



Purchasing Department

160 N. Main, Suite 900
Memphis, TN 38103

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2016 OCT 11 PM 3:12
**Shelby County
Tennessee**

Mark H. Luttrell, Jr., Mayor

Memorandum

To: Edward "Tony" Kizer
Shelby County Public Works

From: Clifton Davis, Administrator
Purchasing Department 

Date: October 11, 2016

Re: Single/Sole Source – Evans Taylor Foster Childress

Mayor Luttrell has approved Evans Taylor Foster Childress, on a single source basis to increase the scope of work on the Renovation of the Main Indoor Arena at the Agricenter International as requested. I have enclosed a copy of the executed single source document.

If you have any questions, let me know.

CD/shw

Enclosures

cc: Lee Rankin Hopson, Contracts Administrator



Purchasing Department
 160 N. Main, Suite 900 (901) 222-2250
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**Shelby County
 Tennessee**

Mark H. Luttrell, Jr., Mayor

Memorandum

To: Honorable Mark H. Luttrell, Jr.
 Shelby County Mayor

From: Clifton Davis, Administrator
 Purchasing Department 

Date: October 5, 2016

Re: Single/Sole Source – Evans Taylor Foster Childress (ETFC)

2016 OCT -7 PM 9:23

The Shelby County Public Works Division has a desire to enter into an amendment agreement with ETFC on a single source basis in the amount of \$58,500.00 to increase the scope of work on the "Renovation of the Main Indoor Arena at the Agricenter".

ETFC is presently under contract with the County for this work (CA1619858) having been chosen pursuant to RFQ #16-011-64-REQUEST FOR QUALIFICATIONS-ARCHITECTURAL & ENGINEERING DESIGN SERVICES FOR THE RENOVATION OF THE SHOWPLACE ARENA- 7777 WALNUT GROVE ROAD. ETFC has been intimately involved with this project since March of this year and is thoroughly familiar with the project and the design plan development. The use of ETFC for this work, resulting from scope expansion, would insure continuity of design resulting in project completion in a timely manner rather than the selection of a design team who would have little or no understanding of the project, requiring an inordinate amount of time in the development of project understanding, ETFC, since selection, has performed in a satisfactory and competent manner, has intricate knowledge of the Project and is being requested a single source designation for this project.

Please approve or disapprove this single source by signing in the space provided below:

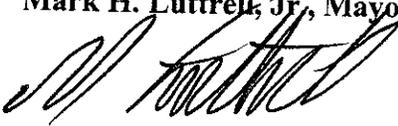
APPROVED: _____ 

APPROVED WITH CHANGES: _____

DISAPPROVED: _____

DATE: _____

10-7-16

 Mark H. Luttrell, Jr., Mayor


Cc: Tony Kizer