

Item # _____

Moved by: _____

Seconded by: _____

Prepared by: Jennifer Pepper

Approved by: Lee Hopson
County Attorney

RESOLUTION TO APPROVE SIX (6) SERVICE PROVIDER CONTRACTS FOR THE PURPOSE OF ADMINISTERING PRE-EXPOSURE PROPHYLAXIS SERVICES FOR HIV PREVENTION ON BEHALF OF THE DIVISION OF COMMUNITY SERVICES FOR THE PERIOD OF OCTOBER 1, 2016 THROUGH SEPTEMBER 29, 2017 WITH THE OPTION TO RENEW FOR THREE (3) ADDITIONAL ONE YEAR PERIODS. THIS ITEM REQUIRES THE EXPENDITURE OF FEDERAL THROUGH STATE GRANT FUNDS IN AN AMOUNT NOT TO EXCEED \$852,000.00. THIS ITEM DOES NOT REQUIRE THE EXPENDITURE OF GENERAL FUNDS. SPONSORED BY COMMISSIONER DAVID REAVES.

WHEREAS, The State of Tennessee, Department of Health, HIV/AIDS/STD Section ("State") awarded funding to Shelby County Government, on behalf of the Division of Community Services ("Grantee"), in the form of a grant in the amount of \$967,440.00 for the establishment of pre-exposure prophylaxis (PrEP) services for HIV prevention ("Grant"), attached hereto as Exhibit A, and incorporated herein by reference; and

WHEREAS, The Shelby County Board of Commissioners appropriated Grant funds by Resolution dated June 20, 2016, Item number 21, attached hereto as Exhibit B, and incorporated herein by reference; and

WHEREAS, The County's Purchasing Department issued a Request For Proposals (RFP) for Pre-Exposure Prophylaxis (PrEP) Services for HIV Prevention (Division of Community Services) (RFP # 16-005-76) on July 5, 2016; and

WHEREAS, six (6) service providers were selected utilizing the State's selection process through the RFP issued by the County's Purchasing Department, pursuant to

the terms of the grant; and

WHEREAS, It is necessary to approve the six (6) service provider contracts for the period of October 1, 2016 through September 29, 2017, to implement said Grant; and

WHEREAS, The term of each Contract will commence upon execution and continue through September 29, 2017, with the option to renew for three (3) additional one-year term upon the mutual written consent of the parties; and

WHEREAS, a list of all service providers and copies of service provider contracts to administer services on behalf of the Grant is attached hereto and incorporated herein by reference as Exhibit C; and

WHEREAS, Funds are available for this project in the FY 2017 Operating Budget in 516-480590-6686 in the amount of \$869,494.00; and

WHEREAS, Each contract shall not exceed the maximum amount as stated in the contract, and each service provider shall be authorized to incur approved costs for services performed only to the extent that purchase orders have been issued by the County during FY 2017 and any remaining balance on said contracts will be budgeted in the FY 2018 Operating Budget, and is subject to the annual appropriation and approval of funds for said fiscal year; and

WHEREAS, Said Purchase Orders and the total amount of funds encumbered for all HIV prevention intervention services with the selected service providers will never total more than funds available through the grant award; and

WHEREAS, All allowable costs are reimbursable by the grantor for the grant term beginning October 1, 2016, through September 29, 2017.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY

COMMISSIONERS OF SHELBY COUNTY, TENNESSEE, That the six (6) service provider contracts for the period of October 1, 2016 through September 29, 2017, to implement pre-exposure prophylaxis (PrEP) services for HIV prevention are hereby approved, copies of which are attached hereto, collectively as Exhibit C, and incorporated herein by reference; and

BE IT FURTHER RESOLVED, That the six (6) service agreements contain the option to renew for three (3) additional one-year term beginning October 1st. Said renewal is hereby approved subject to the adoption of the corresponding fiscal years' operating budgets by Board of County Commissioners.

BE IT FURTHER RESOLVED, That the service providers are authorized to only incur costs for services to the extent that purchase orders have been issued by the County, and the Purchasing Department is hereby authorized to issue purchase orders in amounts not to exceed the contract amounts approved herein, subject to the availability of funds in the appropriate accounts at the time said purchase orders are issued.

BE IT FURTHER RESOLVED, That the County Mayor is hereby authorized to execute said contracts on behalf of Shelby County Government for the purposes herein contained, executed copies of which shall be placed on file in the Contract Administration Department.

BE IT FURTHER RESOLVED, That the County Mayor and the Director of the Division of Administration and Finance are authorized to issue their warrant or warrants to the extent of appropriations made in this resolution pursuant to the terms and conditions of said grant, for the purposes contained herein, and to take proper credit in their accounting therefore.

BE IT FURTHER RESOLVED, That this Resolution shall become effective in accordance with the Shelby County Charter, Article II, § 2.06(B).

Mark H. Luttrell, Jr.
Shelby County Mayor

Date: _____

ATTEST:

Clerk of County Commission

ADOPTED: _____