

SUMMARY SHEET

I. Description of Item

This resolution approves a contract with Avertest LLC. for the provision of random drug testing of participants of specialty courts. These services include automated random selection for testing, notification system for testing, collection of specimens, all supplies and transportation necessary for testing, laboratory testing, a legally defensible electronic chain of custody, results reporting, information reporting, lay testimony, expert testimony, newsletter, training and orientation sessions, monthly accounting summary, and data entry into a provider based case management system. The contract is awarded based on a competitive bid: Request For Proposal 16-005-78 issued on June 27, 2016. The contracted cost of this service is \$280,151.00 for Fiscal Year 2017, and for each of the requested 4 one-year renewals.

II. Source and Amount of Funding

Fiscal Year 2017 funds are available as shown below:

Source	Account	FY17 Budget
City Police Drug Court Grant	625-704122-6632	\$ 50,000.00
General Fund	035-704112-6632	94,151.00
General Fund	010-481101-6443	16,000.00
Special Revenue – Drug Court	096-704122-6632	120,000.00
Total		\$280,151.00

III. Communicate How the Resolution Affects:

A. Subawards- N/A

B. Personnel- N/A

C. Equipment- N/A

D. Contracts- This resolution approves a contract with Avertest LLC. In an amount not to exceed \$280,151.00 from execution through June 30, 2017, with an option to renew for four (4) additional one-year periods in an annual amount not to exceed \$280,151.00.

IV. Other Relevant Information

A. Administration recommends approval of this resolution.