SHELBY COUNTY GOVERNMENT
PURCHASING DEPARTMENT
160 NORTH MAIN, ROOM 900
MEMPHIS, TN 38103
222-2250

TO: LEILIANI SPENCE
HEALTH DEPARTMENT

FROM: ROBERT BRENNER
PURCHASING DEPARTMENT

DATE: August 16, 2016

RE: APPROVED RECOMMENDATION SHEET (FINAL APPROVAL OF AWARD BY BOARD OF COMMISSIONERS REQUIRED)

Attached is a copy of the approved recommendation sheets for award of the Sealed Bid referenced below:

REFERENCE: BID NO.: **SEALED BID NUMBER I000390A (MC#521)**
DUE DATE: **JUNE 21, 2016**
DESCRIPTION: **PACK N PLAY CRIBS W/SHEETS**

It is necessary that the award of this bid receive approval by the Board of Commissioners before issuance of a purchase order or the signing of a contract by the County.

Please prepare the commission packet including the applicable contract documents, bonds, certificate of insurance, etc. and return the complete packet to Bernita Poole in the Contract Section of the Purchasing Department for further routing.

Your contract, if required, should include or incorporate the Bid Specification. If there are fund sources other than County General Funds or CIP which partially or wholly fund this contract (e.g. State or Federal), it is mandatory that all restrictions or requirements which attach to these funds be included in your contract.

Also, if bid specifications include multiple renewal periods please include renewals in your resolution and contract.

By way of this memo, we are notifying the Office of E.O.C. Information (Contract Compliance Status Reports, etc.) required for inclusion in the commission packet to my attention in Purchasing. Upon receipt I will forward it to the Contract Administration Section for further processing.

Attachments

cc: Carolyn Watkins, Admin., E.O.C. Office
Sealed Bid File

CJ

SHELBY COUNTY PURCHASING DEPARTMENT
SEALED BID RECOMMENDATION SHEET

SEALED BID NO: **SBI000390A (MC#521)** **DATE DUE:** **06/21/2016**

TITLE OR DESCRIPTION OF BID

YES	NO	REQUIREMENTS
	X	CIP PROJECT
X		BOARD OF COMMISSION APPROVAL
	X	CONTRACT
	X	SURETY (BONDS, ETC.)
	X	CERTIFICATE OF INSURANCE
X		E.O.C.REPORTS ATTACHED AND
X		CERTIFIED BY ADMINISTRATOR
X		COPY TO DEPARTMENT
X		COPY TO DIVISION DIRECTOR
X		COPY TO E.O.C.

PACK N PLAY CRIBS W/SHEETS

DEPARTMENT(S) HEALTH
CONTACT(S) LEILIANI SPENCE

DESCRIPTION	NO.
TOTAL NUMBER RFB SENT OUT	6
TOTAL NUMBER BIDS RECEIVED	2
NUMBER OF RESPONSES UNOPENED (NO E.O.C. CERTIFICATION)	0

Vendor	Bid Price
***JIM PROMOTIONS & UNIFORMS, INC.**	**$ 53,812.80**
**ENVENFLO	$ 32,306.40

***BID AWARD**
****DID NOT MEET BID SPECIFICATIONS**

EOC Number:
JIM Promotions & Uniforms, Inc. – LOSB-V-0716-24541
Evenflo Company, Inc. – EOC-V-1216-24969

RECOMMENDATION: ON THE BASIS OF THE BEST RESPONSIVE BID RECEIVED MEETING SPECIFICATIONS AND WITH THE CONCURRENCE OF THE USING DEPARTMENT, I HEREBY RECOMMEND THE AWARD OF THIS BID TO **JIM PROMOTIONS & UNIFORMS, INC.**

TOTAL AMOUNT RECOMMENDED FOR AWARD IS $53,812.20

NOTES: THERE ARE NO GUARANTEED QUANTITIES OR DOLLAR AMOUNTS TO BE PURCHASED AGAINST THIS BID

FOR A DETAILED LIST OF BID ITEMS WITH EACH VENDOR'S PRICE, SEE ATTACHED TABULATION SHEETS.

ALTHOUGH THE BID FROM EVENFLO WAS LOWER, THEY COULD NOT FURNISH SHEETS FOR THE CRIBS WHICH WAS A BID REQUIREMENT.

THE INITIAL BID AWARD PERIOD IS FROM DATE OF BID AWARD TO JUNE 30, 2017.
THIS BID ALSO CONTAINS OPTIONS TO RENEW FOR TWO (2) ADDITIONAL ONE YEAR PERIODS OF JULY 1, 2017 THROUGH JUNE 30, 2018 AND JULY 1, 2018 TO JUNE 30, 2019.

SHELBY COUNTY PURCHASING DEPARTMENT
SEALED BID RECOMMENDATION SHEET

SEALED BID NO: SBI000390A (MC#521) DATE DUE: 6/21/2016

PACK N PLAY CRIBS W/SHEETS

NOTES: THIS BID REQUIRES BOARD OF COMMISSION APPROVAL

Robert S. Brenner, Buyer / Date 8/16/16

Clifton Davis, Administrator of Purchasing /Date 8/16/16

I HEREBY CERTIFY THAT TO THE BEST OF MY KNOWLEDGE AND BELIEF THAT BID **SBI000390A** DATED **6/21/2016** IS IN COMPLIANCE WITH PROCEDURES AS STATED IN THE SHELBY COUNTY COMMISSION RESOLUTION NO. 50 ON PURCHASING DEPARTMENT POLICY, DATED 2/4/80.

For the Shelby County Purchasing Department

DATE SWORN TO AND SUBSCRIBED BEFORE ME AT MEMPHIS, TENNESSEE ON THIS 16th DAY OF August 2016.

Caterra N. Jackson
Notary Public

CATERRA N. JACKSON
STATE OF TENNESSEE NOTARY PUBLIC
SHELBY COUNTY
MY COMMISSION EXPIRES 4-21-2020

4-21-2020
My Commission Expires

Award Worksheet (Compliant)

Purchasing G Shelby County Government
Bid ID: 521
Description: Rebid Pack and Play Cribs with Sheets (SBI000390A
Category: 465-63 Nursery Supplies
Awarded:
Bids Due By: 06/21/2016 2:30 PM

Line N	Description	Purchase Uni	Vendor	Item Manufacturer & Part Number	Product Number	Bid Price	Quantity	Total Price	Quoted as Spec'd
1	Graco Pack n Play Portable Playard Cribs #9H00F0F "or equal"	1 - Count	Evenflo Company, Inc.	EVENFLO - 7011198	7011198	44.8700	720	$32,306.40	Yes
1	Graco Pack n Play Portable Playard Cribs #9H00F0F "or equal"	1 - Count	JIM Promotions & Uniforms, Inc.	GRACO PACK N PLAY - 9H00F0F	9H00F0F	67.4900	720	$48,592.80	Yes
2	Printed Sheets 27" X 39" to fit above Pack n Play Units	1 - Count	JIM Promotions & Uniforms, Inc.	GRACO	PNP	7.2500	720	$5,220.00	Yes