



Shelby County Government

MARK H. LUTTRELL, JR.
MAYOR

September 7, 2016

RECEIVED

SEP 09 2016

Community Services
Division

Mr. Jason Herzog
Avertest
1700 Bayberry Court, Suite 105
Richmond, VA 23226

RE: RFP #16-005-78, Random Drug Screenings for Specialty Court Participants

Dear Mr. Herzog:

We are pleased to inform you that your firm has been selected to provide **Random Drug Screenings for Specialty Court Participants**, which was issued on the above-described RFP.

A contract for these services will be forwarded to your office for your review and approval. Until then, no work should begin on this project until you receive an official "Notice to Proceed," along with a fully negotiated and executed copy of the contract.

Thank you for your proposal and congratulations on your selection. Shelby County Government looks forward to the successful and timely delivery of this very important service and your company's efforts in reaching this goal.

If you have any questions regarding this letter, please contact Ms. Carla Hayes @ (901) 222-2256.

Sincerely,

Clifton Davis
Administrator of Purchasing
Shelby County Government

cc: Judge Bill Anderson Jr., Division VII Criminal Court – Veteran's Court
Judge Tim J. Dwyer, Division VII Criminal Court – Drug Court
Judge Gerald Skahan, Division IV Criminal Court – Mental Health Court
Martha Lott, Director of Community Services
Gerald Easter, Coordinator Veteran Court
Richard Harrell, Administrator Pre-Trial Services
Angela Parkerson, Coordinator Drug Court
Johnathan Russell, Finance Manager, Community Services
Lee Hopson, Contracts Administrator
Tonya Blunt, Contracts Administration

VASCO A. SMITH, JR. ADMINISTRATION BUILDING

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Shelby County Tennessee

Mark H. Luttrell, Jr., Mayor

Memorandum

To: Honorable Mark H. Luttrell, Jr.
Shelby County Mayor

From: Clifton Davis, Administrator
Purchasing Department

Date: September 1, 2016

Re: RFP #16-005-78, Random Drug Screenings

Shelby County Government on behalf of the Shelby County Community Services solicited proposals from interested and qualified companies or professionals to conduct random drug screenings of Specialty Drug Court Participants. In addition to being advertised, the RFP was issued directly to seventy-eight (78) vendors. Five (5) companies submitted proposals indicating their interest in providing the above-described services.

	Local Business	Evaluation	EOC	Proposed Cost
	<u>Y/N</u>	<u>Score</u>	<u>Number</u>	
1. Avertest	N	98.00	EOC-VS-0719-26754	\$548,536.00
2. Employee Screening dba Toma	N	72.75	EOC-S-0819-26833	\$567,150.00
3. Phamatech	N	77.00	EOC-S-0819-26841	\$575,700.00
4. Cocaine & Alcohol Awareness	Y	69.00	EOC-S-0417-25530	\$720,850.00
5. Tennessee Correctional Services	Y	14.00	EOC-S-0317-25215	*See note below

***Note: unable to determine based on lack of comprehensive proposal**

Cost is based on 38,000 – seven-panel test annually and an assumed 10% positivity rate requiring an additional 3,800 confirmatory test.

An evaluation committee comprised of four (4) staff members one from the Shelby County Mental Health Court, one from Shelby County Veteran Court, one from Shelby County Pre Trial Services and one from Shelby County Drug Court evaluated the proposal responses and determined that the proposal submitted by **Avertest** thoroughly demonstrated their ability to meet the requirements of the Scope of

