

Print

Commission's Grant Application Form - Submission #50759

Date Submitted: 10/20/2016

Shelby County Board of Commissioners
GRANT APPLICATION

Legal Name of the Organization:*

Room in the Inn - Memphis

EIN:*

780389822

Street Address of Organization*

1500 S Perkins Rd, Memphis, TN 38117

Office Phone:*

901-246-8052

E-mail*

alisedavis4@gmail.com

.....
EXECUTIVE DIRECTOR

First Name*

Lisa

Last Name*

Anderson

.....
GENERAL CONTACT FOR THIS REQUEST(if other than Executive Director)

First Name

Alise

Last Name

Davis

Title:

Site Coordinator for Room in the Inn at The Cottage

DESCRIPTION OF GRANT REQUEST

Program/Project Area:

Germantown

Amount Requested*

20000

Total Organizational budget (for current year):*

52000

Total Project/Program Budget:*

8210

Dates covered by this budget:*

11/2/2016-03/31/2017

Project/Program Name:*

Room in the Inn at The Cottage

INTRODUCTION AND BACKGROUND OF ORGANIZATION

Please summarize in a short paragraph the purpose of your agency. Briefly explain why your agency is requesting this grant, what outcomes you hope to achieve, and how you will spend the funds if a grant is made.*

Room in the Inn is a network of churches that open their doors to host homeless guests on the coldest nights of the year. 35 churches in Shelby County each take one night per week to welcome 12-15 homeless guests, feed them a meal, fellowship, and some can provide clothing and/or showers. Guests spend the night in a warm, safe church, then return downtown the following morning.

Room in the Inn at The Cottage represents 5 churches participating in this emergency shelter program - Germantown United Methodist, Our Lady of Perpetual Help, St George's Episcopal, Farmington Presbyterian and Church of the Incarnation. The building, called The Cottage, needs safety enhancements to bring it up to code with The City of Germantown. The cost of these improvements, which include fire safety equipment installation and monitoring, exceed the funds currently available at the participating churches. Our season begins November 2 at The Cottage, so any funds awarded will be used immediately to bring us up to code and allow us to continue our service to the homeless community.

If allowed to operate the full winter season, The Cottage will provide over one thousand warm safe beds.

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Narrative - Organization

Current programs and accomplishments. Please emphasize the achievements of the recent past.*

The Cottage opened its doors to the homeless in November of 2014. GUMC provided emergency shelter for nearly 300 men and women in our county. In 2015 GUMC and OLPH partnered to shelter approximately 800+ homeless. GUMC's congregation alone provided 277 volunteers. Before the 2015-2016 season ended, St George's and Farmington Presbyterian joined the program. This year, Church of the Incarnation will become the 5th church using The Cottage to shelter homeless guests. Our goal, which we achieve, is to offer a place of respect, safety and fellowship to those experiencing homelessness. We talk to our guests, look them in the eye, give hugs, and provide a place to rest and get cleaned up. We have collectively provided more than 1500 hot meals and warm beds over the past two seasons of operation.

Other organizations support our ministry as well.

- >A local salon offers free haircuts to guests each season.
- >The Girl Scouts painted canvases to decorate and added window treatments.
- >The Houston Pom Squad provided Christmas gifts
- >GUMC Men's Prayer group provides materials and volunteer labor to maintain the facility

Room in the Inn offers community individuals and churches a way to actively understand and serve the homeless community in love and fellowship.

Numbers of paid full-time staff:*

1

Number of paid part-time staff:*

1

Number of volunteers:*

500+

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Narrative - Funding Request

Please describe the program/project for which you seek funding and include how it will benefit the general welfare of residents in Shelby County, TN.*

The building, called The Cottage, needs safety enhancements to bring it up to code with The City of Germantown. The cost of these improvements, which include fire safety equipment installation and monitoring, exceed the funds currently available at the participating churches. Our season begins November 2 at The Cottage, so any funds awarded will be used immediately to bring us up to code and allow us to continue our service to the homeless community.

By providing shelter to the homeless, Room in the Inn reduces the likelihood that these individuals will require emergency hospital treatment due to exposure and reduces the need for police protection. We also connect the homeless with others who genuinely care about them and in some measure support them emotionally.

General Operating Support

If applying for general operating support, briefly describe how this grant will be used.*

This is a specific request to meet City of Germantown fire safety code requirements for Room in the Inn at The Cottage and to prepare for the Room in the Inn 2016-17 season.

Project Support

Please explain the specific project including a statement of its primary purpose and the need or problem that you are seeking to address.*

After a recent visit from the fire marshal, it was determined that The Cottage requires:

1. A smoke detector in each sleeping room and in the common path of travel or common areas.
2. Alarm notification devices (horn strobe units) in each sleeping room and in the common areas. Audible alarm of 15 decibels above the average ambient sound level.
3. Each bathroom to be equipped with visible alarm notification appliances.
4. Manual fire alarm boxes at each exit door.
5. Illuminated exit signs and emergency lights at each exit door.
6. Monitoring by a U.L. listed central service station.
7. A land line to support the monitoring system.

The above requirements must be met to continue overnight use of The Cottage, including providing shelter to the homeless.

How does the project contribute to your organization's overall mission?*

Room in the Inn's mission is to provide emergency shelter and food during the coldest months of the year modeled after Christ's example of caring for the least of these. Shelter is a basic necessity that more than 2,000 people in Shelby County are living without each night. We at The Cottage have a warm building and loving volunteers who can provide this necessity along with much needed meals and a good helping of kindness and respect. This grant directly benefits The Cottage as a shelter.

Narrative - Evaluation

Please explain how you will measure the effectiveness of your activities. Describe your criteria for a successful program and the results you expect to have achieved by the end of the funding period.*

Our criteria is very simple. The numbers speak for themselves. Each individual that stays at Room in the Inn is an individual that was warm and safe that night. In the past two years at The Cottage we have collectively provided more than 1500 hot meals and warm beds. We intend to continue the same level of commitment and compassion to our community. This grant will allow us to keep our doors open for the 2016-17 season.

Attachments:

If your request is under \$25,000 please attach the following:

1. Copy of the entity's 501 (c) 3 certificate for charitable organizations or 501 (c) 4 certificate for civic organizations
2. Most recent IRS Form 990 or Financial Statements (balance sheet and income statement) as of the most recent fiscal year end certified by Chief Financial Officer/Treasurer of the entity.
3. Complete Budget for grant request

If your request is \$25,000 or more please attach the following:

1. Copy of the entity's 501 (c) 3 certificate for charitable organizations or 501 (c) 4 certificate for civic organizations
2. Copy of an annual audit as of a date within 18 months of the start of the current fiscal year.
3. Complete Budget for grant request

File 1*

RITI Tax Exempt.pdf

File 2*

RITI Form 990-EZ FYE 6_30_15.pdf

File 3*

The Cottage Budget.xlsx

ACKNOWLEDGEMENT:

Read, and if you agree to the provisions, sign the following:

The information provided has been submitted in good faith and as completely as our records and recollections permit.

I understand that the information provided in this application shall be open to inspection upon filing with the office of the Shelby County Board of Commissioners.

Signature:*

Alise Davis

Printed Name:*

Alise Davis

Date*

10/20/2016