing, advocacy, pricing, health outcomes, trade accounts and distribution to ensure alignment of primary US functions and lead cross-functional working teams at key milestones in development to provide consolidated feedback on development strategies to global team members.
- Successfully manage the content and execution of multiple annual advisory board meetings with key payer customers. This includes cross-functional leadership of global product teams, health outcomes and research personnel as well as coordination with an external vendor and moderator to ensure meeting content addresses strategic business questions for advisor feedback, identifying key payer insights, and developing action steps based on feedback received from advisory panel.
- Responsible for the development, approval, and implementation of health economic, cost-effectiveness marketing materials through the collaboration of Global Health Outcomes and commercial brand teams to further value branded products to population-based decision makers.

2008.2010.1 *Staff Pharmacist, Walgreens Pharmacist*

- Responsible for the preparation and verification of all prescriptions
- Lead pharmacy interns and technicians in organization, time management of the pharmacy

- Provide consultation to patients on prescription and over-the-counter medications

2008-2009 *Visiting Scientist Fellow, U.S. Regulatory Affairs (Drug Development) - One-Year Post-Graduate Fellowship Program, Eli Lilly and Company*

- Collaboration with cross-functional team to drive interactions with the Food & Drug Administration in order to successfully meet regulatory milestones.
- Exposure to many aspects of US and EU regulatory affairs, assisting other scientist with submission documents
- Contributed to and broadened knowledge of pharmaceutical industry

PROFESSIONAL CERTIFICATION

2008-Present Tennessee Licensed Pharmacist
State Board of Pharmacy

2008-Present Indiana Licensed Pharmacist
State Board of Pharmacy

2005-Present Basic Life Support and Automated External Defibrillator
Certificate, American Heart Association
The University of Tennessee Health Science Center
College of Pharmacy

2004-Present American Pharmaceutical Association Immunization Certificate
The University of Tennessee Health Science Center
College of Pharmacy

2004-Present CPR for Health Care Professionals
The University of Tennessee Health Science Center
College of Pharmacy

PROFESSIONAL MEMBERSHIPS

2011-Present Tennessee Pharmacist Association
Managed Care Committee

2008-Present American Society of Health Systems Pharmacy

2007-2008 IMHOTEP Leadership Society
The University of Tennessee Health Science Center
College of Pharmacy

2006-2008 Phi Lambda Sigma Pharmacy Leadership Society (PLS)
The University of Tennessee Health Science Center
College of Pharmacy

COMMITTEES AND OFFICES

- 2011- 2013 Boys and Girls Club-Porter Club
Co-Chair Person
- 2011-2010 Boys and Girls Club-Porter
Board Member
- 2009- 2010 Visiting Scientist Fellowship Program
Curriculum Coordinator
Eli Lilly and Company

PRIVATE SECTOR APPOINTMENTS AND INVOLVEMENT

- 2014-Present Mei-Ann's Circle
Memphis Symphony Orchestra
- 2014- Present FedEx St. Jude Classic
Woman's Committee Chair Person
- 2012-Present Junior League of Memphis
Active Member
- 2012-2013 Leadership Academy of Memphis
Program Fellow, April 2013
- 2009-2011 Indianapolis Urban League
Young Professionals Committee
- 2005-Present University of Memphis Young Alumni Association
The University of Memphis
- 2004- Present Alpha Kappa Alpha Sorority, Incorporated
The University of Memphis

ANDREA FREEMAN

3796 Masterson St. □ Memphis, Tennessee 38109
(Home) 901-785-3371 □ (Cell) 901-338-8271
andrea.freeman.af@gmail.com

Objective

Highly motivated professional with a solid background in many aspects of social work. Organized and thorough, accustomed to a demanding environment. Exceptional problem-solving skills, interpersonal skills, both flexible and versatile, a well-rounded performer committed in serving the needs of others.

Education

Union University, Jackson, Tennessee □ Masters of Social Work 05/2011 □ Major: Social Work □ LMSW
03/ 2014

University of Memphis, Memphis, Tennessee □ Bachelor of Arts 05/2009 □ Major: Communications

PROFESSIONAL EXPERIENCE HIGHLIGHTS

Intake and Assessment Specialist

Aging Commission of Mid-South
Shelby County Government
Sharon Williams
2670 Union Avenue Ext,
Memphis, TN 38112
(901) 222-4100

2016-present

37.5 per week

Addressing the needs of our communities for senior and disabled populations to successfully age with choices in community based services and resources.

- Conduct in home face to face functional and social assessments on older adults and adults with disabilities to determine whether the applicant appears to meet Choices enrollment criteria within a four county service area
- Counsel with potential enrollees and family members about the Choices program which includes explanation of the Choices program, who qualifies for Choices, limits in enrollment, Federal Estate Recovery Program
- Facilities Medicaid Application during intake visit including collecting all appropriate DHS required documents and identifications
- Expedite and start the PAE (pre-admission evaluation) application process through TPAES system; complete the Collateral and Applicant HCBS Tools for extensive in-home services
- Maintain individual caseloads and reports and report weekly updates to management of status until consumer is enrolled in program.

