

Item # _____

Moved by: _____

Prepared by: Vicki Dillner

Seconded by: _____

Reviewed by: Lee Rankin Hopson

RESOLUTION TO APPROVE A CONTRACT BETWEEN SHELBY COUNTY GOVERNMENT AND UNION AUTO PARTS TO MANAGE AND SUPPLY AUTO PARTS AT THE ON-SITE AUTO PARTS OF FLEET SERVICES FOR THE FISCAL YEAR 2016/2017. THIS ITEM REQUIRES THE EXPENDITURE OF FLEET SERVICES FUNDS IN AN AMOUNT OF NOT TO EXCEED \$500,000.00. SPONSORED BY COMMISSIONER GEORGE B. CHISM, SR.

WHEREAS, Shelby County Government (hereinafter "County") desires to continue the on-site auto parts operation located at the County Fleet Services; and

WHEREAS, The County issued Request for Proposals (RFP) No. 16-004-68, On-Site Automotive Parts Warehouse, Shelby County Government, Fleet Services on April 26, 2016 and three responses were received on May 17, 2016 with the lowest and best proposal meeting specifications being submitted by Union Auto Parts in the total estimated annual not to exceed amount of \$500,000.00; and

WHEREAS, The County awarded the RFP to Union Auto Parts on June 28, 2016 for the on-site auto parts operation services which Award Letter and Revised Award Memo and 1st Award Memo are attached hereto as cumulative Attachment A and are incorporated herein by reference as if stated verbatim; and

WHEREAS, Union Auto Parts has agreed to all terms and conditions of the County's Contract and RFP and has the knowledge and expertise to provide the requested services; and

WHEREAS, The Contract between Shelby County Government and Union Auto Parts which is attached hereto as Attachment B, the RFP and response to the RFP which are attached hereto as cumulative Contract Exhibit A and are incorporated herein by reference as if stated verbatim; and

WHEREAS, The term of the award is for the period commencing upon full execution of the contract through June 30, 2017, with the option to renew for two additional one-year periods commencing on July 1st through June 30th of each renewal term, upon mutual consent of both parties, with same terms and conditions; and

WHEREAS, Funds for the initial term of the on-site auto parts services are available from FY 2016/2017 Fleet Services Funds Account No. 960-301903-6056,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF SHELBY COUNTY, TENNESSEE, That the contract with Union Auto Parts in the not to exceed amount of \$500,000.00 for FY 2016/2017 for the on-site parts services is hereby approved.

BE IT FURTHER RESOLVED, That the Purchasing Department is authorized to issue purchase orders pursuant to said contract for Union Auto Parts from FY 2016/2017 Fleet Services Funds Account No. 960-301903-6056, subject to the availability of funds at the time the purchase order is issued.

BE IT FURTHER RESOLVED, That the additional optional renewals for the on-site auto parts services to Union Auto Parts are hereby approved subject to the annual appropriation of funds for each renewal term's corresponding fiscal year by Shelby County Government; in the event sufficient funds for said renewals are not

appropriated by the Board of commissioners for the fiscal periods relating to any new renewal term, then the renewals will be terminated.

BE IT FURTHER RESOLVED, That the Mayor is hereby authorized to execute any and all documents on behalf of Shelby County Government in order to effectuate the intent of this Resolution, an executed copy of which is to be placed on file in Contracts Administration.

BE IT FURTHER RESOLVED, That the Mayor and the Director of Administration and Finance are authorized to issue their warrants in amounts not to exceed \$500,000.00 for the purposes contained in this resolution to Union Auto Parts and to take proper credit in their accounting therefor.

BE IT FURTHER RESOLVED, That this Resolution becomes effective in accordance with the Shelby County Charter, Article II, Section 2.06(B).

Mark H. Luttrell, Jr.
Shelby County Mayor

Date: _____

ATTEST:

Clerk of County Commission

ADOPTED: _____