

FEE PROPOSAL FOR PERFORMANCE OF ARCHITECTURAL SERVICES

Date:

August 8, 2016

Client:

Shelby County Government
Attn: Mr. Cliff Norville, Deputy Director Support Services
584 Adams Ave.
Memphis, TN 38104

Architect:

John Pruet Architects
1869 Madison Avenue
Memphis, TN 38104

Project & Location:

Shelby Farms Maintenance Storage Barn
Shelby County RFQ #16-003-59
Haley Road
Memphis, TN 38134

Project Description:

New Maintenance Storage building and site improvements including surface drainage and surface parking and drives for Shelby Farms Starry Nights equipment/display storage and repair.

Services:

Pre Design Investigation and Existing Conditions Assessment and Documentation

JPA will provide all services specified in RFQ #16-003-59 relevant to this project.

JPA will perform pre design code and regulatory research, user interviews, and on site investigations to gain information that will assist in the development of the design and bid package for the new building facility and site improvements. JPA will assist the County with contractor procurement and serve as liaison between the County and the contractor during construction.

A/E Facility Design

JPA will explore design alternatives to determine the most feasible and cost efficient design solution, together with all required mechanical, plumbing and electrical systems and site improvement design, in order to facilitate the construction of a 7,000 sf +/- maintenance and storage building per program provided by Shelby County Government.

Site improvements will include proper surface drainage, surface parking and drives, and landscaping in accordance with SCG landscaping ordinances. JPA will also provide required contract documentation for the removal of the existing structure and preparation of the site to receive the new building.

Construction Administration

Construction Administration will include assistance with the establishment of a prospective bidders list, attendance at prebid and bid opening meetings, preparation of addenda and meeting minutes, and assistance with bid evaluations, contractor selection, and the subsequent contract negotiation and award process. Shop drawings will be reviewed and responses to contractor inquiries will be prepared in a timely manner. JPA will serve as liaison between SCG and the contractor during construction, holding regular site construction meetings, conducting regular site visits, preparing

progress reports, providing technical assistance, and processing contractor requests for information, change order requests, and payment applications.

Assumptions:

1. Site access will be made available to the design team and contractors in a timely manner for the design and implementation of the scope of work. If JPA should need to remove existing construction and gain safe access to perform observations, SCG will make appropriate arrangements.
2. Existing site utilities are active and functioning normally and there is no need for capping or removal of any of the systems currently in place unless specifically directed to do so by SCG as an additional service.
3. The extent of site repair/alterations is limited in scope to that which is required for the proper placement of the new building footprint and surface parking.
4. SCG will be responsible for all hazardous materials and mold remediation.
5. Surface drainage is currently positive and the site is not located in a flood plane or on hazardous fill material.
6. JPA may rely on the accuracy of any documents or information provided by SCG in the performance of their work.

Exclusions:

1. Labor for making and patching test probe areas.
2. Laboratory testing including soils testing.
3. Design for corrections of any non code compliant construction that is not specifically a component of the new scope of work.
4. Design for repairs or improvements to any building or site construction or system not specifically a component of the new scope of work.
5. Topographical and Boundary surveying.

Fee:

The fee for architectural and engineering services will be billed monthly on a percent complete basis per the schedule included below. The total fee will not exceed the values listed without prior authorization.

Pre Design Investigation and Existing Conditions Assessment and Documentation Phase

Estimated Completion Schedule: 2 weeks

1. On-Site Existing Conditions Evaluation and Documentation, Field Measurements, Project Program verification
- | | |
|----------|------------|
| Subtotal | \$5,000.00 |
|----------|------------|

Design Phase

Estimated Completion Schedule: 6 weeks

2. Schematic Design Phase \$9,500.00
 3. Design Development Phase \$12,000.00
- | | |
|----------|-------------|
| Subtotal | \$21,900.00 |
|----------|-------------|

Contract Document Bid Package Phase

Estimated Completion Schedule: 4 -6 weeks

4. Construction Document Phase	<u>\$24,000.00</u>
Subtotal	\$24,000.00

Construction Administration Phase

Estimated Completion Schedule: 24-32 weeks

5. Construction Procurement Services	\$2,500.00
6. Contract Construction Administration Services	<u>\$8,000.00</u>
Subtotal	\$10,500.00

Total Architectural Services Fee	\$61,000.00
----------------------------------	-------------