Crisis Specialist
Alliance Healthcare Services
Melissa Wilkes
951 Court Avenue
Memphis, Tennessee 38103
(901) 259-8901

07/2014-03/2016
40hrs per week

Responsible for conducting the initial screening, intake, assessment, and diagnostic impression to ensure that and initial treatment plan is developed that will identify the services needed for ongoing care (Mobile Crisis)

- Respond to varying situations with tact and diplomacy in dealing with individuals diagnosed with mental illness, whether due to non-compliance in treatment, substance abuse, socio-economic difference, domestic violence, or other factors.
- Highly skilled in conducting psychosocial assessments and establishing preliminary diagnosis
- Provide problem solving advice, information and referral, education and prevention for patients in crisis
- Coordinate with varied agencies and community providers for patients and their families and/or social support.
- Work closely with staff in variety settings and community agencies in association with the law enforcement agencies, hospitals, health administration, schools, welfare organization, etc. in addressing psychosocial concerns of patients and their families and/or social support

Substance Abuse Counselor

BHG Memphis South
Kimberly Matthews
3041 Getwell Rd,
Memphis, TN 38118
(662) 251-4246

01/2012-07/2014
40hrs per week

Build upon the strengths of that person; protects that person's rights to privacy, respect and dignity; and assists in the development of a better quality of life

- Demonstrated outstanding case management (case load up to 55) as dedication to clients, as evidenced by excellent evaluations
- Provided social work service within case management to physicians, patients, families, and interdisciplinary staff in the care of patients
- Provided individual assessments, treatment planning and psychotherapy to socio-culturally diverse adult population
- Responded to immediate needs of patients and families in emergency situations
- Facilitated staff meetings, discussing clients, challenging issues, etc.
- Forged community connections benefiting staff, clients and their families

- Facilitated discharge activities and coordination in determining discharge disposition and transportation facilities
- Launched an ongoing agenda that includes group counseling to address special concerns and ease the transition during the induction stage of outpatient treatment of substance abuse

Key Accomplishments:

- Received excellent evaluations from Management.
- Recipient of the "Employee of the Quarter" Award.

Social Work Intern/Full Time Placement

02/2011- 05/ 2011

Memphis VA Medical Center, Emergency Room/Suicide Prevention

16hrs per week

Renee Brown

1030 Jefferson Ave

Memphis, TN

(901) 523-8990 ext 5873

Trained and experienced in helping Veterans of all ages and circumstances in coping with mental health issues that were never addressed to recent Veterans struggling with relationships or the transition back to civilian life.

- Conducted emergency psychological assessment of individuals in crisis for purpose of referral for in-patient
- Provided follow-up through telephone or face-to-face consultation for the in-patient ward
- Participated in the Tennessee Suicide Prevention Network seminar groups
- Collaborated with treatment teams of clinical social workers, psychiatrists, psychologists, and rehabilitation counselors to develop individual treatment plans.
- Performed the tasks of follow-up with doctors and nurses to discuss physical and mental complications with the patient

Key Accomplishments:

Contributor to the Root Cause Analysis (RCA) I Assisted Suicide Prevention

Coordinator Renee Brown and Dr. West in developing a VISN 9 Wide (6 VA hospitals including

Memphis) RCA

Suicide and Pain management training for employees.

Social Work Intern/Full Time Placement

08/2010-01/2011

Memphis VA Medical Center, Mental Health Clinic

16hrs per week

Lynda Penny

1030 Jefferson Ave

Memphis, TN

(901) 523-8990

Served on interdisciplinary team to provide case management of outpatient medical, psychiatric, and social work services to veterans

- Collaborated with teams and manage tasks and timelines in order to promote program and policy development, improvement, or change.

- Served with physicians and other members of the health professional team in identifying social problems, their severity and their interrelation to the medical and mental diagnoses
- Implemented steps of evidence-based practice to analyze, select and implement interpersonal practice intervention.
- Provided crisis intervention; co-led psychotherapy groups involving (AIT) Admission intervention team medical center based intensive case management of the seriously mentally ill

Social Work Intern/Full Time Placement

08/2009-05/2010

Amedisys Hospice of Memphis

16hrs per week

Angela Jones

1355 Lynnfield Rd #120

Memphis, TN 38119

(901) 680-0378

Built relationships with the hospice patients and their support systems and assist in areas of need they identified together

- Developed and revised agency's clients access to resources and services in light of each client's cultural strengths and natural support networks
- Researched unmet client system needs, gaps in and barriers to culturally relevant services and provided direction in promotion of positive and sustainable changes in service delivery and practice.
- Performed psychosocial assessments linking clients which include personal, family, social background information, relationships and interactions affecting the life of the client

COMPUTER SKILLS

Windows • Microsoft Word • Excel • Outlook • PowerPoint • Internet • Windows Live