

# Commission's Grant Application Form

Shelby County Board of Commissioners

## **GRANT APPLICATION**

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Legal Name of the Organization: Hope House Day Care Inc.

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EIN: 62-1579024

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Street Address of Organization 23 S. Idlewild St.

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Office Phone: (901) 272-2702

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E-mail [edupont@hopehousememphis.org](mailto:edupont@hopehousememphis.org)

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## EXECUTIVE DIRECTOR

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First Name Betty

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Last Name Dupont

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## GENERAL CONTACT FOR THIS REQUEST(if other than Executive Director)

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First Name Lenox

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Last Name Warren

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Title: Director of Development

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## DESCRIPTION OF GRANT REQUEST

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Program/Project Area: Children's Program

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Amount Requested \$50,000

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Total Organizational budget (for current year): \$1,832,801

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Total Project/Program Budget: \$50,000

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Dates covered by this budget: July 1, 2016 - June 30, 2017

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Project/Program Name: Hope House Infant Room

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## INTRODUCTION AND BACKGROUND OF ORGANIZATION

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Please summarize in a short paragraph the purpose of your agency. Briefly explain why your agency is requesting this grant, what outcomes you hope to achieve, and how you will spend the funds if a grant is made.

The mission of Hope House is to improve the quality of life for HIV-affected children and adults by providing high quality early childhood education and social services. Hope House is requesting funds to add an additional infant classroom to our already existing day care program. The funds will support a classroom of children between the ages of 6 weeks and 2 years old to provide early childhood care that will put them on track for success in kindergarten.

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## Narrative - Organization

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Current programs and accomplishments. Please emphasize the achievements of the recent past.

Hope House's child care center provides free early childhood education 5 days a week for children 6 weeks to 2 years old. We provide instruction, a full breakfast, lunch and snacks and transportation to and from the center each day. We also provide all supplies for the children, including school and art supplies, formula, diapers and wipes. Our children's families have access to Hope House's social service programs which include play therapy, case management, individual therapy, tenant-based rental assistance, group support and life skill classes. Our children's programs have received the highest rating (three stars in all seven categories) of the Tennessee Star-Quality Child Care Program and are accredited by NAEYC (National Association for the Education of Young Children), a national organization that promotes excellence in early childhood education. Hope House's child care center is also one of just seven of its kind in the world and the only program in the state of Tennessee designed to meet the unique needs of HIV-affected children. We are currently graduating our children at or above the required goal for Shelby County

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School children to be adequately prepared for success in kindergarten.

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Numbers of paid full-time staff: 14

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Number of paid part-time staff: 1

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Number of volunteers: 15

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### **Narrative - Funding Request**

Please describe the program/project for which you seek funding and include how it will benefit the general welfare of residents in Shelby County, TN.

Hope House has a strong investment in the educational success of the most disadvantaged children in Memphis. For 20 years, Hope House has served hundreds of children through our early childhood programs; successfully preparing them for kindergarten. At Hope House our children and families are not only experiencing the health issues and stigma related to HIV/AIDS, but also the many challenges that come along with living in poverty, like access to quality education. This is why Hope House provides the highest quality child care for children 6 weeks to 2 years old, that our families need and deserve. Through access to free child care our parents are able to have the time they need to attend medical appointments, hold a full time job or search for employment. And according to research from the Urban Child Institute, creating access for the most disadvantaged children to attend quality early childhood educational programs has great affects on that community. It can enhance cognitive and social skills for our children; reduce rates of criminal activity and those needing social services. An investment of \$50,000 in Hope House's daycare program for HIV-affected children will support an entire classroom for one year and have a huge impact in the lives of those children and families.

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### **General Operating Support**

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If applying for general operating support, briefly describe how this grant will be used. N/A

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## Project Support

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Please explain the specific project including a statement of its primary purpose and the need or problem that you are seeking to address.

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How does the project contribute to your organization's overall mission?

Hope House's mission is to improve the quality of life of HIV-impacted children and their families by addressing their educational, social, psychological and health needs. We are addressing our children and families' educational needs by providing early childhood education through our daycare and pre-school programs and meeting social and psychological needs by providing our families with the opportunity to interact with other children and other guardians who are facing similar

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challenges. Finally, health needs are met through collaboration between Hope House social workers and medical case managers, working together to ensure our families' medical needs are met. Our daycare teachers also ensure that our children get to play and have physical activity each day, as well as, nutritious meals and snacks.

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### **Narrative - Evaluation**

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Please explain how you will measure the effectiveness of your activities. Describe your criteria for a successful program and the results you expect to have achieved by the end of the funding period.

Hope House's goal for our day care program is for 100% of our children to be developmentally on track to succeed in kindergarten. We measure our progress towards this goal by hiring an outside evaluator to complete a LAP and e-LAP assessment for our children each year. We also monitor the children's progress through teacher observation and collaboration with our social workers.

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Attachments:

If your request is under \$25,000 please attach the following:

1. Copy of the entity's 501 (c) 3 certificate for charitable organizations or 501 (c) 4 certificate for civic organizations
2. Most recent IRS Form 990 or Financial Statements (balance sheet and income statement) as of the most recent fiscal year end certified by Chief Financial Officer/Treasurer of the entity.
3. Complete Budget for grant request

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If your request is \$25,000 or more please attach the following:

1. Copy of the entity's 501 (c) 3 certificate for charitable organizations or 501 (c) 4 certificate for civic organizations
2. Copy of an annual audit as of a date within 18 months of the start of the current fiscal year.
3. Complete Budget for grant request

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File 1 [501c3.pdf](#)

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File 2 [2015 Audit.pdf](#)

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File 3

[Hope.House.Infant.Room.Budget.pdf](#)

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ACKNOWLEDGEMENT:

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Read, and if you agree to the provisions, sign the following:

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The information provided has been submitted in good faith and as completely as our records and recollections permit.

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I understand that the information provided in this application shall be open to inspection upon filing with the office of the Shelby County Board of Commissioners.

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Signature: Lenox D Warren

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Printed Name: Lenox D Warren

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Date 9/27/2016

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