

SUMMARY

I. Description of Item

The County entered into a contract with BRG3S Architects on February 9, 2016 for the provision of architecture and engineering services for the implementation of the Health Department Master Plan. One facet of the Master Plan includes relocation of the Health Department administration functions to the third floor of 160 N. Main. Under a previous construction project, the HVAC, electrical, and plumbing infrastructure serving the third floor was replaced, and the basic shell with finishes was completed. However, the space was not configured for a specific tenant, nor individual offices constructed.

This resolution pertains to amending the contract with BRG3S Architects to provide architectural and engineering design services for the build-out of the third floor of 160 N. Main for the Health Department administrative functions. Funds have been allocated in the FY2016-2017 Budget for CIP Project No. 909-400375, Health Administration Relocation.

II. Source and Amount of Funding

A. Amount Expended/Budget Line Item

FY2017 Budget, Account Number 909-400375-7072, Health Administration Relocation

	<u>Budget</u>	<u>Appropriation</u>
Original budget	\$1,000,000.00	\$0
Appropriation in this Resolution:		\$20,400.00
Total budget and appropriations after this Resolution	<u>\$1,000,000.00</u>	<u>\$20,400.00</u>
Unappropriated budget balance after this Resolution	\$979,600.00	

B. All Costs (Direct/Indirect)

Original Contract Amount	\$396,000.00
Contract Amendment Amount	<u>20,400.00</u>
Total Projected Expense	\$416,400.00

C. Additional or Subsequent Obligations or Expenses of Shelby County:

Balance of FY17 Funds allocated for construction to be appropriated this fiscal year.

III. Communicate How the Resolution Affects

A. **Sub-awards** – N/A

B. **Personnel** – N/A

C. **Equipment** – N/A

D. **Contracts** – County/Consultant Agreement.

IV. **Additional Information Relevant to Approval of this Item**

Administration recommends approval of this Resolution.